

The Caucus of the Housing Authority of the City of Bayonne was held on Thursday, June 2, 2016 at Noon in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Absent: Commissioners Karczewski and Kaczka.

Honorable Ludovico Nolfo
87 Trask Avenue
Bayonne, New Jersey 07002

Honorable Timothy J. Moriarty
88 West 31st Street
Bayonne, New Jersey 07002

Honorable Rev. H. Sykes
28 West 20th Street
Bayonne, New Jersey 07002

Honorable Edward Kaczka
10 Latourette Place
Bayonne, New Jersey 07002

Honorable Maria Karczewski
95 West 39th Street
Bayonne, New Jersey 07002

Honorable Edith Sinclair-Morris
3 Kennedy Blvd, 2nd Floor
Bayonne, New Jersey 07002

Kathleen A. Walrod, Counsel
700 Plaza Drive Suite 212
Secaucus, N.J. 07096

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo
Chairman

The Director went over the Secretary's Report and reviewed all the Resolutions that were on the agenda for the Regular Meeting to be held on Tuesday, June 14, 2016.

The meeting convened at 12:05 PM.

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, June 14, 2016 at 1:00 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Executive Director John Mahon called the roll and the following were present: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty and Karczewski, Sinclair-Morris. Also in attendance were Kathleen A. Walrod, Esq., and Ava Mitchell, Assistant Director.

Chairman moved to dispense with the reading of the minutes of the previous meeting. Full Agenda Meeting of May 17, 2016 in view of the fact that each Commissioner received a copy of these minutes. Motion made by Commissioner Moriarty and seconded by Vice Chairman Sykes.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

Members of the Board:

A Resolution authorizing the FY2016 late budget submission to the State is being prepared for your consideration.

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A resolution authorizing to hire Marcus Jones as a Cashier is being prepared for your consideration.

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A resolution authorizing to hire Richard Bukowski as a Electrician is being prepared for your consideration.

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A Resolution submitting the Authority's 2016 Budget to Department of Community Affairs is being prepared for your consideration.

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A Resolution approving the Operating Budget of the Authority for fiscal year beginning July 1, 2016 is being prepared for your consideration.

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A resolution renewing the Authority's membership in the Joint Insurance Fund.

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Respectfully submitted,

John T. Mahon
Executive Director

The following Resolution was introduced by Chairman Nolfo read in full and considered:

(6319) WHEREAS, the Housing Authority of the City of Bayonne previously authorized the initial submission of its FY2016 Agency Budget at the June 14, 2016 Board of Commissioners Meeting, and;

WHEREAS, the Authority was recently informed by the State of New Jersey that they wanted a late budget resolution adopted by the Authority due to the fact that the Authority has not adopted its Agency Budget by May 1, 2016, and;

WHEREAS, the Authority, in an effort to more accurately project the subsidy amount that it will receive was hopeful HUD would make available the 2016 proration factor;

NOW THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the City of Bayonne authorizes the FY2016 late budget submission.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

(6320) RESOLVED, that the following be appointed to the position of Cashier at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily.

MARCUS JONES

\$27,328

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

(6321) RESOLVED, that the following be appointed to the position of Electrician at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily.

RICHARD BUKOWSKI

\$45,000

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

(6322)

2016 HOUSING AUTHORITY BUDGET RESOLUTION

Bayonne Housing Authority

Resolution # 6322

FISCAL YEAR: FROM: July 1, 2016 TO: June 30, 2017

WHEREAS, the Annual Budget and Capital Budget for the Bayonne Housing Authority for the fiscal year beginning, July 1, 2016 and ending, June 30, 2017 has been presented before the governing body of the Bayonne Housing Authority its open public meeting of June 14, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$14,736,116 , Total Appropriations, including any Accumulated Deficit if any, of \$14,991,056 and Total Unrestricted Net Position utilized of \$254,940 ; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$2,081,305 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0 and

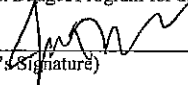
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Bayonne Housing Authority, at an open public meeting held on June 14, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Bayonne Housing Authority for the fiscal year beginning, July 1, 2016 and ending, June 30, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and



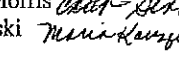



BE IT FURTHER RESOLVED, that the governing body of the Bayonne Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on August 9, 2016.



(Secretary's Signature)

6/14/16

(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Ludovico Nolfo 				
Gene Sykes 				
Timothy Moriarty 				
Edward Kaczka 				
Edith Sinclair-Morris 				
Maria Karczewski 				

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

(6323)

PHA Board Resolution
Approving Operating Budget

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing -
Real Estate Assessment Center (PIH-REAC)

OMB No. 2577-0026
(exp. 12/31/2012)

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: Bayonne Housing Authority
PHA Code: NJ 012

PHA Fiscal Year Beginning: July 1, 2016 Board Resolution Number: _____

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

DATE

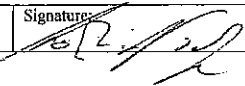
- Project Based Operating Budget approved by Board resolution on: June 14, 2016
- Operating Budget submitted to HUD, if applicable, on: _____
- Operating Budget revision approved by Board resolution on: _____
- Operating Budget revision submitted to HUD, if applicable, on: _____

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, if applicable, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012.31, U.S.C. 3729 and 3802)

Print Board Chairperson's Name: Mr. Ludovico Nolfo	Signature: 	Date:
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Previous editions are obsolete

form HUD-52574 (08/2005)

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

(6324) WHEREAS, the Executive Director of the Housing Authority of the City of Bayonne (the “Authority”) has prepared the attached list of claims and payments (the “List”) for consideration by the Authority Board of Commissioners, and **WHEREAS**, the List has been reviewed by the Commissioners, **NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris and Karczewski.

NAYS: None.

The Chairman opened the floor to anyone in the audience Ms. Paula Watkins and her attorney choose to address the Board. Mr. John Mahon explained that they may either speak normally or request a closed session. Ms. Watkins’s attorney requested to speak in closed session.

The motion was made to go into a closed session while Ms. Watkins’s had the floor.

The meeting was then adjourned at 1:30 p.m.