

# **SPECIFICATIONS**

## **KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES AT EASTSIDE GARDENS (12-6B)**

**HOUSING AUTHORITY OF THE CITY OF BAYONNE  
549 AVENUE A  
BAYONNE, NEW JERSEY 07002**

**MR. JOHN MAHON  
EXECUTIVE DIRECTOR**

**OCTOBER 22, 2024  
Revised DECEMBER 16, 2024**

**ARCHITECT/ENGINEER**

**DAL DESIGN GROUP  
11 West 8<sup>th</sup> Street  
Bayonne. NJ 07002**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

**Housing Authority of the City of Bayonne**

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**INVITATION TO BID**

**THE HOUSING AUTHORITY OF THE CITY OF BAYONNE  
549 AVENUE A  
BAYONNE, N.J. 07002**

The Housing Authority of the City of Bayonne is receiving bids for **KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES AT EAST SIDE GARDENS (12-6B)**.

The Housing Authority of the City of Bayonne, the Awarding Authority (the "Owner") will receive sealed bids for this work in accordance with contract documents prepared together with such addenda as may be issued to the date of the receipt of the bids.

Parties interested in submitting a Sealed Bid may retrieve a detailed Bid Package, which more fully states the requirements of the Bid from the Authority's website at [www.bayonneha.org/bids](http://www.bayonneha.org/bids) beginning on **DECEMBER 20, 2024**. Any questions can be directed to [epacyna@bayonneha.org](mailto:epacyna@bayonneha.org).

Bids must be received no later than **THURSDAY, JANUARY 9, 2025 AT 11:15 AM** prevailing time at the office of the Housing Authority of the City of Bayonne, at the address set forth above, **549 Avenue A, Bayonne, NJ 07002** in order to be considered. Bids must be submitted in a sealed envelope, addressed to the Authority, as directed by the Specifications. Envelopes shall contain, on the exterior, the designation of the contract for which the bid is entered, and the name, address and telephone number of the Bidder. An original and two (2) copies should be submitted.

**A walkthrough will be conducted on December 30, 2024 at 10:30 AM in the parking lot of East Side Gardens located at 45-49 East 18<sup>th</sup> Street. Access to the buildings at any other time is restricted and wholly at the owner's discretion.**

Parties choosing to submit their bids via the United States mail are required to have the mail delivered prior to the appointed bid opening time. Proper consideration must be given to allow for weekends and holidays.

The Authority reserves the right to waive any informality in any bid or bids, to reject any and all bids, and to accept such bid or bids and to make such awards as may be in the best interest of the Authority.

Bids will be awarded only to the corporation or other entity in whose name the qualifications or other documentation is submitted. Corporate affiliates, subsidiary or parent corporations or related entities are not automatically qualified.

Each bid shall be accompanied by a Bid Bond issued by a New Jersey Licensed Surety Company which is listed in the most recently published U.S. Treasury Circular No. 570, or by certified check in the amount called for in the Specifications, made out to the Housing Authority of the City of Bayonne. Bids must also be accompanied by the affidavits, etc., referred to in the Instructions to Bidders. Regardless of whether a Bid Bond or Certified Check is submitted for bid guarantee, each bidder must submit a Consent of Surety also from a New Jersey Licensed Surety Company which is listed in the most recently published U.S. Treasury Circular No. 570, stating that it will issue the necessary performance and maintenance bonds should the bidder enter into contract for this work with the Housing Authority of the City of Bayonne.

The Invitation for Bid and the contract awarded to it comply with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provision of N.J.S.A 19:44A-20.5 and N.J.S.A 19:44A-20.26, as to campaign contributions, do not apply to the Invitation to Bid and the contract to be awarded hereunder.

Each Bidder must submit, with its Bid, security in the amount indicated below. No bidder may withdraw its Bid for a period of sixty (60) days after the actual date of opening thereof without the consent of the Authority.

<u>Amount of Bid</u>	<u>Bid Guarantee</u>
Up to \$200,000	10% of Bid
\$200,000 to \$400,000	\$20,000
Over \$400,000	5% of Bid

All Bidders are hereby notified that compliance with the most recently published and applicable Davis-Bacon Wage Requirements will be required in the performance of any contract awarded.

All Bidders are hereby notified that compliance with the business registration provisions of P.L. 2004, c. 57, as subsequently amended by P.L. 2009, c. 315, will be required at time of bid submission or thereafter in the performance of any contract awarded.

The successful Bidder will be required to obtain a Performance Bond for the full amount of the Contract and a Maintenance Bond for a percentage of the construction cost as defined in the specifications, both from a New Jersey Licensed Surety Company which is listed in the most recently published U.S. Treasury Circular No. 570.

Bidders and the successful Contractor and his subcontractors will be required to comply with Affirmative Action Regulations of the State of New Jersey, stipulated in N.J.S.A. 10:5-31-38, and to comply with Chapter 33 of the Public Laws of 1977 and with the requirements of Public Law of 1975, Chapter 127, and N.J.A.C. 17:27 "Law Against Discrimination", current regulations, as well as all federal Affirmative Action Programs.

All Bidders, including corporations, partnerships, and sole proprietorships, must submit a Statement of Ownership.

The project is being executed with funds provided by the U.S. Government through Department of Housing and Urban Development.

John T. Mahon, Executive Director  
Housing Authority of the City of Bayonne

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

**HOUSING AUTHORITY OF THE CITY OF BAYONNE, NJ**

**BID DOCUMENT SUBMISSION CHECKLIST**

**PLEASE SUBMIT ORIGINAL & THREE (3) COPIES OF BID DOCUMENTS**

**A. Failure to submit the following documents is a mandatory cause for the bid to be rejected.  
(N.J.S.A. 40A:11-23.2)**

Required with Submission of Bid (Owner's checkmarks)	Initial Each Item as Submitted with Bid (Bidder's Initials)
_____ Bid Guarantee, as required by N.J.S.A. 40A:11-21	_____ <u>RB</u>
_____ Certification from a Surety Company, pursuant to N.J.S.A. 40A:11-21	_____ <u>RB</u>
_____ Statement of Corporate Ownership, pursuant to N.J.S.A. 52:25-24.2	_____ <u>RB</u>
_____ List of Subcontractors, as required by N.J.S.A. 40A:11-16	_____ <u>RB</u>
_____ If applicable, Bidder's Acknowledgement of Receipt of any notice(s), revision(s), or addenda to an advertisement, Specifications, or Bid Document(s)	_____ <u>RB</u>

**B. Failure to submit the following documents may be a cause for the bid to be rejected.  
(N.J.S.A. 40A:11-23.1b)**

Required with Submission of Bid (Owner's checkmarks)	Initial Each Item as Submitted with Bid (Bidder's Initials)
_____ Bid Document Submission Checklist	_____ <u>RB</u>
_____ Bid Form	_____ <u>RB</u>
_____ Business Registration Certificate or Certificate and Registration for Individuals, pursuant to N.J.S.A. 40A:11-16 and 52:32-44 for both the Bidder and all Subcontractors required to be listed in this Bid, as referenced above	_____ <u>RB</u>
_____ Previous Participation Certificate (HUD 2530)	_____ <u>RB</u>
_____ Performance and Payment Bond (Certificate from a Surety Company that, if your Bid is accepted, they will furnish the Performance Bond)	_____ <u>RB</u>

_____	Representations, Certifications and Other Statements of Bidders (HUD 5369-A)	<u>RB</u>
_____	Non-collusive Affidavit (Must be Notarized)	<u>RB</u>
_____	Bidder's Affidavit	<u>RB</u>
_____	Qualifications Questionnaire (Including a Certified Financial Statement prepared within the last twelve months)	<u>RB</u>
_____	Contracts completed in the last five years	<u>RB</u>
_____	Status of Contracts on Hand	<u>RB</u>
_____	Statement of Compliance	<u>RB</u>
_____	Affidavit for Affirmative Action Plan (Must be Notarized)	<u>RB</u>
_____	Affidavit of Minority Business Enterprise Compliance (Must be Notarized)	<u>RB</u>
_____	Site Inspection Affidavit (Must be Notarized)	<u>RB</u>
_____	Voluntary Act and Deed Acknowledgement	<u>RB</u>
_____	Initial Project Manning Report – Construction	<u>RB</u>

**C. SIGNATURE: The undersigned hereby acknowledges and has submitted the above listed requirements.**

**Name of Bidder:**

Magic Touch Construction Co., Inc.

**By Authorized Representative:**

**Signature:** \_\_\_\_\_

**Printed Name and Title:** Ryan Burlew, President

**Date:** 01/09/2025

**FORM OF BID**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

BIDDER'S NAME:  Magic Touch Construction Co., Inc.   
ADDRESS:  59 W Front St   
 Keyport, NJ 07735   
TELEPHONE NO.:  732-888-9625   
FACSIMILE NO.:  732-888-9624   
E-MAIL ADDRESS:  mtc@magictouchconstruction.com

TO: HOUSING AUTHORITY OF THE CITY OF BAYONNE  
(the "HOUSING AUTHORITY" and/or the "OWNER")  
ADDRESS: 549 Avenue A  
Bayonne, NJ 07002  
TELEPHONE NO.: (201) 339-8700  
FACSIMILE NO.: (201) 339-1766  
ATTENTION: Mr. John T. Mahon, Executive Director

Pursuant to and in accordance with your Advertisement for Bids for work at these Public Housing Sites, and in accordance with the Instructions for Bidder's relating thereto, the undersigned hereby agrees to furnish all plant, labor, materials, supplies, equipment, and other facilities necessary or proper for, or incidental to, or as required by the Drawings and Project Manual prepared by DAL DESIGN GROUP, 11 West 8<sup>th</sup> Street, Bayonne, New Jersey 07002 dated October 22, 2024 and revised December 16, 2024, along with all other addenda issued and mailed to the undersigned prior to the date of opening of bids.

It is hereby certified that the undersigned is the only person interested in this bid as Principal, and that the bid is made without collusion with any person, firm, or corporation.

**TOTAL LUMP SUM SINGLE CONTRACT BID:**

For the sum of:  Four Million Four Hundred Thirty Thousand   
(Written Amount)  
dollars \$  4,430,000.00   
(Numerals)



All blank spaces for bid prices must be filled in, in ink or typewritten, in both words and figures.  
In submitting this bid it is agreed:

1. to accept the provisions of the Instructions to Bidders;
2. to enter into and execute a contract, if awarded, on the basis of the bid;
3. to accomplish the work in accordance with the Drawings and Specifications;
4. to complete the work within the specified time after contract signing;
5. to furnish bonds as required in the Specifications; and
6. to engage in the alternative dispute resolution procedure set forth in the Mediation Rules of the Authority, currently in effect, on file with the Authority and available upon request.

In submitting this bid, I have received and included the following addenda:

Addendum Number	Dated
N/A	

In submitting this bid, I have attached the following:

1. Letter from my surety company stating that it will provide Bidder with Performance Bond called for in the Project Manual.
2. Bid Guarantee in the form of a Certified Check or Bid Bond in the following amount: for contracts up to \$200,000 the bid guarantee amount shall be 10%; for contracts from \$200,002 to \$400,000 the bid guarantee shall be \$20,000; for contracts over \$400,000 the bid guarantee shall be 5%.
3. The statement of Bidder's Qualifications.
4. Non-Collusive Affidavit.
5. Disclosure Statement of Ownership.
6. Site Inspection Affidavit (Notarized Letter of Bidder.)
7. Affidavit for Affirmative Action Plan.
8. Affidavit of Minority Business Enterprise Compliance.
9. Bidder's Affidavit.
10. Qualification Questionnaire.
11. Previous Participation Certification.
12. Voluntary Act and Deed Acknowledgment.
13. Subcontractor Certificates.
14. Business Registration Certification.
15. Other submittals required elsewhere in the Project Manual.

It is agreed that the Owner shall be permitted to accept this bid within the period stipulated in the Project Manual without further cost to the Owner. It is further agreed that the Owner is not bound to accept the lowest bid of any submitted.

It is agreed that the successful bidder, upon his failure or refusal to execute and deliver the contract and bonds required within ten (10) days after he had received notice of the acceptance of his bid, shall forfeit to the Housing Authority, as liquidated damages for such failure or refusal, the security deposit with his bid. In addition, the Contractor shall submit the Consent of Surety from a surety listed in the most recent publication of the Department of Treasury Circular No. 570.

Inasmuch as the exact amount of damage and loss to the Owner which will result from failure of the Contractor to complete the work within the time herein specified is difficult to ascertain, the damages for delay in case of such failure on the part of the Contractor shall be liquidated in the amount called for in the Project Manual for each consecutive calendar day (Sunday and Holidays included) by which the Contractor shall fail to substantially complete the work under this Contract in accordance with the provisions hereof, and such liquidated damages shall be deductible from any funds due or thereafter to become due the Contractor under this Contract.

NOTE: If the bid is made by a corporation, it shall be signed by the President or other authorized officer and attach the corporate seal to be attested by the Secretary.

Submitted by: Magic Touch Construction Co., Inc.  
Legal Name of Corporation

Address: 59 W Front St  
Keyport, NJ 07735

Telephone: 732-888-9625

Facsimile: 732-888-9624

E-mail Address: mtc@magictouchconstruction.com

Name of State of Incorporation: New Jersey

Signed by: Ryan Burlew  Title: President

Attest: \_\_\_\_\_ (Place Corporate Seal Here)

Date: 01/09/2025

NOTE: If the bid is made by an unincorporated firm or partnership, it shall be signed in firm or partnership name and also by two or more of the partners or members of the firm in their individual names.

Submitted by: \_\_\_\_\_  
Legal Name of Firm or Partnership

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Name of State of Incorporation: \_\_\_\_\_

Signed by: \_\_\_\_\_ Title: \_\_\_\_\_  
(Signature of Owner or Partner)

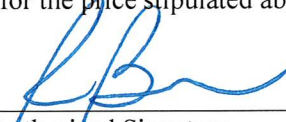
\_\_\_\_\_ Title: \_\_\_\_\_  
(Signature of Owner or Partner)

Date: \_\_\_\_\_

1. The undersigned hereby agrees to perform the work for the price stipulated above in accordance with the terms of the Contract and Specifications.

**Magic Touch Construction Co., Inc.**

Name of Firm

  
Authorized Signature

1/9/25

Date

2. By submittal of a bid, Contractor represents that he has visited the Project Site(s) and has familiarized himself with the job conditions by means of inspection and examination of the work area.
3. Contractor shall provide 100% Insurance of Performance and Payment Bond, from a U. S. approved surety duly licensed in the State of New Jersey. If at any time the Owner, for justifiable cause, shall be or become dissatisfied with any surety or sureties then upon the Performance or Payment Bonds, the Contractor shall, within five (5) days after notice from the Owner, substitute acceptable bond (or bonds) in such form and sum and signed by such other surety or sureties as may be acceptable to the Owner. The premiums on such bond(s) shall be paid by the Contractor. No further payment shall be deemed due nor shall be made until the new surety or sureties shall have furnished such an acceptable bond to the Owner.
4. Contractor shall provide proof of complete comprehensive and liability insurance.
5. The Housing Authority will supply to the Contractor an area for storage of equipment and materials to be incorporated in the work of this Contract. The Contractor shall be responsible to supply security to the area or area designated.
6. The Housing Authority hereby represents that the conditions of the project Site at the time of the Bidder's inspection may be altered or changed. It is the responsibility of the Bidder to make himself aware of any changes in the job conditions.
7. In submitting this bid, the bidder understands that the right is reserved by the Housing Authority to reject any and all bids, and it is agreed that this bid may not be withdrawn for a period of sixty (60) days from the opening thereof.

8. The Housing Authority reserves the right to award or not to award a contract in the Housing Authority's best interest.
9. The Housing Authority reserves the right to reject any bid if evidence submitted by, or investigation of, such bidder fails to satisfy the Owner that such Bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated herein. Conditional bids will not be accepted.
10. Prior to the execution of any contract, Contractor shall submit a Statement of Bidder's Qualifications properly executed.
11. Attached hereto is an Affidavit in proof that the undersigned has not entered into any collusion with any person in respect to this bid or any other bid or the submitting of bids for the Contract for which his bid is submitted.
12. Attached hereto is For HUD-2530, which shall be completed, signed and submitted with this bid. Submit one original only.
13. Attached hereto is Form HUD-5369-A, which shall be completed, signed and submitted with this bid. Submit one original only.
14. Attached hereto is a Voluntary Act and Deed Acknowledgment by the Secretary of the Bidder which must be completed, executed, notarized and submitted together with this bid. The successful bidder's acknowledgment shall be incorporated into the Contract at time of award. Submittal of this acknowledgment is a prerequisite to the validity of the bid.
15. The bidder represents that he () had, () had not participated in a previous contract or subcontract subject to either the Equal Opportunity Clause herein or the clause originally contained in Section 301 of Executive Order No. 10925; or the clause contained in Section 201 of Executive Order No. 11114; that he () has, () has not, filed all required compliance reports, and that representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained prior to subcontracts.
16. The Bidder certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit any of his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder certifies further that he will not maintain or provide for his employees any segregate facilities at any of his establishments, and that he will not permit any of his employees to perform their services at any location under his control where segregated facilities are maintained. The Bidder agrees that a breach of this certification will be a violation of the Equal Opportunity Clause in any contract resulting from his acceptance of the bid. As used in this certification, the terms "segregated facilities" means any waiting rooms, work area, restrooms and washrooms, restaurants and other areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom, or otherwise. The Bidder agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that he will retain such certification in his files.
17. The undersigned Bidder hereby agrees that if this bid shall be accepted by the Housing Authority and the undersigned shall fail to execute and deliver the Contract and performance bonds in accordance

with the requirements of the Instructions to Bidders, then the undersigned shall be deemed to have abandoned the Contract and thereupon the Bid and its acceptance shall be null and void and the Housing Authority may be entitled to the amount of the certified check, cashier's check, or bid bond as damages, otherwise said certified check, cashier's check, or bid bond shall be returned to the undersigned.

18. This bid is accompanied by a certified check \$ \_\_\_\_\_, cashier's check \$ \_\_\_\_\_, or Bid Bond \$ 221,500.00, to the order of the Housing Authority in an amount as follows: for contracts up \$200,000 the bid guarantee amount shall be 10%; for contracts from \$200,001 to \$400,000 the bid guarantee shall be \$20,000; for contracts over \$400,000 the bid guarantee shall be 5%. Any surety company used for the purpose of issuing a bid or performance and payment bond must be approved to act as surety on bonds securing government contracts issued by the U. S. Treasury Circular No. 570, as published annually in the Federal Register.
19. CONTRACT PERIOD The work shall commence at the time stipulated in the Notice to Proceed to the Contractor and shall be fully completed within (not to exceed) one hundred and eighty (180) consecutive calendar days thereafter.
20. LIQUIDATED DAMAGES As actual damages for any delay in completion are impossible to determine, the Contractor and his sureties shall be liable for and shall pay to the Housing Authority the sums hereinafter stipulated as fixed, agreed and liquidated damages for each calendar day, including weekends and holidays, of delay until the work is completed or accepted. Liquidated damages shall be in the amount of:

FIVE HUNDRED (\$500) DOLLARS PER CALENDAR DAY

The liquidated damage provision contained in this contract shall not be the exclusive damage remedy available to the Housing Authority and the parties hereto agree that the Housing Authority shall, in its discretion, additionally have the right to assert and claim any real or actual damages which may be sustained by it. In addition to liquidated damages, be advised that in the event of performance of this contract, the Housing Authority reserves the right to consider any unjustified delay beyond the contract completion date as a bearing on your responsibility to perform future contracts for the Housing Authority.

The Contractor shall not be penalized or charged with liquidated damages because of any delays in the completion of the contract due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including but not limited to, acts of God or the public enemy, acts of the government, fires, floods, epidemics, quarantine restrictions, freight embargoes, blackouts, trade disputes, and unusually severe weather conditions. Documentation of any and all delays must be provided by the Contractor.

21. ALTERNATIVE DISPUTE RESOLUTION In submitting this bid, the bidder acknowledges that, pursuant to N.J.S.A. 40A:11-50 (P.L. 1997, c. 371), the contract documents contain provisions for an alternative dispute resolution ("ADR") procedure, set forth and defined, in its entirety, in Paragraph 31, entitled "Disputes" of the General Conditions of the Contract, as amended by the Special Conditions of the Contract, incorporated herein by reference, which procedure conforms to industry standards, and which must be utilized to attempt to resolve disputes arising under the contract prior to such disputes being submitted to a court for adjudication. Any such dispute shall be settled by mediation, as that term is defined in the Special Conditions, pursuant to the Mediation Rules of the Housing Authority (the "Mediation Rules"). The Contractor, as the successful bidder, agrees to mediation pursuant to the Mediation Rules, currently in effect, on file with the Housing Authority and available upon request. The cost of Mediation shall be paid entirely by the Contractor.

Nothing in this section shall prevent the contracting unit/officer from seeking injunctive or declaratory relief in court at any time.

When a dispute concerns more than one contract, i.e. a construction contract and a related contract involving design, architecture, management, or engineering, or when more than one dispute of a similar nature arises under a construction contract, all interested parties may be included in the ADR proceeding, at the request of one of the contracting parties, unless determined to be inappropriate by the person appointed to resolve the dispute. The term "construction contract" includes contracts for construction, or its related architecture, engineering or construction management. The ADR shall not apply to disputes concerning the bid solicitation or award process, or to the formation of contracts or subcontracts to be entered into pursuant to N.J.S.A. 40A:11-1 et seq.

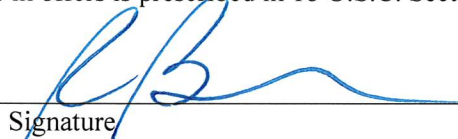
22. CONTRACTOR'S EXPERIENCE The bidder shall be a State licensed contractor and shall be totally familiar with all the procedures and materials integral to the system. The bidder shall provide written documentation of previous experience with equal size installations of this contract. The Housing Authority may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request, including but not limited to, his previous experience in performing comparable work, his business and technical organizations, and financial resources.
23. BUSINESS REGISTRATION CERTIFICATE At the time of the bid, the bidder should submit a certification that the bidder has complied with the business registration provisions of N.J.S.A. 52:32-44 and N.J.S.A. 40A:11-23.2, and, in particular, that the bidder has either: (a) obtained a Business Registration Certificate from the State of New Jersey, Department of Treasury and has attached a true copy of the said Certificate to the Certification; or (b) obtained a Certificate of Registration for Individuals Contracting with Public Agencies from the State of New Jersey, Department of the Treasury and has attached a true copy of the said Certificate to the Certification. Failure to submit this form and its accompanying documents could result in rejection of the bid. However, pursuant to N.J.S.A. 40A:11-23.2 and N.J.S.A. 52:32.44 (1)(b), both as recently amended in January 2010 by P.L. 2009, c.315 the Authority, at its sole option and discretion, can determine that the Contractor determined to be the lowest responsible bidder can provide the Business Registration Certificate to the Authority subsequent to the bidding process, but prior to the time a contract is executed.
24. LICENSED SUBCONTRACTORS At the time of the bid, the bidder shall submit a certificate which lists subcontractors for the furnishing of plumbing, gas fitting, heating/ventilation/air conditioning, electrical, structural steel and ornamental iron work. Said certificate shall identify the scope of work for which each listed subcontractor for the above referenced trades has submitted a price quote and for which the bidder has agreed to award to each subcontractor should the bidder be awarded the contract. Said certificate shall also include for each subcontractor named thereon: (a) the subcontractor name; (b) address; (c) telephone number; (d) New Jersey license number (if applicable); (e) name of licensee (if applicable). Failure to submit this form and its accompanying documents will result in rejection of the bid. In addition, at the time of the bid, the bidder should submit a copy of the Business Registration Certificate and enter on the subcontractor certificate the number of such certificates for each subcontractor required to be listed as a subcontractor. However, pursuant to the revisions in the law described in paragraph 23 above, the Authority, at its sole option and discretion, can determine that the Contractor determined to be the lowest responsible bidder can provide the Business Registration Certificate of any subcontractor required to be listed to the Authority subsequent to the bidding process, but prior to the time a contract is executed with the Contractor.
25. OTHER SUBCONTRACTORS For those subcontractors not referenced in the above paragraph, the bidder acknowledges that no contract with a subcontractor shall be entered into by any contractor under any contract with the Authority unless the subcontractor first provides proof of valid business

registration as indicated in the Business Registration Certification that forms a part of this bid. Moreover, the successful bidder shall comply with all of the requirements set forth in the Business Registration Certification with respect to subcontractors. The bidder further acknowledges that the successful contractor shall maintain and submit to the Authority a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered or for the construction of a construction project under the contract.

26. TAX EXEMPTION Bidders are to take note that the Housing Authority is an exempt organization under the provisions of the New Jersey State Sales and Use Tax Act and the payment of sales taxes are not required.
27. LEAD-BASED PAINT Any contractor awarded a contract shall comply with 24 CFR Part 35 prohibiting the use of lead-based paint.
28. GUARANTEE OF WORK The Contractor shall guarantee all work and materials under this contract to be free from defects in workmanship or materials except for normal wear and tear for a period of one (1) year from the date of completion and acceptance by the Owner and agrees to replace any such defects at no charge to the Owner during that period. The Contractor agrees to furnish a surety corporation bond in the amount of five (5) percent of the paid contract price to insure the one (1) year guarantee obligations prior to final payment.
29. PRICE ESCALATION CLAUSE The Contractor agrees that in the event of a significant price increase of material during the performance of the Contract through no fault of the Contractor, the Contract Value may be equitably adjusted by Change Order in accordance with the procedures of the Contract Documents. A change in price of an item material will be considered significant (as utilized in this clause) when the price of said item of material increases 20% between the date of this Contract and the date of purchase of said material for use on the Project. The amount of this increase shall be capped at 20%. In the event of a material price increase, the Contractor shall submit, as a minimum, all of the following information, 1) manufacturer's price list at the date of the Contract and the date of a claim under this escalation clause, 2) distributor/retailer quote or invoice at the date of the Contract and the date of a claim under this escalation clause, and 3) data from recognized US commodity market reflecting US and regional (NY-NJ) market prices at the date of the Contract and the date of a claim under this escalation clause. The Contractor shall make every best effort, and demonstrate that it has done so, to lock in material costs or to pre-purchase materials for use of this project to be stored at the Project Sites.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. Section 1001.

Date: 01/09/2025

  
Signature

By: Ryan Burlew  
Name

Official Address:

59 W Front St

Title: President

Keyport, NJ 07735

**BID BOND/GUARANTEE**

In accordance with N.J.S.A. 40A:11-21, provide the following information when submitting the bid. Failure to do so shall render a bidder's bid proposal unresponsive, and shall constitute a fatal defect that cannot be cured by a governing body, and shall cause the bid to be rejected without opportunity to cure the defect. Moreover, letters of credit are not acceptable as bid guarantees.

**KNOW ALL MEN BY THESE PRESENTS**, that we, the undersigned, \_\_\_\_\_  
**Magic Touch Construction Co., Inc.** as Principal and **Colonial Surety Company**  
as SURETY are held and firmly bound unto the Housing Authority of the City of Bayonne,  
hereinafter called the "Local Authority", in the penal sum of 5 % of the bid. \_\_\_\_\_  
**\$ 221,500.00** Dollars, lawful money of the United States, for the payment of which sum well  
and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and  
assigns, jointly and severally, firmly by these present.

**THE CONDITION OF THIS OBLIGATION IS SUCH**, that whereas the Principal  
has submitted the accompanying bid, dated 1/9/25 \_\_\_\_\_, for **Kitchen & Bath**  
**Replacements & Plumbing Upgrades at East Side Gardens (12-6B)**

**NOW THEREFORE**, if the Principal shall not withdraw said bid within the period of  
sixty (60) days after the said opening, and shall within the period specified therefore, give bond  
with good and sufficient surety or sureties, as may be required, for the faithful performance and  
proper fulfillment of such contract; or in the event of the withdrawal of said bid within the period  
specified or the failure to give such bond within the time specified, it the Principal shall pay the  
Local Authority the difference between the amount specified in said bid and the amount for  
which the Local Authority may procure the required work or supplies or both, if the latter amount  
be in excess of the former, then the above obligation shall be void and of no effect, otherwise to  
remain in full force and virtue.

**IN WITNESS WHEREOF**, the above bounded parties have executed this instrument  
under their several seals this 9 day of January, 2025, the name and corporate seal of  
each corporate party being hereto affixed and these presents duly signed by its undersigned  
representative, pursuant to authority of its governing body.



In the presence of:

\_\_\_\_\_  
  
(Address)

\_\_\_\_\_  
(Individual Principal) (Seal)

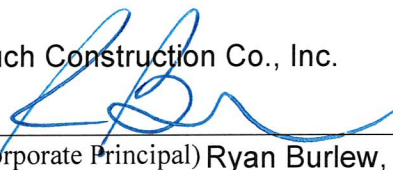
\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
  
(Address)

\_\_\_\_\_  
(Individual Principal) (Seal)

\_\_\_\_\_  
(Business Address)

ATTEST:

Magic Touch Construction Co., Inc.  
  
\_\_\_\_\_  
(Corporate Principal) Ryan Burlew, President

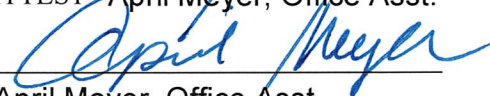
(Affix Corporate Seal)

59 W. Front Street  
\_\_\_\_\_  
(Business Address)

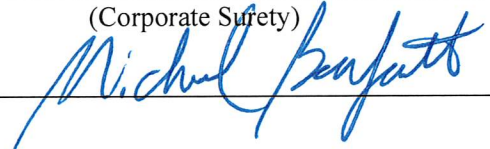
Keyport, NJ 07735  
\_\_\_\_\_

BY: Ryan Burlew, President  
\_\_\_\_\_

  
ATTEST April Meyer, Office Asst.

  
\_\_\_\_\_  
April Meyer, Office Asst.

Colonial Surety Company  
\_\_\_\_\_  
(Corporate Surety)

  
\_\_\_\_\_

(Affix Corporate Seal)

BY: Michael Bonfante, Attorney-in-fact  
\_\_\_\_\_

\_\_\_\_\_  
(Power of Attorney for person signing for the surety company must be attached to bond.)

**FORM OF CONSENT OF SURETY**

In accordance with N.J.S.A. 40A:11-22, provide the following information when submitting the bid. Failure to do so shall render a bidder's bid proposal unresponsive, and shall constitute a fatal defect that cannot be cured by a governing body, and shall cause the bid to be rejected without opportunity to cure the defect.

The undersigned hereby certify that they are the duly authorized agents of  
Colonial Surety Company

duly authorized to do business in the State of New Jersey, and agree to furnish to \_\_\_\_\_  
Magic Touch Construction Co., Inc. a surety bond  
for the financial performance of any and all provisions contained in the specifications and  
contract. The maximum amount that we will be surety for is the full amount of the  
contract award in the event that the said contractor is awarded a contract for  
Kitchen & Bath Replacents & Plumbing Upgrades at Eastside Gardens (12-6B) .

ATTEST:

April Meyer  
Secretary



Michael Bonfante  
Colonial Surety Company  
Michael Bonfante, Attorney-in-fact

The terms of the Surety Company for furnishing the bond are hereby accepted.

Magic Touch Construction Co., Inc.  
Name of Bidder



By: Ryan Burlew

President

Title

**IMPORTANT: THIS FORM MUST BE EXECUTED BY SURETY AND BIDDER. SUBMISSION OF A CERTIFIED CHECK TO FULFILL THE BID SECURITY REQUIREMENTS DOES NOT RELIEVE THE BIDDER FROM SUBMISSION OF THIS CONSENT OF SURETY BY A SURETY COMPANY LICENSED TO ISSUE SURETY BONDS IN THE STATE OF NEW JERSEY AND APPROVED IN U. S. TREASURY CIRCULAR NO. 570.**

**BIDDER'S STATEMENT OF OWNERSHIP**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

In accordance with N.J.S.A. 52:25-24.2, provide the following information when submitting the bid. Failure to do so shall render a bidder's bid proposal unresponsive, and shall constitute a fatal defect that cannot be cured by a governing body, and shall cause the bid to be rejected without opportunity to cure the defect.

PART I – If the bidder is a Corporation:

Name of Corporation  Magic Touch Construction Co., Inc.

State of Incorporation  New Jersey  Date of Incorporation  8/29/1972

For those individuals \* who own 10 percent or more of any class of its stock:

NAMES

ADDRESS

Ryan Burlew 100%

59 W. Front St, Keyport, NJ 07735

PART II – If the bidder is a Partnership:

Name of Partnership \_\_\_\_\_

County in which Certificate of Tradename is filed \_\_\_\_\_

For those individuals \* who own 10 percent or more of the interest in the Partnership:

NAMES

ADDRESS

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

PART III – If the bidder is a Sole Proprietorship:

\_\_\_\_\_, hereby certifies that I am the sole owner of  
\_\_\_\_\_, the bidder therein.

  
\_\_\_\_\_  
Signature of person who completed Part I, II or III above

\* If any of the individuals listed below is a Partnership or Corporation, a separate sheet should be attached giving the same information requested above for each such Partnership or Corporation. Similarly, if any additional entry is a Partnership or Corporation, information must be provided to the level of ownership required to document ultimate ownership in persons (not Partnerships or Corporations).

**FORM OF SUBCONTRACTOR CERTIFICATE**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

In accordance with N.J.S.A. 40A:11-16, provide the following documentation and/or information when submitting the bid. Failure to provide Business Registration Certificate information may render a bidder's Bid proposal unresponsive. However, the Authority can determine that the Business Registration Certificate Information required by this form can be provided subsequently. Failure to provide all other information Required by this form shall render a bidder's bid proposal unresponsive and shall constitute a fatal defect that shall cause the bid to be rejected.

**AFFIDAVIT**  
**(Prime Bidder)**

STATE OF New Jersey )  
 ) : SS  
COUNTY OF Monmouth )

Ryan Burlew, being first duly sworn, deposes and says as follows:

- A. He/She is President (a partner or officer of the firm of, etc.) of the party making the foregoing proposal or bid;
- B. In preparing the foregoing proposal or bid, he/she has solicited and received price quotes for the subcontracted work, set forth below;
- C. In preparing the foregoing proposal or bid, he/she has obtained and attached hereto true copies of the State of New Jersey Business Registration Certificates for each of the below listed subcontractors; and
- D. If awarded a contract for this project, the bidder shall award a contract to each of the below listed subcontractors.

1. **PLUMBING, GAS FITTING, AND ALL KINDRED WORK**

Name of Subcontractor: N/A - Magic Touch Construction Co., Inc

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile: \_\_\_\_\_

N. J. License No. (if applicable): \_\_\_\_\_

Name of Licensee (if applicable): \_\_\_\_\_

New Jersey Business Registration Certificate No. : \_\_\_\_\_, as stated on the copy of the said Certificate, attached hereto.

Scope of work for which price quote was submitted: \_\_\_\_\_

2. STEAM POWER PLANTS, STEAM AND HOT WATER HEATING AND VENTILATING APPARATUS AND ALL KINDRED WORK

Name of Subcontractor: N/A - Magic Touch Construction Co., Inc

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile: \_\_\_\_\_

N. J. License No. (if applicable): \_\_\_\_\_

Name of Licensee (if applicable): \_\_\_\_\_

New Jersey Business Registration Certificate No. : \_\_\_\_\_, as stated on the copy of the said Certificate, attached hereto.

Scope of work for which price quote was submitted: \_\_\_\_\_

3. ELECTRICAL WORK

Name of Subcontractor: N/A - Magic Touch Construction Co., Inc

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile: \_\_\_\_\_

N. J. License No. (if applicable): \_\_\_\_\_

Name of Licensee (if applicable): \_\_\_\_\_

New Jersey Business Registration Certificate No. : \_\_\_\_\_, as stated on the copy of the said Certificate, attached hereto.

Scope of work for which price quote was submitted: \_\_\_\_\_

4. STRUCTURAL STEEL AND ORNAMENTAL IRON WORK

Name of Subcontractor: N/A - Magic Touch Construction Co., Inc

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Facsimile: \_\_\_\_\_

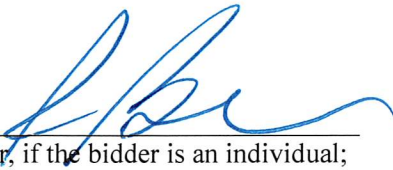
N. J. License No. (if applicable): \_\_\_\_\_

Name of Licensee (if applicable): \_\_\_\_\_

New Jersey Business Registration Certificate No. : \_\_\_\_\_, as stated on the copy of the said Certificate, attached hereto.

Scope of work for which price quote was submitted: \_\_\_\_\_

Signature of:



Bidder, if the bidder is an individual;  
Partner, if the bidder is a partnership;  
Officer, if the bidder is a corporation.

Subscribed to and sworn before me

this 09 day of January, 20 25.

  
\_\_\_\_\_  
April Meyer  
Notary Public of the State of New Jersey



My commission expires October 24, 20 26.

Form rev. 03/08/10

**BIDDER CERTIFICATION AND/OR ACKNOWLEDGEMENT OF COMPLIANCE WITH  
NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

**In accordance with P.L. 2004, c. 57, as amended by P.L. 2009 c.315, provide the following documentation and information when submitting a bid. Failure to provide such information could be deemed unresponsive, but the Authority at its sole option and discretion can determine to permit the Contractor determined to be the lowest responsible bidder to provide the information prior to the time a contract is executed.**

The undersigned bidder hereby certifies and/or acknowledges as follows:

1. The term "Business Organization" means an individual, partnership, association, joint stock company, trust, corporation, or other legal business entity or successor thereof. The term "Contractor" means a business organization that seeks to enter, or has entered into, a contract to provide goods or services or to construct a construction project with the Housing Authority of the City of Bayonne (the "Authority"), a public agency. As used herein, references to the term "Contractor" shall include the bidder. The term, "subcontractor" means any business organization that is not the contractor that knowingly provides goods or issued by the Housing Authority.
  
2. The bidder has complied with or will before executing a contract comply with the business registration provisions of N.J.S.A. 52:32-44 and, in particular, certifies that it has either (check one):  
  
        X          Obtained a Business Registration Certificate from the State of New Jersey, Department of the Treasury, and has attached hereto a true copy of said Certificate; or  
  
    \_\_\_\_\_      Obtained a Certificate of Registration for Individuals Contracting with Public Agencies from the State of New Jersey, Department of the Treasury, and has attached hereto a true copy of said Certificate.
  
3. No contract shall be entered into by the Authority unless the contractor provides a copy of its business registration certificate prior to the time a contract is executed.

4. The requirement of proof of business registration extends down through to include all of the contractor's subcontractors required to have been disclosed to the Authority in the accompanying subcontractors certificate.
5. No contract with any such subcontractor shall be entered into by any contractor under any contract with the Authority unless the subcontractor first provides proof of valid business registration as indicated herein.
6. The Authority shall file all business registrations received by it with other procurement documents related to the contract.
7. A contract entered into by the Authority with the contractor, or the contractor with a subcontractor, shall include the following provisions:
  - (a) No contract shall be entered into by the Authority unless the contractor provides a copy of its business registration certificate.
  - (b) The Authority shall not be responsible for the contractor's failure to comply with any of the requirements of P.L. 2004, c. 57 (amending Section 1 P.L. 2001, c. 134 (C52:32-44));
  - (c) The contractor shall maintain and submit to the Authority a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. A complete and accurate list shall be submitted before final payment is made for goods provided or services rendered or for the construction of a construction project under the contract.
  - (d) The contractor must notify subcontractors by written notice to comply with the following:
    - (i) A subcontractor who is listed on the Subcontractor Certificate Form, which form is part of this contract, shall provide a copy of its business registration to the contractor, who shall forward it to the Authority prior to the time a contract between the contractor and the Authority is executed.
    - (ii) No contract with a subcontractor described in (i) above shall be entered into by any contractor under this contract with the Authority unless the subcontractor first provides proof of valid business registration.
    - (iii) The Authority shall file all business registrations received by it with other procurement documents related to this contract.
  - (e) The contractor, or the contractor with a subcontractor and each of their affiliates shall collect and remit to the Director of the Division of Taxation in the Department of the



Treasury the use tax due pursuant to the "Sales and Use Tax Act", P.L. 1966, c.30 (N.J.S.A. 54:32B-1 et seq.) on all their sales of tangible personal property delivered into this State. For this purpose, an "affiliate" means any entity that: (a) directly, indirectly, or constructively controls another entity; (b) is directly, indirectly, or constructively controlled by another entity; or (c) is subject to the control of a common entity. An entity controls another entity if it owns, directly, or individually, more than 50% of the ownership interest in that entity.

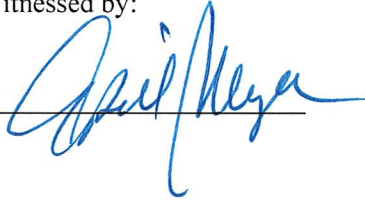
8. A business organization that fails to provide a copy of a business registration as required pursuant to N.J.S.A. 52:32-44 or N.J.S.A. 5:12-92 or that provides false business registration information under the requirements of either of those sections, shall be liable for a penalty of \$25.00 for each day of violation, not to exceed \$50,000.00 for each business registration copy not properly provided under a contract with the Authority.

Magic Touch Construction Co., Inc.

Name of Bidder

Attested or Witnessed by:

April Meyer



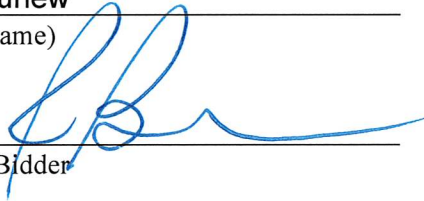
59 West Front St

Keyport, NJ 07735

Address of Bidder

By: Ryan Burlew

(print name)



Signature of Bidder

Dated: January 09, 20 25

President

Title

**ACKNOWLEDGEMENT OF RECEIPT OF CHANGES TO BID DOCUMENTS FORM**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

**Housing Authority of the City of Bayonne**

**Kitchen & Bath Replacements & Plumbing  
Upgrades at East Side Gardens (12-6B)**

**Kitchen & Bath Replacements & Plumbing  
Upgrades at East Side Gardens (12-6B)**

**(Name of Construction Project)**

**(Project or Bid Number)**

In accordance with N.J.S.A. 40A:11-23.1a, the undersigned bidder hereby acknowledges receipt of the following notices, revisions, or addenda to the bid advertisement, specifications or bid documents. By indicating date of receipt, bidder acknowledges the submitted bid takes into account the provisions of the notice, revision or addendum. Note that the local unit's record of notice to bidders shall take precedence and that failure to include provisions of changes in a bid proposal may be subject for rejection of the bid. Moreover, you must provide the following information when submitting the bid. Failure to do so shall render a bidder's bid proposal unresponsive, and shall constitute a fatal defect that cannot be cured by a governing body, and shall cause the bid to be rejected without opportunity to cure the defect.

**Title of Addendum/Revision**

**How Received**

**Date Received**

(Mail, Fax,  
Pick-up, etc.)

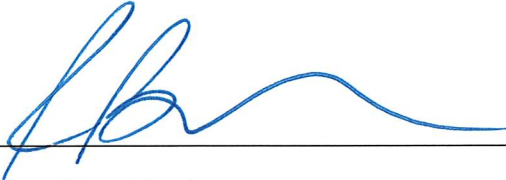
N/A

**Acknowledgement by Bidder:**

Name of Bidder: Magic Touch Construction Co., Inc.

By Authorized Representative:

Signature: \_\_\_\_\_



Printed Name and Title: Ryan Burlew, President

Date: 01/09/2025

**US Department of Housing and Urban Development**  
Office of Housing/Federal Housing Commissioner

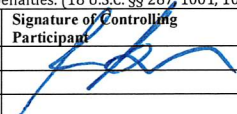
**US Department of Agriculture**  
Farmers Home Administration

<b>Part I to be completed by Controlling Participant(s) of Covered Projects</b> <i>(See instructions)</i> Reason for submission:		<b>For HUD HQ/FmHA use only</b>	
1. Agency name and City where the application is filed		2. Project Name, Project Number, City and Zip Code	
3. Loan or Contract amount \$	4. Number of Units or Beds	5. Section of Act	6. Type of Project (check one) <input type="checkbox"/> Existing <input type="checkbox"/> Rehabilitation <input checked="" type="checkbox"/> Proposed (New)

**7. List all proposed Controlling Participants and attach complete organization chart for all organizations showing ownership %**

Name and address (Last, First, Middle Initial) of controlling participant(s) proposing to participate	8 Role of Each Principal in Project	9. SSN or IRS Employer Number (TIN)
Burlew, Ryan 59 West Front Street, Keyport, NJ 07735 100%	President	22-1968634

1. Schedule A contains a listing, for the last ten years, of every project assisted or insured by HUD, USDA FmHA and/or State and local government housing finance agencies in which the controlling participant(s) have participated or are now participating.
  2. For the period beginning 10 years prior to the date of this certification, and except as shown on the certification:
    - a. No mortgage on a project listed has ever been in default, assigned to the Government or foreclosed, nor has it received mortgage relief from the mortgagee;
    - b. The controlling participants have no defaults or noncompliance under any Conventional Contract or Turnkey Contract of Sale in connection with a public housing project;
    - c. There are no known unresolved findings as a result of HUD audits, management reviews or other Governmental investigations concerning the controlling participants or their projects;
    - d. There has not been a suspension or termination of payments under any HUD assistance contract due to the controlling participant's fault or negligence;
    - e. The controlling participants have not been convicted of a felony and are not presently the subject of a complaint or indictment charging a felony. (A felony is defined as any offense punishable by imprisonment for a term exceeding one year, but does not include any offense classified as a misdemeanor under the laws of a State and punishable by imprisonment of two years or less);
    - f. The controlling participants have not been suspended, debarred or otherwise restricted by any Department or Agency of the Federal Government or of a State Government from doing business with such Department or Agency;
    - g. The controlling participants have not defaulted on an obligation covered by a surety or performance bond and have not been the subject of a claim under an employee fidelity bond;
  3. All the names of the controlling participants who propose to participate in this project are listed above.
  4. None of the controlling participants is a HUD/FmHA employee or a member of a HUD/FmHA employee's immediate household as defined in Standards of Ethical Conduct for Employees of the Executive Branch in 5 C.F.R. Part 2635 (57 FR 35006) and HUD's Standard of Conduct in 24 C.F.R. Part 0 and USDA's Standard of Conduct in 7 C.F.R. Part 0 Subpart B.
  5. None of the controlling participants is a participant in an assisted or insured project as of this date on which construction has stopped for a period in excess of 20 days or which has been substantially completed for more than 90 days and documents for closing, including final cost certification, have not been filed with HUD or FmHA.
  6. None of the controlling participants have been found by HUD or FmHA to be in noncompliance with any applicable fair housing and civil rights requirements in 24 CFR 5.105(a). (If any controlling participants have been found to be in noncompliance with any requirements, attach a signed statement explaining the relevant facts, circumstances, and resolution, if any).
  7. None of the controlling participants is a Member of Congress or a Resident Commissioner nor otherwise prohibited or limited by law from contracting with the Government of the United States of America.
  8. Statements above (if any) to which the controlling participant(s) cannot certify have been deleted by striking through the words with a pen, and the controlling participant(s) have initialed each deletion (if any) and have attached a true and accurate signed statement (if applicable) to explain the facts and circumstances.
- I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802).

Name of Controlling Participant	Signature of Controlling Participant	Certification Date (mm/dd/yyyy)	Area Code and Tel. No.
Ryan Burlew		1/9/25	732-888-9625
This form prepared by (print name) Ryan Burlew		Area Code and Tel. No. 732-888-9625	

Previous Participation Certification

OMB Approval No. 2502-0118  
(Exp. 01/31/2026)

**Schedule A: List of Previous Projects and Section 8 Contracts.** Below is a complete list of the controlling participants' previous participation projects and participation history in covered projects as per 24 CFR, part 200 §200.214 and multifamily Housing programs of FmHA, State and local Housing Finance Agencies, if applicable. **Note:** Read and follow the instruction sheet carefully. Make full disclosure. Add extra sheets if you need more space. Double check for accuracy. If no previous projects, write by your name, "No previous participation, First Experience".

1. Controlling Participants' Name (Last, First)	2. List of previous projects (Project name, project ID and, Govt. agency involved)	3. List Participants' Role(s) (indicate dates participated, and if fee or identity of interest participant)	4. Status of loan (current, defaulted, assigned, foreclosed)	5. Was the Project ever in default during your participation Yes No If yes, explain		6. Last MOR rating and Physical Insp. Score and date
Burlew, Ryan	Elizabeth HA Morristown HA Camden HA Cliffside Park HA Newark HA Newton HA Passaic HA Plainfield HA Phillipsburg HA Princeton HA Secaucus HA Hoboken HA New Brunswick HA Highlands HA Summit HA Jersey City HA Boonton HA Woodbridge HA Bergen County HA North Bergen HA	President	N/A	X		N/A

**Part II- For HUD Internal Processing Only**

Received and checked by me for accuracy and completeness; recommend approval or refer to Headquarters after checking appropriate box.

Date (mm/dd/yyyy)	Tel No. and area code	<input type="checkbox"/> A. No adverse information; form HUD-2530 approval recommended. <input type="checkbox"/> C. Disclosure or Certification problem	
Staff	Processing and Control	<input type="checkbox"/> B. Name match in system <input type="checkbox"/> D. Other (attach memorandum)	
Signature of authorized reviewer	Signature of authorized reviewer	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No	Date (mm/dd/yyyy)

---

### **Instructions for Completing the Previous Participation Certificate, form HUD-2530**

Carefully read these instructions and the applicable regulations. A copy of the regulations published at 24 C.F.R. part 200, subpart H, § 200.210-200.222 can be obtained on-line at [www.gpo.gov](http://www.gpo.gov) and from the Account Executive at any HUD Office. Type or print neatly in ink when filling out this form. Incomplete form will be returned to the applicant.

Attach extra sheets as you need them. Be sure to indicate "Continued on Attachments" wherever appropriate. Sign each additional page that you attach if it refers to you or your record. **Carefully read the certification before you sign it.** Any questions regarding the form or how to complete it can be answered by your HUD Account Executive.

**Purpose:** This form provides HUD/USDA FmHA with a certified report of all previous participation in relevant HUD/USDA programs by those parties submitting the application. The information requested in this form is used by HUD/USDA to determine if you meet the standards established to ensure that all controlling participants in HUD/USDA projects will honor their legal, financial and contractual obligations and are of acceptable risks from the underwriting standpoint of an insurer, lender or governmental agency. HUD requires that you certify and submit your record of previous participation, in relevant projects, by completing and signing this form, before your participation can be approved.

***HUD approval of your certification is a necessary precondition for your participation in the project and in the capacity that you propose. If you do not file this certification, do not furnish the information requested accurately, or do not meet established standards, HUD will not approve your certification.***

***Note that approval of your certification does not obligate HUD to approve your project application, and it does not satisfy all other HUD program requirements relative to your qualifications.***

**Who Must Sign and File Form HUD-2530:** Form HUD-2530 must be completed and signed by all Controlling Participants of Covered Projects, as such terms are defined in 24 CFR part 200 §200.212, and as further clarified by the Processing Guide (HUD notice H 2016-15) referenced in 24 CFR §200.210(b) and available on the HUD website at: [http://portal.hud.gov/hudportal/HUD?src=/program\\_offices/housing/mfh/prevparticipation](http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/mfh/prevparticipation).

**Where and When Form HUD-2530 Must Be Filed:** The original of this form must be submitted to the HUD Office where your project application will be processed at the same time you file your initial project application. This form must be filed with applications for projects listed in 24 CFR §200.214 and for the Triggering Events listed at 24 CFR §200.218.

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**Review of Adverse Determination:** If approval of your participation in a HUD project is denied, withheld, or conditionally granted on the basis of your record of previous participation, you will be notified by the HUD Office. You may request reconsideration in accordance with 24 CFR §200.222 and further clarified by the Processing Guide. Request must be made in writing within 30 days from your receipt of the notice of determination.

The Department of Housing and Urban Development (HUD) is authorized to collect this information by law 42 U.S.C. 3535(d) and by regulation at 24 CFR 200.210. This information is needed so that principals applying to participate in multifamily programs can become HUD-approved controlling participants. The information you provide will enable HUD to evaluate your record with respect to established standards of performance, responsibility and eligibility. Without prior approval, a controlling participant may not participate in a proposed or existing multifamily or healthcare project. HUD uses this information to evaluate whether or not controlling participants pose an unsatisfactory underwriting risk. The information is used to evaluate the potential controlling participants and approve only individuals and organizations that will honor their legal, financial and contractual obligations.

**Privacy Act Statement:** The Housing and Community Development Act of 1987, 42 U.S.C. 3543 requires persons applying for a Federally-insured or guaranteed loan to furnish his/her Social Security Number (SSN). HUD must have your SSN for identification of your records. HUD may use your SSN for automated processing of your records and to make requests for information about you and your previous records with other public agencies and private sector sources. HUD may disclose certain information to Federal, State and local agencies when relevant to civil, criminal, or regulatory investigations and prosecutions. It will not be otherwise disclosed or released outside of HUD, except as required and permitted by law. You must provide all of the information requested in this application, including your SSN. Failure to provide any of the information will result in your disapproval of participation in this HUD program. APPS SORN could be accessed in Federal Register / Vol. 81, No. 146 / Friday, July 29, 2016 / Notices ([Docket No. FR-5921-N-10] Implementation of the Privacy Act of 1974, as Amended; Amended System of Records Notice, Active Partners Performance System).

**PRA Statement:** The public reporting burden is estimated at 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions to reduce this burden, to the Reports Management Officer, Paperwork Reduction Project, to the Office of Information Technology, US Department of Housing and Urban Development, Washington, DC 20410-3600. When providing comments, please refer to OMB Approval No. 2502-0118. HUD may not conduct and sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid control number.

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The collection is authorized by 12 U.S.C 1702-1715z; 42 U.S.C. 3535(d). HUD form 2530 is created to collect information as mandated by 24 CFR Part 200. The HUD-2530 form is used to protect HUD's Multifamily Housing and Healthcare programs by comprehensively assessing industry participants' risk. It is the Department's policy that participants in its housing programs honor their legal, financial, and contractual obligations. Accordingly, uniform standards are established for approvals, disapprovals, or withholding actions on principals in projects, based upon their past performances as well as other relevant information. Respondents such as owners, management agents, master tenants, general contractors, and nursing home operators are subject to review. The information on this form needs to be collected by the Department to evaluate participants' previous performance and compliance with contracts, regulations, and directives.

## PREPARATION OF PERFORMANCE AND PAYMENT BOND

- (1) Individual sureties, partnerships, or corporations not in the surety business will not be acceptable.
- (2) The name of the Principal shall be shown exactly as it appears in the Contract.
- (3) The penal sum shall be not less than the contract amount.
- (4) If the Principals are partners, or joint venturers, each member shall execute the bond as an individual, with his place of residence shown.
- (5) If the Principal is a corporation, the bond shall be executed under its corporate seal. If the corporation has no corporate seal the fact shall be stated, in which case a scroll or adhesive seal shall be affixed following the corporate name.
- (6) The official character and authority of the persons executing the bond for the Principal, whether individual, partnership or corporation, shall be certified by individual, partner or in the case of a corporation, by the secretary or assistant secretary therefore under the corporate seal, or there may be attached copies of so much of the records of the corporation as will evidence the official character and authority of the officer signing, duly certified by the secretary or assistant secretary, under the corporate seal, to be true copies. If a Corporation, President or Vice President should sign for same and Secretary of Corporation should attest to signature of signing officer.
- (7) The current power-of-attorney of the persons signing for the surety company must be attached to the bond.
- (8) The date of bond must not be prior to the date of contract.
- (9) The following information must be placed on the bond by the surety company:
  - a. The rate of premium in dollars per thousand, and
  - b. The total dollar amount of premium charged.
- (10) The signature of a witness shall appear in the appropriate place, attesting to the signature of each party to the bond.
- (11) Type or print the name underneath each signature appearing in the bond.
- (12) An executed copy of the bond must be attached to each copy of the Contract (original Counterpart) intended for signing.
- (13) The Performance and Payment Bond is generally of the type that will be required, but it is subject to such modification in form as may be required by the Solicitor of the Local Authority.



**PERFORMANCE AND PAYMENT BOND**

UPON AWARD

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,

\_\_\_\_\_

\_\_\_\_\_

as PRINCIPAL and \_\_\_\_\_

as SURETIES are hereby held and firmly bound into the Housing Authority of the City of Bayonne, New Jersey, in the penal sum of \_\_\_\_\_, dollars, for the payment of which well and truly to executors, administrators, successors and assigns.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ .

The condition of the above obligation is such that whereas, the above named Principal was awarded, on the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ a contract with the Housing Authority of the City of Bayonne, New Jersey for

\_\_\_\_\_

\_\_\_\_\_

which said contract, consisting of Invitation, Bid and Award, is made a part of this Bond, the same as though set forth herein:

Now, if the said \_\_\_\_\_

\_\_\_\_\_

SHALL WELL AND FAITHFULLY DO AND PERFORM THE THINGS AGREED BY \_\_\_\_\_

\_\_\_\_\_ to be done and performed according to the Terms of Said contract, and shall pay all lawful claims of sub-labor performed or materials, provisions, provender or other supplies or teams, fuels, oils, implements, or machinery furnished, used or consumed in the carrying forward, performing or completing of said contract, we agreeing and assenting that this undertaking shall be for the benefit of any subcontractor, materialmen, laborer, person firm or corporation having a just claim, as well as for the oblige herein; then this obligation shall be void, otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions in or to the terms of said contract or in or to the specifications therefore shall in anywise effect the obligation of said surety on its bond.

IN WITNESS WHEREOF, the above bounden parties have executed this instrument under their several seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

In the presence of:

_____	_____ (SEAL)
	(Individual Principal)
_____	_____
(Address)	(Business Address)
_____	_____ (SEAL)
	(Individual Principal)
_____	_____
(Address)	(Business Address)
_____	_____ (SEAL)
	(Individual Principal)
_____	_____
(Address)	(Business Address)
_____	_____ (SEAL)
	(Individual Principal)
_____	_____
(Address)	(Business Address)

(Affix  
Corporate  
Seal)

\_\_\_\_\_  
(Corporate Principal)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
ATTEST: \_\_\_\_\_ by \_\_\_\_\_

(Affix  
Corporate  
Seal)

\_\_\_\_\_  
(Corporate Surety)

\_\_\_\_\_  
(Business Address)

\_\_\_\_\_  
The rate of premium in this bond is \$ \_\_\_\_\_ per thousand. The total amount of  
premium charges is \$ \_\_\_\_\_ .

*(The above is to be filled in by Surety Company.)*

*(The Power of Attorney of person signing for Surety Company must be attached to bond.)*

**U.S. Department of Housing  
and Urban Development**  
Office of Public and Indian Housing

**Representations, Certifications,  
and Other Statements of Bidders**  
**Public and Indian Housing Programs**

# Representations, Certifications, and Other Statements of Bidders

## Public and Indian Housing Programs

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### 1. Certificate of Independent Price Determination

#### (a) The bidder certifies that--

(1) The prices in this bid have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other bidder or competitor relating to (i) those prices, (ii) the intention to submit a bid, or (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this bid have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a competitive proposal solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a bid for the purpose of restricting competition.

(b) Each signature on the bid is considered to be a certification by the signatory that the signatory--

(1) Is the person in the bidder's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

Ryan Burlew [insert full name of person(s) in the bidder's organization responsible for determining the prices offered in this bid or proposal, and the title of his or her position in the bidder's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the bidder deletes or modifies subparagraph (a)2 above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

[ ] [Contracting Officer check if following paragraph is applicable]

(d) Non-collusive affidavit. (applicable to contracts for construction and equipment exceeding \$50,000)

(1) Each bidder shall execute, in the form provided by the PHA/IHA, an affidavit to the effect that he/she has not colluded with any other person, firm or corporation in regard to any bid submitted in response to this solicitation. If the successful bidder did not submit the affidavit with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the affidavit by that date may render the bid nonresponsive. No contract award will be made without a properly executed affidavit.

(2) A fully executed "Non-collusive Affidavit"  is, [ ] is not included with the bid.

### 2. Contingent Fee Representation and Agreement

(a) Definitions. As used in this provision:

"Bona fide employee" means a person, employed by a bidder and subject to the bidder's supervision and control as to time, place, and manner of performance, who neither exerts, nor proposes to exert improper influence to solicit or obtain contracts nor holds out as being able to obtain any contract(s) through improper influence.

"Improper influence" means any influence that induces or tends to induce a PHA/IHA employee or officer to give consideration or to act regarding a PHA/IHA contract on any basis other than the merits of the matter.

(b) The bidder represents and certifies as part of its bid that, except for full-time bona fide employees working solely for the bidder, the bidder:

(1) [ ] has,  has not employed or retained any person or company to solicit or obtain this contract; and

(2) [ ] has,  has not paid or agreed to pay to any person or company employed or retained to solicit or obtain this contract any commission, percentage, brokerage, or other fee contingent upon or resulting from the award of this contract.

(c) If the answer to either (a)(1) or (a)(2) above is affirmative, the bidder shall make an immediate and full written disclosure to the PHA/IHA Contracting Officer.

(d) Any misrepresentation by the bidder shall give the PHA/IHA the right to (1) terminate the contract; (2) at its discretion, deduct from contract payments the amount of any commission, percentage, brokerage, or other contingent fee; or (3) take other remedy pursuant to the contract.

### 3. Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions (applicable to contracts exceeding \$100,000)

(a) The definitions and prohibitions contained in Section 1352 of title 31, United States Code, are hereby incorporated by reference in paragraph (b) of this certification.

(b) The bidder, by signing its bid, hereby certifies to the best of his or her knowledge and belief as of December 23, 1989 that:

(1) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a contract resulting from this solicitation;

(2) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this solicitation, the bidder shall complete and submit, with its bid, OMB standard form LLL, "Disclosure of Lobbying Activities;" and

(3) He or she will include the language of this certification in all subcontracts at any tier and require that all recipients of subcontract awards in excess of \$100,000 shall certify and disclose accordingly.

(c) Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by section 1352, title 31, United States Code. Any person who makes an expenditure prohibited under this provision or who fails to file or amend the disclosure form to be filed or amended by this provision, shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

(d) Indian tribes (except those chartered by States) and Indian organizations as defined in section 4 of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450B) are exempt from the requirements of this provision.

#### 4. Organizational Conflicts of Interest Certification

The bidder certifies that to the best of its knowledge and belief and except as otherwise disclosed, he or she does not have any organizational conflict of interest which is defined as a situation in which the nature of work to be performed under this proposed contract and the bidder's organizational, financial, contractual, or other interests may, without some restriction on future activities:

- (a) Result in an unfair competitive advantage to the bidder; or,
- (b) Impair the bidder's objectivity in performing the contract work.

In the absence of any actual or apparent conflict, I hereby certify that to the best of my knowledge and belief, no actual or apparent conflict of interest exists with regard to my possible performance of this procurement.

#### 5. Bidder's Certification of Eligibility

(a) By the submission of this bid, the bidder certifies that to the best of its knowledge and belief, neither it, nor any person or firm which has an interest in the bidder's firm, nor any of the bidder's subcontractors, is ineligible to:

(1) Be awarded contracts by any agency of the United States Government, HUD, or the State in which this contract is to be performed; or,

(2) Participate in HUD programs pursuant to 24 CFR Part 24.

(b) The certification in paragraph (a) above is a material representation of fact upon which reliance was placed when making award. If it is later determined that the bidder knowingly rendered an erroneous certification, the contract may be terminated for default, and the bidder may be debarred or suspended from participation in HUD programs and other Federal contract programs.

#### 6. Minimum Bid Acceptance Period

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the PHA/IHA for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The PHA/IHA requires a minimum acceptance period of [Contracting Officer insert time period] calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the PHA's/IHA's minimum requirement. The bidder allows the following acceptance period: calendar days.

(e) A bid allowing less than the PHA's/IHA's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

#### 7. Small, Minority, Women-Owned Business Concern Representation

The bidder represents and certifies as part of its bid/ offer that it --

(a)  is,  is not a small business concern. "Small business concern," as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding, and qualified as a small business under the criteria and size standards in 13 CFR 121.

(b)  is,  is not a women-owned business enterprise. "Women-owned business enterprise," as used in this provision, means a business that is at least 51 percent owned by a woman or women who are U.S. citizens and who also control and operate the business.

(c)  is,  is not a minority business enterprise. "Minority business enterprise," as used in this provision, means a business which is at least 51 percent owned or controlled by one or more minority group members or, in the case of a publicly owned business, at least 51 percent of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are:

(Check the block applicable to you)

- |   |   |
|---|---|
| <input type="checkbox"/> Black Americans    | <input type="checkbox"/> Asian Pacific Americans  |
| <input type="checkbox"/> Hispanic Americans | <input type="checkbox"/> Asian Indian Americans   |
| <input type="checkbox"/> Native Americans   | <input type="checkbox"/> Hasidic Jewish Americans |

#### 8. Indian-Owned Economic Enterprise and Indian Organization Representation (applicable only if this solicitation is for a contract to be performed on a project for an Indian Housing Authority)

The bidder represents and certifies that it:

(a)  is,  is not an Indian-owned economic enterprise. "Economic enterprise," as used in this provision, means any commercial, industrial, or business activity established or organized for the purpose of profit, which is at least 51 percent Indian owned. "Indian," as used in this provision, means any person who is a member of any tribe, band, group, pueblo, or community which is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs and any "Native" as defined in the Alaska Native Claims Settlement Act.

(b)  is,  is not an Indian organization. "Indian organization," as used in this provision, means the governing body of any Indian tribe or entity established or recognized by such governing body. Indian "tribe" means any Indian tribe, band, group, pueblo, or

community including Native villages and Native groups (including corporations organized by Kenai, Juneau, Sitka, and Kodiak) as defined in the Alaska Native Claims Settlement Act, which is recognized by the Federal Government as eligible for services from the Bureau of Indian Affairs.

**9. Certification of Eligibility Under the Davis-Bacon Act** (applicable to construction contracts exceeding \$2,000)

(a) By the submission of this bid, the bidder certifies that neither it nor any person or firm who has an interest in the bidder's firm is a person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(b) No part of the contract resulting from this solicitation shall be subcontracted to any person or firm ineligible to be awarded contracts by the United States Government by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(c) The penalty for making false statements is prescribed in the U. S. Criminal Code, 18 U.S.C. 1001.

**10. Certification of Nonsegregated Facilities** (applicable to contracts exceeding \$10,000)

(a) The bidder's attention is called to the clause entitled **Equal Employment Opportunity** of the General Conditions of the Contract for Construction.

(b) "Segregated facilities," as used in this provision, means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees, that are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin because of habit, local custom, or otherwise.

(c) By the submission of this bid, the bidder certifies that it does not and will not maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not and will not permit its employees to perform their services at any location under its control where segregated facilities are maintained. The bidder agrees that a breach of this certification is a violation of the Equal Employment Opportunity clause in the contract.

(d) The bidder further agrees that (except where it has obtained identical certifications from proposed subcontractors for specific time periods) prior to entering into subcontracts which exceed \$10,000 and are not exempt from the requirements of the Equal Employment Opportunity clause, it will:

(1) Obtain identical certifications from the proposed subcontractors;

(2) Retain the certifications in its files; and

(3) Forward the following notice to the proposed subcontractors (except if the proposed subcontractors have submitted identical certifications for specific time periods):

**Notice to Prospective Subcontractors of Requirement for Certifications of Nonsegregated Facilities**

A Certification of Nonsegregated Facilities must be submitted before the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Employment Opportunity clause of the prime contract. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

**Note:** The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

**11. Clean Air and Water Certification** (applicable to contracts exceeding \$100,000)

The bidder certifies that:

(a) Any facility to be used in the performance of this contract [ ] is, [X] is not listed on the Environmental Protection Agency List of Violating Facilities:

(b) The bidder will immediately notify the PHA/IHA Contracting Officer, before award, of the receipt of any communication from the Administrator, or a designee, of the Environmental Protection Agency, indicating that any facility that the bidder proposes to use for the performance of the contract is under consideration to be listed on the EPA List of Violating Facilities; and,

(c) The bidder will include a certification substantially the same as this certification, including this paragraph (c), in every nonexempt subcontract.


**12. Previous Participation Certificate** (applicable to construction and equipment contracts exceeding \$50,000)

(a) The bidder shall complete and submit with his/her bid the Form HUD-2530, "Previous Participation Certificate." If the successful bidder does not submit the certificate with his/her bid, he/she must submit it within three (3) working days of bid opening. Failure to submit the certificate by that date may render the bid nonresponsive. No contract award will be made without a properly executed certificate.

(b) A fully executed "Previous Participation Certificate" [X] is, [ ] is not included with the bid.

**13. Bidder's Signature**

The bidder hereby certifies that the information contained in these certifications and representations is accurate, complete, and current.

 1/9/25  
\_\_\_\_\_  
(Signature and Date)

Ryan Burlew  
\_\_\_\_\_  
(Typed or Printed Name)

President  
\_\_\_\_\_  
(Title)

Magic Touch Construction Co., Inc.  
\_\_\_\_\_  
(Company Name)

59 West Front Street  
Keyport, NJ 07735  
\_\_\_\_\_  
(Company Address)

Form of Non-Collusive Affidavit

KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)

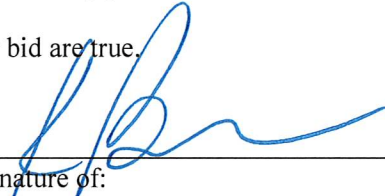
**AFFIDAVIT**  
**(Prime Bidder)**

State of New Jersey )  
 ) :SS  
Count of Monmouth )

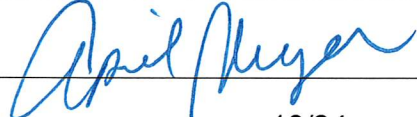
Ryan Burlew, being first duly sworn, deposes and says:

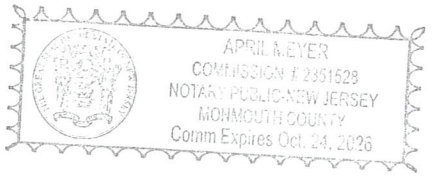
That he is President of Magic Touch Construction Co., Inc. the  
[a partner or officer of the firm of, etc.]

party making the foregoing proposal or bid, that such proposal or bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price of affiant or of any bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the HOUSING AUTHORITY OF THE CITY OF BAYONNE or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

  
\_\_\_\_\_  
Signature of:  
Bidder, if the bidder is an individual;  
Partner, if the bidder is a partnership;  
Officer, if the bidder is a corporation.

Subscribed and sworn to before me  
this 09 day of January, 2025.

  
\_\_\_\_\_  
April Meyer  
My commission expires 10/24, 2026.





**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

**HOUSING AUTHORITY OF THE CITY OF BAYONNE, NJ**

**BIDDER'S AFFIDAVIT**

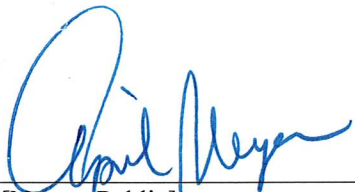
(This Affidavit is part of the Proposal)

**STATE OF NEW JERSEY)**  
**COUNTY OF Monmouth) :SS**  
(Fill In)

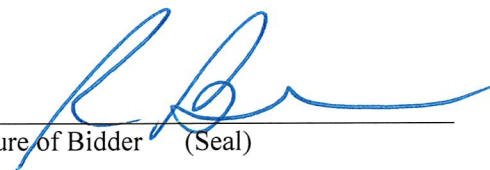
Ryan Burlew being duly sworn, deposes  
and says that he resides at 59 W Front St, Keyport, NJ 07735

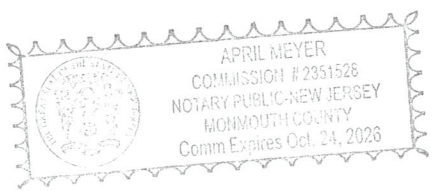
that he is the President who signed the above Bid or Proposal, that he was  
(Give Title)  
duly authorized to sign and that the Bid is the true offer of the Bidder, that the seal attached is the seal  
of the Bidder and that all the declarations and statements contained in the Bid are true to the best of his  
knowledge and belief.

Subscribed and sworn to before me  
at 8:15 a.m.  
on this 09 day of January, 2025.

  
[Notary Public] April Meyer

My commission expires 10/24/2026

  
Signature of Bidder (Seal)



**QUALIFICATION QUESTIONNAIRE**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

THE HOUSING AUTHORITY OF THE CITY OF BAYONNE

BID FOR: Kitchen & Bath Replacements & Plumbing Upgrades  
at East Side gardens (12-6B)

NAME OF BIDDER:  Magic Touch Construction Co., Inc.

ADDRESS:  59 West Front St, Keyport, NJ 07735

**REQUIREMENTS FOR SUBMITTED PROPOSALS IF QUALIFIED:**

1. Each proposal must be accompanied by a Certificate of Surety of a surety company qualified to do business in the State of New Jersey, who shall at the time of submitting such proposal qualify as to its or their responsibility for the full amount of such proposal; and he will post a performance bond for the full amount of the contract pursuant to law if he is the successful bidder. Also accompanying each said proposal there must be a Certified Check or Bid Bond in an amount equal to \_\_\_\_\_ percent (\_\_\_%) (not to exceed \_\_\_\_\_) of the total proposal price.

2. It shall be necessary for the bidder to present evidence that he is the general contractor and can submit a suitable record of satisfactorily completing similar projects. In addition to the above, he shall submit evidence that his company has the necessary equipment to carry out this type of operation.

a. How many years have you been or engaged in construction under present firm or trade name?

52 Years

b. What equipment do you own that is available and intended to be used on this project? Provide a description as to the quantity, size, type, and capacity of this equipment along with its present condition.

See Attached

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- c. What equipment do you intend to purchase or lease for use on this project should the contract be awarded to you? Provide a description of the quantity, size, type, and capacity of the equipment you intend to lease or purchase.

**See Attached**

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- d. How many years has your organization been in business performing the work required under this contract?

**52 Years**

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- e. If a corporation, answer the following:

E.1 - Date of Incorporation 8/29/1972

E.2 - State of Incorporation New Jersey

E.3 - President's name(s) Ryan Burlew

E.4 - Vice President's name(s) N/A

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- f. If individual or partnership, answer the following:

F.1 - Date of Organization \_\_\_\_\_

F.2 - Name and address of all partners (state whether general or limited partnership):

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g. We normally perform 100 % of the work with our own forces. General character of work performed by our company.

We perform our work with the highest quality and always want our  
customers satisfied with our work. We stand by our work and our  
employees are held to the highest standard.

h. Have you ever failed to complete any work awarded to you? No If so, state circumstances.

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i. Has any other officer or partner of your organization ever been an officer or a partner of some other organization that failed to complete a construction contract? No If so, state the name of the individual, other organization and reason therefore.

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j. Has any officer or partner of your organization ever failed to complete a construction contract handled in his own name? No If yes, state name of individual, name of owner and reason therefore.

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k. Are there any liens, of any character, filed against your company at this time? No If yes, specify the nature and amount of lien.

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3. It shall be necessary for the bidder to present a certified financial statement indicating the condition of his company of not more than twelve months prior to the bid submission. Failure to submit this document is a bid defect and may be a cause for the bid to be rejected.

**See Attached**

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**ASSETS**

Cash on Hand ..... \$ \_\_\_\_\_

Cash in Bank & Name of Said Bank ..... \$ \_\_\_\_\_

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Accounts Receivable from Completed Contracts ..... \$ \_\_\_\_\_

Real Estate Used for Business Purposes ..... \$ \_\_\_\_\_

Material in Stock ..... \$ \_\_\_\_\_

Equipment Book Value ..... \$ \_\_\_\_\_

Furniture and Fixtures ..... \$ \_\_\_\_\_

Other Assets ..... \$ \_\_\_\_\_

TOTAL ASSETS ..... \$ \_\_\_\_\_

**LIABILITIES**

Notes Payable to Bank ..... \$ \_\_\_\_\_

Notes Payable for Equipment Obligations ..... \$ \_\_\_\_\_

Notes Payable for Other Obligations ..... \$ \_\_\_\_\_

Accounts Payable ..... \$ \_\_\_\_\_

Other Liabilities ..... \$ \_\_\_\_\_

TOTAL LIABILITIES ..... \$ \_\_\_\_\_

The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the Local Housing Authority in verification of the recitals comprising this Statement of Bidder's Qualifications.

Dated at 8:15 a.m. this 09 day of January, 2025.

Magic Touch Construction Co., Inc.

(Name of Bidder)

By: Ryan Burlew

Title: President

State of New Jersey

County of Monmouth

Ryan Burlew

being duly sworn, deposes and says that he/she

is the President of Magic Touch Construction Co., Inc.

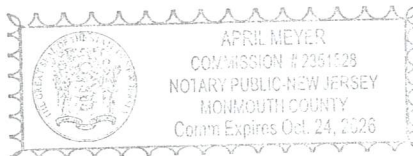
(Name of Organization)

and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this 09 day of January, 2025

April Meyer  
(Notary Public)

My commission expires 10/24/2026.



Form rev. 8/11/04

**CONTRACTS COMPLETED IN THE LAST FIVE YEARS**

List the more important contracts completed by you in the last five years, stating approximate gross cost for each, and the month and year completed.

OWNER	LOCATION	DESCRIPTION	DATE OF CONTRACT START	GROSS AMOUNT OF CONTRACT	DATE OF CONTRACT COMPLETION
See Attached					

Include Name and Telephone Number of the Owner's Representative and the Design Professional in charge of the Work for each Project.

**STATUS OF CONTRACTS ON HAND**

Give full information about all of your contracts, whether private or government contracts, whether prime or sub-contracts, whether in progress or awarded but not yet begun, or whether you are low bidder pending formal award of contract.

LOCATION	DESCRIPTION	ADJUSTED CONTRACT AMOUNT	AMOUNT COMPLETED/ BILLED	ADDIT'L EARNED SINCE LAST ESTIMATE	BALANCE TO BE COMPLETED	ESTIMATED DATE OF COMPLETION
See Attached						
<b>TOTALS</b>						

Include Name and Telephone Number of the Owner's Representative and the Design Professional in charge of the Work for each Project.



**STATEMENT OF COMPLIANCE**

**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

This is to certify that all persons employed by the undersigned will be paid full weekly wages earned, less permissible deductions for income taxes, social security, etc., and that no rebates have been or will be made either directly or indirectly to the undersigned from the full weekly wages earned by any person in its employ, and further that all employees will be paid as defined in Regulations, Part 3 (29 C.F.R., Part 3) issued by the Secretary of Labor under the Copeland Act, as amended (43 Stat. 948, 63 Stat. 108, 72 Stat. 927; 40 U.S.C. 276c), and described on said payroll; that said payroll is correct and complete; that the wage rates contained in said payroll for laborers, and mechanics pursuant to the Contract under which such work was performed; and that the classification set forth for each laborer or mechanic conforms with the work he performed.

  
\_\_\_\_\_  
Signature

President  
\_\_\_\_\_  
Title

**AFFIRMATIVE ACTION AFFIDAVIT**

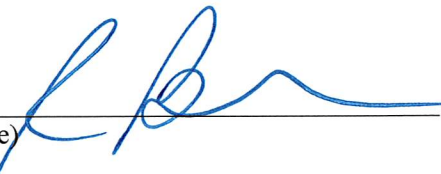
**KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)**

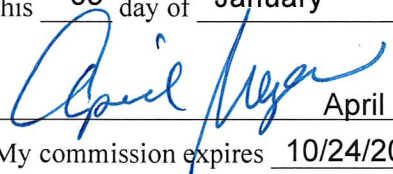
Pursuant to the regulations promulgated by the Affirmative Action the State of New Jersey in accordance with laws of Public Law 1975, Chapter 127 and all its latest amendments stated in the Circulars of the Secretary of the Treasury of the State of New Jersey, as are included with these specifications, contractors furnishing goods or services to the Authority must agree, where applicable, to the following:

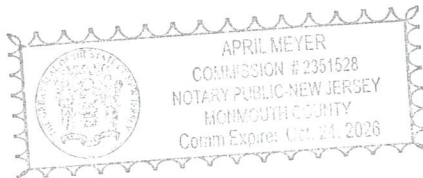
During the performance of this contract, the contractor agrees as follows:

1. To comply with all the regulations of Affirmative Action Laws of the State of New Jersey, Public Law 1975, Chapter 127.
2. To comply with all requirements stated in [N.J.A.C. 17:27] a Memorandum entitled "Affirmative Action Requirements for Public Agencies in the Awarding of Contracts" (the "Memorandum").
3. To comply with all the requirements of a Notice and explanation of certain revisions to Exhibit B, Mandatory Affirmative Action Language: Construction Contracts (the "Notice").

The undersigned hereby states, have fully read and agrees to comply with the above, and is familiar with the regulations described therein and will furnish further information if requested by the Authority confirming the compliance with the above stated regulations. I am also aware that if the firm of Magic Touch Construction Co., Inc does not comply with Public Laws 1975, Chapter 127 and the rules and regulations issued pursuant thereto that no monies will be paid by the Authority and that the firm of Magic Touch Construction Co., Inc may be debarred from all public contracts for a period of up to five (5) years.

(Signature)   
January \_\_\_\_\_ 09, 2025  
President  
\_\_\_\_\_  
Title (Sole Proprietor, General Partner or  
Corporate Officer)

Subscribed and sworn to before me  
this 09 day of January, 20 25  
 April Meyer  
My commission expires 10/24/2026



Form of Minority Business Enterprise ("MBE") Compliance Affidavit

KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)

**AFFIDAVIT**  
**(Prime Bidder)**

State of New Jersey )  
 ) : SS  
County of Monmouth )

Ryan Burlew, being first duly sworn, deposes and says:

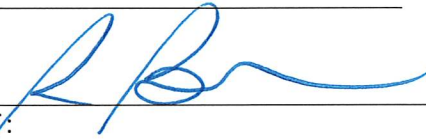
1. I am the majority shareholder of the company listed below, which is not certified by the State of New Jersey as a MBE firm; and hereby certify that if awarded this Contract, we will comply with Executive Order "123432", together with any amendment, entitled, "Minority Business Development" and further agree that:

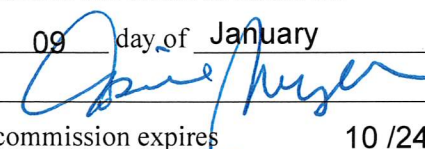
2. Ten (10) days prior to the execution of this Contract, Magic Touch Construction Co., Inc. will submit names and addresses of subcontractors who will be required to prove their valid classification of MBE and who will be utilized on the project, in which said contractor(s) will, at a minimum, equal twenty (20%) percent of the total Contract amount. Approved N.J. Certificates of MBE shall be submitted and dates, received or revised within twelve (12) months of the receipt of Bids; and further agrees that:

3. Non-compliance with any of the above is justification for termination of the Contract by the HOUSING AUTHORITY OF THE CITY OF BAYONNE.

Name of Bidder: Magic Touch Construction Co., Inc.

Printed Name and Title: Ryan Burlew, President

  
\_\_\_\_\_  
Signature of:  
Bidder, if the bidder is an individual;  
Partner, if the bidder is a Partnership;  
Officer, if the bidder is a Corporation.

Subscribed and sworn to before me  
this 09 day of January, 20 25.  
 April Meyer  
My commission expires 10 /24, 20 26.



Form of Site Inspection

KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)

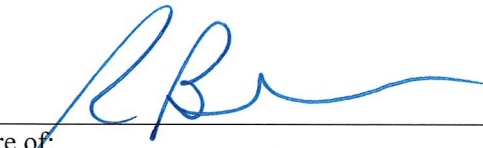
**A F F I D A V I T**  
**(Prime Bidder)**

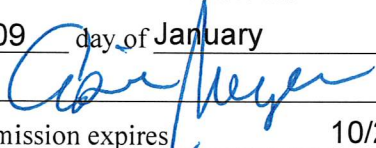
State of New Jersey )  
 ) : SS  
County of Monmouth )

Ryan Burlew, being first duly sworn, deposes and says:

That he is President of the  
[a partner or officer of the firm of, etc.]

party making the foregoing proposal or bid, and that the above captioned locations were inspected  
by Magic Touch Construction Co., Inc., estimator, in an effort to arrive at the  
[name of firm]  
enclosed bid proposal amount.

  
\_\_\_\_\_  
Signature of:  
Bidder, if the bidder is an individual;  
Partner, if the bidder is a Partnership;  
Officer, if the bidder is a Corporation.

Subscribed and sworn to before me  
This 09 day of January, 20 25.  
 April Meyer  
My commission expires 10/24, 2026.



Form of Voluntary Act and Deed Acknowledgement

KITCHEN AND BATH REPLACEMENTS AND PLUMBING UPGRADES  
AT EASTSIDE GARDENS (12-6B)

**A F F I D A V I T**  
**(Prime Bidder)**

State of New Jersey )  
 ) : SS  
County of Monmouth )

Ryan Burlew, being first duly sworn, deposes and says:

That he is President of the party making the  
[a partner or officer of the firm of, etc.]

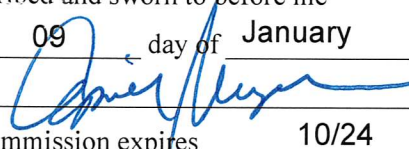
foregoing proposal or bid, and that the Officers  
[partners or officers of the firm of, etc.]

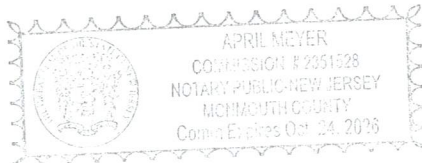
of the party making the foregoing proposal or bid have voted to present their bid proposal to the

HOUSING AUTHORITY OF THE CITY OF BAYONNE as their own voluntary act and deed.

  
\_\_\_\_\_  
Signature of:

Bidder, if the bidder is an Individual;  
Partner, if the bidder is a Partnership;  
Officer, if the bidder is a Corporation.

Subscribed and sworn to before me  
This 09 day of January, 2025  
 April Meyer  
My commission expires 10/24, 2026.



**INSTRUCTIONS FOR COMPLETING THE INITIAL PROJECT  
WORKFORCE REPORT – CONSTRUCTION (AA201)**

**DO NOT COMPLETE THIS FORM FOR GOODS AND/OR SERVICE CONTRACTS**

1. Enter the Federal Identification Number assigned to the contractor by the Internal Revenue Service, or if a Federal Employer Identification Number has been applied for but not yet issued, or if your business is such that you have not or will not receive a Federal Identification Number, enter the social security number assigned to the single owner or one partner, in the case of a partnership.
2. **Note:** The Division of CC/EEO will assign a contractor ID number to your company. This number will be your permanently assigned contractor ID number that must be on all correspondence and reports submitted to this office.
3. Enter the prime contractor's name, address and zip code number.
4. Check box if Company is Minority Owned or Woman Owned
5. Enter the complete name and address of the Public Agency awarding the contract. Include the contract number, date of award and dollar amount of the contract.
6. Enter the name and address of the project, including the county in which the project is located.
7. **Note:** A project contract ID number will be assigned to your firm upon receipt of the completed Initial Project Workforce Report (AA201) for this contract. This number must be indicated on all correspondence and reports submitted to this office relating to this contract.
8. Check "Yes" or "No" to indicate whether a Project Labor Agreement (PLA) was established with the labor organization(s) for this project.
9. Under the Projected Total Number of Employees in each trade or craft and at each level of classification, enter the total composite workforce of the prime contractor and all subcontractors projected to work on the project. Under Projected Employees enter total minority and female employees of the prime contractor and all subcontractors projected to work on the project. Minority employees include Black, Hispanic, American Indian and Asian, (J=Journeyworker, AP=Apprentice). Include projected phase-in and completion dates.
10. Print or type the name of the company official or authorized Equal Employment Opportunity (EEO) official include signature and title, phone number and date the report is submitted.

This report must be submitted to the Public Agency that awards the contract and the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts no later than three (3) days after the contractor signs the contract.

**THE CONTRACTOR IS TO RETAIN THE FOURTH AND FINAL COPY  
MARKED "CONTRACTOR", SUBMIT THE THIRD COPY MARKED  
"PUBLIC AGENCY" TO THE PUBLIC AGENCY AWARDING THE  
CONTRACT AND FORWARD THE REMAINING TWO (2) COPIES TO:**

**NEW JERSEY DEPARTMENT OF THE TREASURY  
DIVISION OF CONTRACT COMPLIANCE & EQUAL EMPLOYMENT OPPORTUNITY IN  
PUBLIC CONTRACTS  
P.O. BOX 209  
TRENTON, NJ 08625-0209  
(609) 292-9550**

# STATE OF NEW JERSEY

DIVISION OF CONTRACT COMPLIANCE  
EQUAL EMPLOYMENT OPPORTUNITY IN PUBLIC CONTRACTS

FORM AA-201  
Revised 10/03

## INITIAL PROJECT WORKFORCE REPORT CONSTRUCTION

**Official Use Only**

Assignment

Code

**READ INSTRUCTIONS ON THE BACK CAREFULLY BEFORE THE COMPLETION AND DISTRIBUTION OF THIS FORM. PLEASE TYPE OR PRINT IN BLACK OR BLUE INK.**

<b>1. FID NUMBER</b> 22-1968634	<b>2. CONTRACTOR ID NUMBER</b> 52016	<b>5. NAME AND ADDRESS OF PUBLIC AGENCY AWARDING CONTRACT</b> The Housing Authority of the City of Bayonne 549 Avenue A Bayonne, NJ 07002 CONTRACT NUMBER    DATE OF AWARD    DOLLAR AMOUNT OF AWARD	
<b>3. NAME AND ADDRESS OF PRIME CONTRACTOR</b> Magic Touch Construction Co., Inc. (Name) 59 West Front Street (Street Address)		<b>6. NAME AND ADDRESS OF PROJECT</b> Bayonne Housing Authority East Side Gardens (12-6B)	<b>7. PROJECT NUMBER</b> TBD
Keyport                      NJ                      07735 (City)                      (State)                      (Zip Code)		<b>COUNTY</b> Hudson	

**4. IS THIS COMPANY MINORITY OWNED [ ] OR WOMAN OWNED [ ]**

**8. IS THIS PROJECT COVERED BY A PROJECT LABOR AGREEMENT (PLA)?**  YES  NO

9. TRADE OR CRAFT	PROJECTED TOTAL EMPLOYEES				PROJECTED MINORITY EMPLOYEES				PROJECTED PHASE - IN DATE	PROJECTED COMPLETION DATE
	MALE		FEMALE		MALE		FEMALE			
	J	AP	J	AP	J	AP	J	AP		
TBD										
1. ASBESTOS WORKER										
2. BRICKLAYER OR MASON										
3. CARPENTER										
4. ELECTRICIAN										
5. GLAZIER										
6. HVAC MECHANIC										
7. IRONWORKER										
8. OPERATING ENGINEER										
9. PAINTER										
10. PLUMBER										
11. ROOFER										
12. SHEET METAL WORKER										
13. SPRINKLER FITTER										
14. STEAMFITTER										
15. SURVEYOR										
16. TILER										
17. TRUCK DRIVER										
18. LABORER										
19. OTHER										
20. OTHER										

TO BE DETERMINED TO BE DETERMINED

I hereby certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements are willfully false, I am subject to punishment.

(Signature)

<b>Ryan Burlew</b>		<b>President</b>
10. (Please Print Your Name)		(Title)
732-888-9625	N/A	01/09/2025
(Area Code)	(Telephone Number)	(Ext.) (Date)

**Colonial Surety Company**  
Administrative Office  
123 Tice Boulevard, Suite 250  
Woodcliff Lake, NJ 07677  
201-573-8788

**BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS

that we, **Magic Touch Construction Co., Inc.**

as Principal, and the COLONIAL SURETY COMPANY, a corporation under the laws of the Commonwealth of Pennsylvania, as Surety, are held and firmly bound unto

**The Housing Authority of The City of Bayonne, Bayonne, NJ**

as Obligee in the sum of

**Two Hundred Twenty One Thousand Five Hundred Dollars And Zero Cents \$221,500.00**

for the payment, whereof in lawful money of the United States, we bind ourselves, our heirs, administrators, executors or successors, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted the accompanying bid for

**Kitchen and Bath Replacements and Plumbing Upgrades at East Side Gardens (12-6B)**

NOW, THEREFORE, if the said contract be awarded to the Principal and the Principal shall, enter into a contract therefore and will furnish any performance bond or other security required as a guarantee or indemnification, then this obligation shall be void; otherwise to remain in full force and effect.

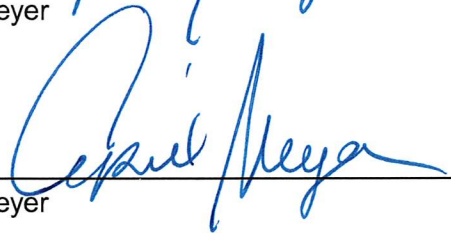
When this bond has been furnished to comply with a statutory or other legal requirement in the location where the bid was submitted and/or construction was to be performed, any provision in the bond conflicting with said statutory authority or legal requirement shall be deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 9th day of January 2025.

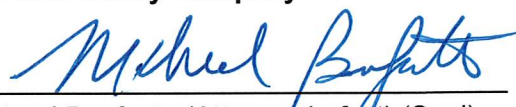
Witness:   
April Meyer

**Magic Touch Construction Co., Inc.**

  
(Principal/Title) (Seal) Ryan Andrews, President

Witness:   
April Meyer

**Colonial Surety Company**

  
Michael Bonfante (Attorney-in-fact) (Seal)



**CONSENT OF SURETY**

**To:** The Housing Authority of The City of Bayonne  
(Owner)

**Re:** Magic Touch Construction Co., Inc.  
(Contractor)

**Project Description:**

Kitchen and Bath Replacements and Plumbing Upgrades at East Side Gardens (12-6B)

This is to certify that the Colonial Surety Company  
(Surety Company)

will provide to The Housing Authority of The City of Bayonne a performance/payment  
(Owner)

and maintenance bond in the full amount of awarded contract in the event that said contractor is awarded a contract for the above project.

Colonial Surety Company  
(Surety)

  
Michael Bonfante, Attorney-in-Fact

January 09, 2025  
(Date)

**SURETY DISCLOSURE STATEMENT AND CERTIFICATION**

Colonial Surety Company, reinsured by Beazley Insurance Company, Inc. the surety(ies) on the attached bond, hereby certifies(y) the following:

(1) The surety(ies) meets (meet) the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital and surplus, as determined in accordance with the applicable laws of this State, of the surety(ies) participating in the issuance of the attached bond is (are) in the following amounts as of the calendar year ended December 31, 2023 (most recent calendar year which capital and surplus amounts are available), which amounts have been certified by Grant Thornton LLP, 90 State House Square, 10<sup>th</sup> Floor Hartford, CT 06103-3702 and are included in the Annual Statement on file with the Pennsylvania Department of Insurance, 1345 Strawberry Square, Harrisburg, PA 17120 and the State of Connecticut Department of Insurance, 153 Market St., Hartford, CT 06103.

<u>Surety Companies(y)</u>	<u>Capital and Surplus</u>
Colonial Surety Company	\$69,924,417
Beazley Insurance Company	\$328,828,964

(3) With respect to each surety participating in the issuance of the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. 9305, the underwriting limitation established therein on July 1 2024 (most recent calendar year available) is as follows:

<u>Surety Companies(y)</u>	<u>Limitation</u>
Colonial Surety Company	\$6,992,000
Beazley Insurance Company	\$32,883,000

(4) The amount of the bond to which this statement and certification is attached is Two Hundred Twenty One Thousand Five Hundred Dollars And Zero Cents \$221,500.00

(5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item above exceeds the total underwriting limitation of all sureties on the bond as set forth in item (4) above, then for each such contract of reinsurance:

(a) The name and address each such reinsurer under that contract and the amount of the reinsurer's participation in the contract is as follows:

<u>Reinsurer</u>	<u>Address</u>	<u>Amount</u>
Colonial Surety Company	123 Tice Blvd Suite 250 Woodcliff Lake, NJ 07677	N/A
Beazley Insurance Company	30 Batterson Park Rd, Farmington, CT 06032	N/A

(b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243(C.17:51B-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

**CERTIFICATE**

(to be completed by an authorized certifying agent for each surety on the bond)

I, Wayne Nunziata, as President for Colonial Surety Company, a corporation domiciled in the State of Pennsylvania, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGED that, if any of those statements made by me are false, this bond is VOIDABLE

  
Wayne Nunziata, President

Dated: \_\_\_\_\_  
January 09, 2025

**COLONIAL SURETY COMPANY**

Duncannon, Pennsylvania  
Administrative Office: 123 Tice Boulevard, Woodcliff Lake, New Jersey 07677

**GENERAL POWER OF ATTORNEY**

Know all Men by These Presents, That COLONIAL SURETY COMPANY, a corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania and having an administrative office in Woodcliff Lake, Bergen County, NJ does by these presents make, constitute and appoint Michael Bonfante of Union Beach, NJ its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver.

**Bid Bonds and Consent of Surety Only**

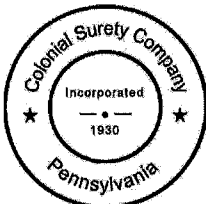
and to bind the Company thereby as fully and to the same extent as if such bids were signed by the President, sealed with the corporate seal of the Company, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting held on the 25th day of July, 1950.

"Be it Resolved, that the President, any Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

"Section 1. Attorney-in-Fact. Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, bid bonds and consent of surety only, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President."

"In Witness Whereof, Colonial Surety Company has caused these presents to be signed by its \_\_\_\_\_ President and its corporate seal to be hereto affixed the \_\_\_\_\_ 7th day of \_\_\_\_\_ April, A.D., 2023.

State of New Jersey }  
County of Bergen } SS.



COLONIAL SURETY COMPANY

By \_\_\_\_\_  
Wayne Nunziata, President

On this \_\_\_\_\_ 7th day of \_\_\_\_\_ April, in the year 2023, before me  
Theresa La Monica, a notary public, personally appeared  
Wayne Nunziata, personally known to me to be the person who  
executed the within instrument as \_\_\_\_\_ President, on behalf of the corporation therein named and  
acknowledged to me that the corporation executed it.



Theresa La Monica  
A Notary Public of New Jersey  
My Commission Expires September 9, 2025

Theresa La Monica

Theresa La Monica Notary Public

I, the undersigned President of Colonial Surety Company, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand and the seal of said Company, at Woodcliff Lake, New Jersey this \_\_\_\_\_ 9th day of  
January, 20 25.

Wayne Nunziata

Wayne Nunziata, President

Original printed with Blue and/or Black Ink.  
For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached.

State of New Jersey

County of Monmouth

AND NOW, this 9th day of January, in the calendar year of 2025, before me, a duly appointed and commissioned notary public, came the identified subscriber to the within instrument or instruments, and/or the demonstrated attorney-in-fact for said signatory and subscriber on said instrument or instruments, **Michael Bonfante, attorney-in-fact of Colonial Surety Company**, an insurance company duly organized and existing under the laws of the Commonwealth of Pennsylvania and which is authorized to conduct business in this State, and that as such being authorized to do so, acknowledged that the within instrument or instruments were executed as the authorized act of his disclosed principal for the purposes therein contained, and declared to be a person executing said instrument or instruments as attorney-in-fact and with full capacity and competency, at the request of and on behalf of Colonial Surety Company therein named and acknowledged to me that the aforesaid Colonial Surety Company had authorized the execution by the aforesaid attorney-in-fact of said instrument or instruments with the intent to be legally bound as required by common and statutory law.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

A Notary Public of Monmouth County, NJ  
My Commission Expires on 10/24/2026

Notary Public in and for the

County of Monmouth  
State of New Jersey

April Meyer  
NOTARY PUBLIC



**Colonial Surety Company**  
**Duncannon, Pennsylvania**  
**-Inc 1930-**

**Balance Sheet as of December 31, 2023**

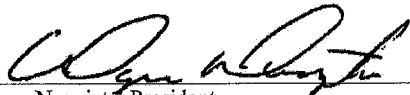
<b>Cash &amp; Invested Assets:</b>		<b>Liabilities:</b>	
Cash	\$24,397,248	Outstanding Losses & Loss Expenses	\$3,553,844
Cash Equivalents	4,719,842	Unearned Premiums	18,529,858
Common Stocks*	9,122,243	Funds Held	6,498,740
Bonds*	50,414,007	Reinsurance Payable	7,650,729
		Accrued Expenses	692,642
		Income Taxes Payable	2,889,937
<b>Total Cash &amp; Invested Assets</b>	<b>\$88,653,340</b>	Payable to Parents, Subs & Affiliates	380,416
		Miscellaneous Liabilities	3,678,088
		Commission Payable	(5,529,183)
		<b>Total Liabilities</b>	<b>\$38,345,071</b>
<b>Other Assets:</b>		<b>Capital &amp; Surplus:</b>	
Accrued Investment Income	\$531,942	Common Capital Stock	\$ 4,000,000
Premiums Receivable	3,518,350	Additional Paid in Capital	1,000,000
Funds Held – Collateral	6,498,740	Unassigned Surplus	64,924,417
Reinsurance Recoverable	7,787,775		
Net Deferred Tax Assets	1,014,844	<b>Total Capital &amp; Surplus</b>	<b>\$69,924,417</b>
Other Assets	264,497		
<b>Total Admitted Assets</b>	<b>\$108,269,488</b>	<b>Total Liabilities, Capital &amp; Surplus</b>	<b>\$108,269,488</b>

\*Bonds and stocks are valued on a basis approved by the National Association of Insurance Commissioners.


STATE OF NEW JERSEY }  
 ss:  
 COUNTY OF BERGEN }

I, Wayne Nunziata, President of Colonial Surety Company, do hereby certify that the foregoing is a full, true, and correct copy of the Financial Statement of said Company, as of December 31, 2023.

IN WITNESS WHEREOF, I have signed this statement at Woodcliff Lake, New Jersey, this 1st day of March 2024.

  
 \_\_\_\_\_  
 Wayne Nunziata, President



  
 Theresa La Monica, Notary Public

**THERESA LA MONICA**  
**A Notary Public of New Jersey**  
**My Commission Expires September 9, 2025**

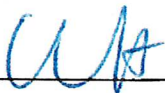
## POWER OF ATTORNEY

Power of attorney made this **11 May 2023**.

1. Know all men by these presents that I, Wayne Nunziata, President of Colonial Surety Company and attorney-in-fact for Colonial Surety Company, having its principal office at 123 Tice Boulevard, Woodcliff Lake, NJ 07677, and Michael Bonfante, Bond Manager of Colonial Surety Company and attorney-in-fact for Colonial Surety Company, having its principal office at 123 Tice Boulevard, Woodcliff Lake, New Jersey 07677, hereby appoint **Ryan Burlew** of Magic Touch Construction Co., Inc. as Michael Bonfante's true and lawful attorney-in-fact, to act for him and in his name, place and stead, and on his behalf and for his use and benefit, specifically and particularly to act for him and in Colonial's name solely with respect to the preparation, signing, sealing, dating, and delivery of bid bonds and consents of surety for bid bonds only as specifically limited by your company's aggregate bonding authority and limit with Colonial. I hereby delegate to you the power to execute for him all such documents, instruments, or other papers as may be required for you to prepare and submit bid bonds and consents of surety only.
2. The intent of this delegation is to permit you to act for him in signing his name on bid bonds and consents of surety only for efficiency and timeliness reasons, and is not to be construed as an appointment of you to sign insurance contracts or consent of surety for final payments for Colonial Surety Company. Instead, it is a limited delegation and direction to you to perform his incidental, mechanical, clerical, non-discretionary and ministerial functions, services, and duties in preparing and signing his name on the printed forms and sealing the bid bond only.
3. It is the intention of the parties that **Ryan Burlew** qualify as an attorney-in-fact solely for such limited purposes as required to exercise the specific authority and clerical and ministerial duties granted herein.
4. The effective date of this power of attorney is the date of execution.
5. I reserve the right to terminate this power of attorney at any time and solely within my discretion.

The undersigned, being duly sworn, deposes and says that he is Wayne Nunziata, President of Colonial Surety Company and as such, is authorized to sign this document.

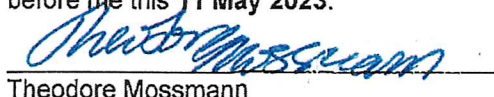
Signature



Wayne Nunziata, President

Colonial Surety Company  
Attorney-in-Fact

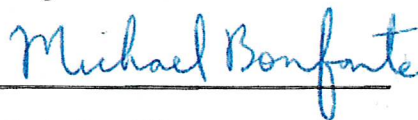
Sworn to and subscribed  
before me this **11 May 2023**.



Theodore Mossmann  
A Notary Public of New Jersey  
My Commission Expires November 15<sup>th</sup>, 2027

The undersigned, being duly sworn, deposes and says that he is Michael Bonfante, Bond Manager of Colonial Surety Company and as such, is authorized to sign this document.

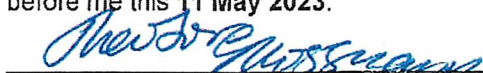
Signature



Michael Bonfante, Bond Manager

Colonial Surety Company  
Attorney-in-Fact

Sworn to and subscribed  
before me this **11 May 2023**.



Theodore Mossmann  
A Notary Public of New Jersey  
My Commission Expires November 15<sup>th</sup>, 2027

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, N.J. 08646-0252

TAXPAYER NAME:

MAGIC TOUCH CONSTRUCTION COMPANY, INC.

TRADE NAME:

ADDRESS:

59 W FRONT ST  
KEYPORT NJ 07735  
EFFECTIVE DATE:

03/23/90

SEQUENCE NUMBER:

0097270

ISSUANCE DATE:

09/25/08



Director  
New Jersey Division of Revenue

FORM BRC

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

102-087-126600000

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JAN-2021** to **15-JAN-2028**



MAGIC TOUCH CONSTRUCTION CO., INC.  
59 W. FRONT ST.  
KEYPORT NJ 07735

*APM*

*Elizabeth M. Muoio*

ELIZABETH MAHER MUOIO  
State Treasurer



STATE OF NEW JERSEY  
Certificate of Authority

DIVISION OF TAXATION  
TRENTON, N. J. 08695

The person, partnership or corporation named below is hereby authorized to collect:  
**NEW JERSEY SALES & USE TAX**

pursuant to N.J.S.A. 54:32B-1 ET SEQ.

This authorization is good ONLY for the named person at the location specified herein.  
This authorization is null and void if any change of ownership or address is effected.

*Robert K. Thompson*

Director, Division of Taxation

**MAGIC TOUCH CONSTRUCTION COMPA**  
**59 W. FRONT STREET**  
**KEYPORT NJ 07735**

Tax Registration No: **221-968-634/000**

Tax Effective Date: **05-25-04**

Document Locator No.: **B0000255305**

Date Issued: **06-02-04**

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE  
Board of Exam. of Master Plumbers

HAS LICENSED

Ryan E. Burlew  
t/a Magic Touch Construction Co, Inc  
53 Beers Street  
Keyport NJ 07735

FOR PRACTICE IN NEW JERSEY AS A(N): Master Plumber

04/26/2023 TO 06/30/2025  
VALID

*RRL*  
Signature of Licensee/Registrant/Certificate Holder

36BI01267000  
LICENSE/REGISTRATION/CERTIFICATION #

*Cari Zaris*  
ACTING DIRECTOR

New Jersey Office of the Attorney General  
Division of Consumer Affairs  
THIS IS TO CERTIFY THAT THE  
Board of Exam. of Master Plumbers  
HAS LICENSED  
Ryan E. Burlew  
Master Plumber

04/26/2023 TO 06/30/2025  
VALID

*RRL*  
SIGNATURE  
*Cari Zaris*  
ACTING DIRECTOR

36BI01267000  
License/Registration/Certificate #

PLEASE DETACH HERE  
IF YOUR LICENSE/REGISTRATION/  
CERTIFICATE ID CARD IS LOST  
PLEASE NOTIFY:  
Board of Exam. of Master Plumbers  
P.O. Box 45008  
Newark, NJ 07101

PLEASE DETACH HERE

**State Of New Jersey**  
**New Jersey Office of the Attorney General**  
**Division of Consumer Affairs**



THIS IS TO CERTIFY THAT THE  
**Board of Examiners of HVACR Contractors**

HAS LICENSED

Ryan E. Burlew  
623 Green Ave  
08730  
Brielle NJ 08730

FOR PRACTICE IN NEW JERSEY AS A(N): **Master HVACR Contractor**

04/29/2024 TO 06/30/2026

VALID

Signature of Licensee/Registrant/Certificate Holder

19HC00106100

LICENSE/REGISTRATION/CERTIFICATION #

ACTING DIRECTOR

State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE  
Board of Examiners of Electrical Contractors

HAS LICENSED

MAGIC TOUCH CONSTRUCTION CO INC  
VINCENT S ROSATO, JR  
59 W Front Street  
Keyport NJ 07735

FOR PRACTICE IN NEW JERSEY AS A(N): Electrical Business Permit

02/07/2024 TO 03/31/2027

VALID

Signature of Licensee/Registrant/Certificate Holder

34EB01543800

LICENSE/REGISTRATION/CERTIFICATION #

ACTING DIRECTOR

New Jersey Office of the Attorney General  
Division of Consumer Affairs  
Board of Examiners of Electrical Contractors  
HAS LICENSED  
MAGIC TOUCH CONSTRUCTION CO INC  
Electrical Business Permit

THIS IS TO CERTIFY THAT THE

02/07/2024 TO 03/31/2027  
VALID

SIGNATURE

34EB01543800

License/Registration/Certificate #

ACTING DIRECTOR

PLEASE DETACH HERE

IF YOUR LICENSE/REGISTRATION/  
CERTIFICATE ID CARD IS LOST

PLEASE NOTIFY:

Board of Examiners of Electrical Co  
P.O. Box 45006  
Newark, NJ 07101

PLEASE DETACH HERE

CA-20

THIS DOCUMENT IS PRINTED ON WATERMARKED PAPER, WITH A MULTI-COLORED BACKGROUND AND MULTIPLE SECURITY FEATURES. PLEASE VERIFY AUTHENTICITY.

State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE  
Board of Examiners of Electrical Contractors

HAS LICENSED

Vincent S. Rosato, Jr  
180 Morningside Avenue  
Union Beach NJ 07735

FOR PRACTICE IN NEW JERSEY AS A(N): Electrical Contractor

02/07/2024 TO 03/31/2027  
VALID

*[Signature]*  
Signature of Licensee/Registrant/Certificate Holder

34E101543800  
LICENSE/REGISTRATION/CERTIFICATION #

*[Signature]*  
ACTING DIRECTOR

New Jersey Office of the Attorney General  
Division of Consumer Affairs  
THIS IS TO CERTIFY THAT THE  
Board of Examiners of Electrical Contractors  
HAS LICENSED  
Vincent S. Rosato, Jr  
Electrical Contractor

*[Signature]*  
SIGNATURE  
*[Signature]*  
ACTING DIRECTOR

02/07/2024 TO 03/31/2027  
VALID

34E101543800  
License/Registration/Certificate #

PLEASE DETACH HERE  
IF YOUR LICENSE/REGISTRATION/  
CERTIFICATE ID CARD IS LOST  
PLEASE NOTIFY:  
Board of Examiners of Electrical Contractors  
P.O. Box 45006  
Newark, NJ 07101  
PLEASE DETACH HERE

NOT AN  
ELECTRICIAN'S  
OR PLUMBER'S  
LICENSE

State Of New Jersey  
New Jersey Office of the Attorney General  
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE  
Home Improvement Contractors

HAS REGISTERED

MAGIC TOUCH CONSTRUCTION CO., INC.  
Ryan Burlew  
59 West Front Street  
Keyport NJ 07735

FOR PRACTICE IN NEW JERSEY AS A(N): Home Improvement Contractor



New Jersey Office of the Attorney General  
Division of Consumer Affairs

THIS IS TO CERTIFY THAT THE  
Home Improvement Contractors  
HAS REGISTERED

MAGIC TOUCH CONSTRUCTION CO., INC.  
Home Improvement Contractor

NOT AN ELECTRICIAN'S OR PLUMBER'S LICENSE  
02/02/2024 TO 03/31/2025  
VALID

SIGNATURE

*Cari Zais*  
ACTING DIRECTOR

13VH01201100  
License/Registration/Certificate #

02/02/2024 TO 03/31/2025  
VALID

13VH01201100  
LICENSE/REGISTRATION/CERTIFICATION #

Signature of Licensee/Registrant/Certificate Holder

ACTING DIRECTOR

PLEASE DETACH HERE  
IF YOUR LICENSE/REGISTRATION/  
CERTIFICATE ID CARD IS LOST  
PLEASE NOTIFY:  
Home Improvement Contractors  
P.O. Box 45016  
Newark, NJ 07101

PLEASE DETACH HERE



## ASSE International

18927 Hickory Creek Drive, Suite 220  
Mokena, Illinois 60448  
Ph: 708.995.3019  
[www.asse-plumbing.org](http://www.asse-plumbing.org)

Ryan E. Burlew  
59 West Front St.  
Keyport, NJ 07735

Certification #: 49285

Congratulations on becoming ASSE Certified!

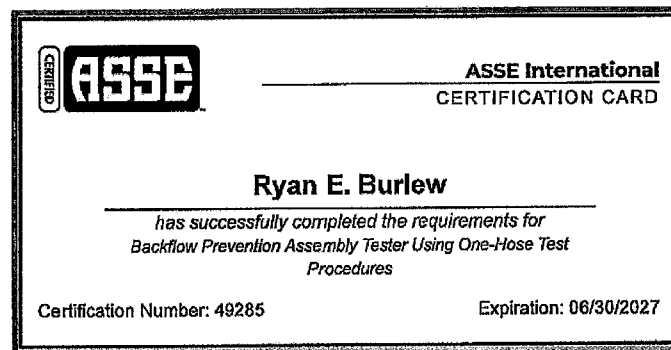
Attached is your ASSE certification card. Take careful notice of the expiration date on the card; you must renew your certification with ASSE International by that date.

Please note that being ASSE Certified does not mean that you are a member of ASSE International. However, if you are not currently a member, we strongly encourage you to join at [www.assewebstore.com/membership](http://www.assewebstore.com/membership).

As a member of ASSE International, you will belong to an organization represented by all disciplines of the plumbing and mechanical industries, including contractors, engineers, inspectors, journeymen, apprentices, manufacturers, etc. Together you'll form a platform to understand and solve industry problems relating to standards, codes, engineering, and business. Our mission is to continually improve the performance, reliability, and safety of plumbing and mechanical systems through our professional qualifications standards, professional certifications, product performance standards, and product listing programs. It is through the support and involvement of ASSE International members that we as an organization can continue to grow and promote the importance of our motto, "Prevention Rather Than Cure."

On a local level, members are able to attend their local chapter's monthly meetings, participate in chapter outings, serve on chapter boards, and receive local chapter publications. On a national level, members are eligible to participate in national committees, vote at Annual Meetings, and receive free subscriptions to ASSE International's publications – Working Pressure magazine ([www.workingpressuremag.com](http://www.workingpressuremag.com)) and the ASSE International eNewsletter. Members are also entitled to one free ASSE International standard per year and discounts on publications published by ASSE.

Rates are half-price for the first year of new membership. If you would like to become a member today, or if you would like further information about ASSE International, please visit [www.asse-plumbing.org](http://www.asse-plumbing.org) or call (708) 995-3019.



Visit ASSE International's website to view your certification in the ASSE Certified Professionals list:  
[www.asse-plumbing.org/certified](http://www.asse-plumbing.org/certified)



**ASSE International**



**Backflow Prevention Institute**

# Certification

## Backflow Prevention Assembly Tester

### Ryan E. Burlew

has demonstrated compliance with the Uniform Plumbing Code  
by successfully completing the requirements of  
ASSE/ANSI Standard 5000 - Backflow Prevention Assembly Tester  
at the IAPMO/BPI - New Jersey  
on this the 13th day of June, 2021.



Certification Number:  
49285

Certificate Date:  
06/13/2021

ASSE International

International Association of Plumbing  
and Mechanical Officials

ASSE International President, Jason Shank

IAPMO President, David Gans



**MTC**

---

**From:** CClass@treas.state.nj.us  
**Sent:** Thursday, August 31, 2023 9:50 AM  
**To:** MTC  
**Subject:** Notice of Classification

MAGIC TOUCH CONSTRUCTION CO., INC.  
59 WEST FRONT ST  
KEYPORT, NJ 07735

*State of New Jersey*



**DEPARTMENT OF THE TREASURY  
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION  
33 WEST STATE STREET - P.O. BOX 034  
TRENTON, NEW JERSEY 08625-0034**



**NOTICE OF CLASSIFICATION**

In accordance with N.J.S.A. 18A:18A-27 et seq (Department of Education) and N.J.S.A. 52:35-1 (Department of the Treasury) and any rules and regulations issued pursuant hereto, you are hereby notified of your classification to do State work for the Department (s) as previously noted.

<b>Aggregate Amount</b>	<b>Trade(s) &amp; License(s)</b>	<b>Effective Date</b>	<b>Expiration Date</b>
\$5,000,000	C047 -ELECTRICAL license #: 34EB01543800	09/23/2023	09/22/2025
	C008 -GENERAL CONSTRUCTION	09/23/2023	
	C032 -HVACR license #: 19HC00106100	09/23/2023	
	C030 -PLUMBING license #: 36BI01267000	09/23/2023	
	C058 -UNDERGROUND WATER & UTILITIES	09/23/2023	

- Licenses associated with certain trades are on file with the Division of Property Management & Construction (DPMC).
- Current license information must be verified prior to bid award.
- A copy of the DPMC 701 Form (Total Amount of Uncompleted Projects) may be accessed from the DPMC website at <https://www.nj.gov/treasury/dpmc/Assets/Files/DPMC701.pdf>.

ANY ATTEMPT BY A CONTRACTOR TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS FORM MAY RESULT IN PROSECUTION AND/OR DEBARMENT, SUSPENSION OR DISQUALIFICATION. INFORMATION ON AGGREGATE AMOUNTS CAN BE VERIFIED ON THE [DPMC WEB SITE](#).



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF PROPERTY MANAGEMENT AND CONSTRUCTION
33 W. STATE STREET
PO BOX 034
TRENTON, NEW JERSEY 08625-0034

REPLY TO:
TEL: (609) 943-3400
FAX: (609) 292-7651

TOTAL AMOUNT OF UNCOMPLETED CONTRACTS

(This form is to be used with the NOTICE OF CLASSIFICATION when submitting bids to the Department of Education.)

I Certify that the amount of uncompleted work on contracts is \$ 250,000.00

The amount claimed includes uncompleted portions of all currently held contracts from all sources (public and private) in accordance with N.J.A.C. 17:19-2.13.

I further certify that the amount of this bid proposal, including all outstanding incomplete contracts does not exceed my prequalification dollar limit.

Affix corporate seal here

Respectfully submitted,

By Magic Touch Construction Co., Inc.

Name of Firm

Signature

President

Title

59 West Front Street, Keyport, NJ 07735

Business Address

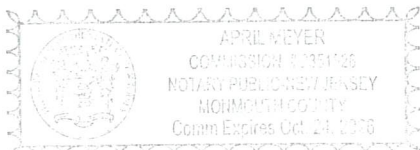
732-888-9625

Phone

Sworn to and subscribed before me

This 25th day of January 2015

Notary Public





CONTRACTOR NOTICE OF PREQUALIFICATION

for

Magic Touch Construction Co., Inc.

59 W. Front Street

Keyport, NJ 07735

In accordance with N.J.S.A. 18A:7G-41 and any rules and regulations issued pursuant hereto, your firm has been approved with the NJSDA for Prequalification:

Effective Date: September 1, 2023

Expiration Date: September 22, 2025

Aggregate Limit: \$5 Million

Table with 3 columns and 30 rows of prequalification items, including checkboxes for various construction services like General Construction, Electrical, and HVACR.

ANY ATTEMPT TO ALTER OR MISREPRESENT ANY INFORMATION CONTAINED IN THIS NOTICE MAY RESULT IN PROSECUTION, DEBARMENT, AND/OR DISQUALIFICATION.

Information contained in this notice can be verified at: https://sda03.njsda.gov/PublicReportsUI/VendorSearch.aspx



## State of New Jersey

**PHIL MURPHY**  
*Governor*

DEPARTMENT OF THE TREASURY  
DIVISION OF REVENUE & ENTERPRISE SERVICES  
P.O. BOX 026  
TRENTON, NJ 08625-034  
PHONE: 609-292-2146 FAX: 609-984-6679

**SHEILA OLIVER**  
*Lt. Governor*

**ELIZABETH MAHER MUOIO**  
*State Treasurer*

### **APPROVED**

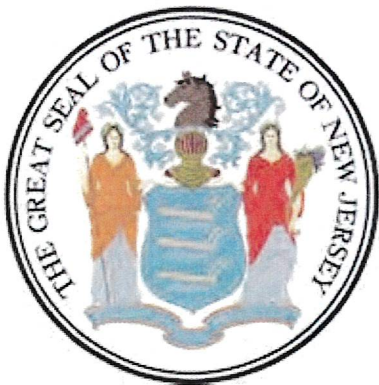
*under the*

Small Business Set-Aside Act

This certificate acknowledges MAGIC TOUCH CONSTRUCTION COMPANY, INC. as a Category 3 & 6 Approved Small Business Enterprise (SBE) that has met the criteria established by N.J.A.C. 17:13 and/or 17:14.

This certification will remain in effect for three years. Annually the business must submit, not more than 60 days prior to the anniversary of the certification approval, an annual verification statement in which it shall attest that there is no change in the ownership, control, or any other factor of the business affecting eligibility for certification as a minority or women-owned business.

If the business fails to submit the annual verification statement by the anniversary date, the certification will lapse and the business will be removed from the system (SAVI) that lists certified minority and women-owned businesses. If the business seeks to be certified again, it will have to reapply provisionally.



Peter Lowicki  
Deputy Director

**Issued:** 9/8/2022  
**Certification Number:** A0275-76

**Expiration:** 9/8/2025

The expiration date is contingent on the proper and on-time filing of all Annual Verifications for non-provisional certificates. Please see above for more detail.

# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
 requester. Do not  
 send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

<b>Print or type.</b> See <i>Specific Instructions</i> on page 3.	<p><b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p><b>Magic Touch Construction Co., Inc.</b></p>	
	<p><b>2</b> Business name/disregarded entity name, if different from above.</p>	
	<p><b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor    <input checked="" type="checkbox"/> C corporation    <input type="checkbox"/> S corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .</p> <p><b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) _____</p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p><b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/></p>	
	<p><b>5</b> Address (number, street, and apt. or suite no.). See instructions.</p> <p><b>59 West Front Street</b></p>	Requester's name and address (optional)
	<p><b>6</b> City, state, and ZIP code</p> <p><b>Keyport, NJ 07735</b></p>	
	<p><b>7</b> List account number(s) here (optional)</p>	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
2	2	-	1	9	6	8	6	3	4

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date <b>1/9/2025</b>
------------------	--------------------------	----------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

# MAGIC TOUCH CONSTRUCTION EQUIPMENT LIST

TYPE OF EQUIPMENT	AGE OF EQUIPMENT	CONDITION OF EQUIPMENT
GMC Bucket Truck	13 Years Old	Good
Dump Truck	6 Years Old	Good
Pickup Truck	10 Years Old	Good
John Deere Excavator	9 Year Old	Good
Rammer	3 Years Old	Good
Hilti Jackhammer	4 Years Old	Good
Mini Jumper	1 Year Old	Good
Big Jumper	1 Year Old	Good
Flate Plate	1 Year Old	Good
Honda Generator	1 Year Old	Good
Road Saw 18"	1 Year Old	Good
Air Compressor	6 Years Old	Good
Concrete Saw	2 Years Old	Good
Plate Compactor	1 Year Old	Good
Kubota Skid Steer	3 Years Old	Good
Jetter	1 Year Old	Good
Snaking Equipment	1 Year Old	Good
Man Lift	3 Years Old	Good
25 Commercial Trucks	2010-2024	Good



**MAGIC TOUCH CONSTRUCTION CO., INC.**

**Construction, Plumbing, Electrical, HVAC**

Plumbing License #12670

DPMC/HVAC License #1061

Electric License 34EB01543800

Ryan Burlew, President

59 W. Front St. Keyport, NJ 07735 Phone 732-888-9625 Fax 732-888-9624

E-Mail: [mtc@magictouchconstruction.com](mailto:mtc@magictouchconstruction.com)

January 9, 2025

This is to certify that Magic Touch Construction Co., Inc. owns all the necessary equipment and tools to perform all work related to the project in which we are bidding on. If there is any special item or equipment necessary, Magic Touch Construction Co., Inc. is capable to lease or own the required equipment.

Ryan Burlew  
President

*Licensed, Bonded, Insured – St of NJ DPMC, NJSCC, SBE Pre-Qualified  
Since 1972*



## **MAGIC TOUCH CONSTRUCTION CO., INC.**

**Construction, Plumbing, HVAC**

Plumbing License #12670

DPMC/HVAC License #1061

Electric License #34EB01543800

Ryan Burlew, President

59 W. Front St. Keyport, NJ 07735 Ph. 732-888-9625 Fax 732-888-9624

E-Mail: [mtc@magictouchconstruction.com](mailto:mtc@magictouchconstruction.com)

### **MAGIC TOUCH CONSTRUCTION CO., INC.**

#### **BANK REFERENCES**

Amboy Bank

Acct #07110906

95 Matawan Road

Matawan, NJ 07747

Contact: Bank Manager

732-583-1400 Phone / 732-721-0511 Fax

TD Bank

Account #4375677940

16 Bethany Road

Hazlet, NJ 07730

Contact: Bank Manager

732-264-5702

PNC Bank

Acct #8111882487

100 Highway 36

Keyport, NJ 07735

Contact: Bank Manager

732-290-3350

OceanFirst Bank

Account #71000027216

975 Hooper Ave

Toms River, NJ 08753

Contact: Bank Manager

888-623-2633

Santander Bank

Acct #1041107714

2985 Highway 36

Hazlet, NJ 07730

Contact: Bank Manager

732-264-0600





## **MAGIC TOUCH CONSTRUCTION CO., INC.**

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**Electric License #34EB01543800**

**Ryan Burlew, President**

**59 W. Front St. Keyport, NJ 07735 Phone 732-888-9625 Fax 732-888-9624**

**E-Mail: [mtc@magictouchconstruction.com](mailto:mtc@magictouchconstruction.com)**

### **Trade References / Suppliers**

South Amboy Plumbing

Customer #731

224 Leffert Street South Amboy, NJ 08879

732-721-4242 phone 732-721-7798 fax

Email: [dbuckalew@southamboyplumbing.com](mailto:dbuckalew@southamboyplumbing.com)

General Plumbing Supply

Customer #4160

PO Box 8490

Piscataway, NJ 08855

732-248-5650 phone 732-248-5654 fax

Email: [ar@generalplumbingsupply.net](mailto:ar@generalplumbingsupply.net)

Westside Plumbing Supply

Customer #8075

1234 Central Ave

Hillside, NJ 07205

908-351-3600 phone 908-351-9261 fax

Email: [jeffg@westsidesupply.com](mailto:jeffg@westsidesupply.com)

Ferguson

207 Cooper Road

Red Bank, NJ 07701

732-905-1000

Email: [credit@ferguson.com](mailto:credit@ferguson.com) / [christine.bobal@ferguson.com](mailto:christine.bobal@ferguson.com)

Cooper Electric

666 Highway 35

Middletown, NJ 07748

732-671-5000 phone 732-671-1218 fax

Email: [cooper-credit@cooper-electric.com](mailto:cooper-credit@cooper-electric.com) / [Jackie.kennedy@cooper-electric.com](mailto:Jackie.kennedy@cooper-electric.com)

***Licensed, Bonded, Insured – St of NJ DPMC, NJSCC, SBE Pre-Qualified  
Since 1972***

## MAGIC TOUCH CONSTRUCTION References / Current Contracts

Project Name & Location	Type of Work	Date of Project	Project Contact
Essex County Parks 115 Clifton Avenue Newark, NJ 07102	Plumbing	2018-2024	Mike Stefanelli 201-259-9669
Essex County 900 Bloomfield Avenue Verona, NJ 07044	Plumbing	2020-2024	Frank Palma 973-725-4268
Princeton Public Schools BOE 25 Valley Road Princeton, NJ 08540	Electrical Plumbing	2018-2024	Dave Harding 609-651-1621
Elizabeth Housing Authority 688 Maple Ave Elizabeth, NJ 07202	Plumbing Electrical	2018-2024	Mike Medeiros 908-965-2400 Ext. 116
Morristown Housing Authority 31 Early Street Morristown, NJ 07960	General Contracting Plumbing Boilers	2019-2024	Allison Durham 908-884-9561
City of Hoboken 94 Washington St. Hoboken, NJ 07030	Plumbing	2018-2024	Leo Pellegrini 201-420-2012
Educational Services Commission of NJ 1660 Stelton Road Piscataway, NJ 08854	Plumbing Electrical	2018-2024	Michael Fischetti 732-777-9848 Ext. 3180
Hazlet Township Board of Education 421 Middle Road Hazlet, NJ 07730	Plumbing	2018-2024	Charles Hildner 732-496-2536
City of Elizabeth 50 Winfield Scott Plaza Elizabeth, NJ 07021	Plumbing	2018-2024	Antoinette Mazza 908-820-4102
New Brunswick Housing Authority 7 Van Dyke Avenue New Brunswick, NJ 08901	Plumbing Electrical Maintenance	2019-2024	John Clarke 732-745-5157 Ext 301

**MAGIC TOUCH CONSTRUCTION  
Completed Contracts**

<b>Project Name &amp; Location</b>	<b>Type of Work</b>	<b>Date of Project</b>	<b>Dollar Amount</b>	<b>Person in Charge</b>
Essex County Parks	Plumbing	10/17/2023	\$99,667.72	Mike Stefanelli
115 Clifton Avenue Newark, NJ 07102	Boiler Maint. Boiler Repairs	10/24/2022 4/23/2021	\$52,978.92 \$16,182.38	201-259-9669
Educational Services Commission of NJ 1660 Stelton Road Piscataway, NJ 08854	Plumbing Electric	2/17/2023 5/6/2022	\$25,546.63 \$47,944.25	Michael Fischetti 732-777-9848
Asbury Park Board of Education 910 4th Avenue Asbury Park, NJ 07712	Plumbing	10/14/2020 9/25/2023	\$14,537.06 \$58,272.92	Ext. 3180 Walter Sosa
City of Elizabeth 50 Winfield Scott Plaza Elizabeth, NJ 07201	Plumbing	11/11/2022 11/15/2021	\$51,133.71 \$23,424.82	732-776-2606 Ext. 2851
Princeton Township 1 Monument Drive Princeton, NJ 08540	Plumbing Electrical	1/16/2024 2/11/2022 12/3/2021	\$28,759.63 \$41,136.40 \$85,867.01	Al Borrow 908-603-7736
City of Hoboken 94 Washington St. Hoboken, NJ 07030	Plumbing	3/14/2023 6/21/2022 11/26/2021	\$32,420.90 \$67,603.00 \$12,061.16	Dan VanMater 609-468-4282
Jersey City Public Schools 346 Claremont Ave Jersey City, NJ 07305	Plumbing	5/22/2023 11/15/2022 6/25/2021	\$6,828.20 \$5,924.63 \$61,935.21	Leo Pellegrini 201-420-2012
Elizabeth Housing Authority 688 Maple Ave Elizabeth, New Jersey 07202-2690	Plumbing Electric	11/30/2023 1/17/2022 12/3/2021	\$159,360.48 \$58,204.49 \$99,626.28	Henry Bednarski 201-915-6379
Edison Board of Education 312 Pierson Avenue Edison, NJ 08837	Plumbing	1/5/2024 3/31/2022 12/10/2019	\$81,107.45 \$103,982.96 \$102,670.26	Mike Medeiros 908-965-2400 Ext. 116
Morristown Housing Authority 31 Early Street Morristown, NJ 07960	Plumbing Boilers	8/21/2023 6/8/2022 7/16/2021	\$187,095.53 \$159,514.86 \$315,750.88	Will Thomas 732-589-3046
Morristown Housing Authority	General Construction	6/29/2023	\$6,200.24	Allison Durham
	Plumbing	12/28/2022	\$8,672.31	908-884-9561
	Boilers	11/29/2021	\$57,528.60	

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**FINANCIAL STATEMENTS AND**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE YEAR ENDING JUNE 30, 2024**

# MESZAROS AND COMPANY, LLC

*Certified Public Accountants*

740 Route 34

Matawan, N.J. 07764

Tel: 732-566-6030

Fax: 732-862-1245

Email: MeszarosandCo@gmail.com

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To the Board of Directors  
Magic Touch Construction Co., Inc.  
59 West Front Street  
Keyport, N.J. 07735

Management is responsible for the accompanying financial statements of Magic Touch Construction Co., Inc. which comprise the balance sheet as of June 30, 2024 and the related statements of operations and retained earnings and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

*Meszaros and Company*

August 26, 2024

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**BALANCE SHEET**  
**JUNE 30, 2024**

**ASSETS**

Current Assets	
Cash	\$ 116,391
Trade Accounts Receivable	2,287,595
	<hr/>
Total Current Assets	2,403,986
Land, Building & Equipment(net)	18,726
Other Assets	
Investment in Limited Liability Company	995,387
Investment in marketable securities	721,893
Security Deposit	7,878
	<hr/>
	1,725,158
	<hr/>
Total Assets	<u><u>\$ 4,147,870</u></u>

**LIABILITIES AND STOCKHOLDERS' EQUITY**

Current Liabilities	
Trade Accounts Payable	\$ 631,774
Taxes Payable	41,019
	<hr/>
Total Current Liabilities	672,793
Other Liabilities	
Due to Shareholders	118,036
	<hr/>
Total Liabilities	790,829
Stockholders' Equity	
Common Stock, No Par Value, 100 Shares Authorized, Issued, and Outstanding	1,000
Additional Paid In Capital	14,016
Retained Earnings	3,342,025
	<hr/>
Total Stockholders' Equity	3,357,041
	<hr/>
Total Liabilities and Stockholders' Equity	<u><u>\$ 4,147,870</u></u>

See accountant's compilation report and notes to the financial statements.

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**STATEMENT OF OPERATIONS AND RETAINED EARNINGS**  
**FOR THE YEAR ENDING JUNE 30, 2024**

<b>Revenue</b>	\$ 10,226,463
<b>Cost of Revenue</b>	<u>7,919,832</u>
<b>Gross Profit</b>	2,306,631
Selling, General and Administrative Expenses	<u>2,056,499</u>
Income From Operations	250,132
Other Income(Expense)	
Passthrough Income from LLC	(120,002)
Interest and Dividend Income	177,084
Loss on Marketable Securities	<u>21,869</u>
<b>INCOME BEFORE TAXES</b>	329,083
INCOME TAXES	<u>200,868</u>
<b>NET INCOME</b>	128,215
Retained Earnings, Beginning of Year	<u>3,213,810</u>
Retained Earnings, End of Year	<u><u>\$ 3,342,025</u></u>

**See accountant's compilation report and notes to the financial statements.**

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDING JUNE 30, 2024**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Net Income	\$ 128,215
Adjustments to Reconcile Net Income to Net Cash Provided By Operating Activities	
Depreciation	-
(Increase) Decrease In:	
Trade Accounts Receivable	(111,235)
Security Deposits	(400)
Increase (Decrease) In	
Trade Accounts Payable	(31,425)
Taxes Payable	(212,815)
	(227,660)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>(227,660)</b>
<b>NET CASH USED FOR FINANCING ACTIVITIES</b>	
Decrease in amount due to shareholder	(103,150)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>	
Decrease in Investment in LLC	557,156
Decrease in Marketable Securities	(198,954)
<b>NET CASH FLOWS USED FOR INVESTMENT ACTIVITIES</b>	<b>358,202</b>
<b>NET INCREASE IN CASH</b>	<b>27,392</b>
Cash, Beginning of Year	88,999
Cash, End of Year	<b>\$ 116,391</b>

**SUPPLEMENTAL DISCLOSURES**

Interest Paid	\$ -
Income Taxes	\$ 191,271

**See accountant's compilation report and notes to the financial statements.**



## **Supplementary Information**

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**SCHEDULE OF SELLING, GENERAL AND ADMINISTRATIVE EXPENSES**  
**FOR THE YEAR ENDING JUNE 30, 2024**

Advertising	\$ 9,303
Auto & Truck Expenses	131,391
Bank Charges	381
Commissions	2,029
Employee Benefits	304,377
Insurance	267,330
Licenses & Fees	12,999
Office Supplies & Expense	8,390
Payroll-Officer	167,170
Payroll-Other	219,900
Payroll Taxes	437,625
Professional Fees	153,137
Real Estate Taxes	112,090
Repairs & Maintenance	42,995
Security	2,619
State Corporation Taxes	23,451
Telephone	38,640
Utilities	83,217
Water	38,810
Website Expenses	<u>645</u>
Total Selling, General and Administrative Expenses	<u><u>\$ 2,056,499</u></u>

**See accountant's compilation report and notes to the financial statements.**

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**COST OF REVENUE**  
**FOR THE YEAR ENDING JUNE 30, 2024**

Direct Costs

Job Materials	\$ 2,314,785
Direct Labor	4,795,666
Subcontractors	137,196
Equipment Rental	4,906
Othe Job Related Costs	<u>667,279</u>
Total Cost of Revenue	<u><u>\$ 7,919,832</u></u>

**See accountant's compilation report and notes to the financial statements.**

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**NOTES TO FINANCIAL STATEMENT**

**Note 1 - Summary of significant accounting policies**

Nature of Business - Magic Touch Construction Co., Inc. (the "Company") operates a full service plumbing and construction company serving central and northern New Jersey. The corporate offices are located in Keyport, New Jersey.

Concentration of Credit Risk - Financial instruments that potentially subject the Company to concentrations of credit risk consist principally of temporary cash investments and trade accounts receivables. Cash and cash equivalents include all cash balances and highly liquid investments with maturity of three months or less when acquired. The Company places its temporary cash investments with high credit quality financial institutions. At times, such investments may exceed federally insured limits.

Trade Receivables - Trade receivables are recorded when invoices are issued and are presented in the balance sheet net of an allowance for doubtful accounts. On a periodic basis, the Company evaluates its trade receivables and establishes, if necessary, an allowance for doubtful accounts based on a history of past write-offs and collections and current credit conditions. Any receivables determined to be uncollectible are written off against the allowance.

Property and Equipment - Property and equipment is stated at cost. Additions, renewals and improvements of property and equipment are capitalized. Expenditures for maintenance and repairs are expensed as incurred. The cost of property and equipment retired or sold, together with the related accumulated depreciation, is removed from the appropriate accounts and the resulting gain or loss is incurred in the statement of operations.

Depreciation is computed using the straight-line and accelerated methods over the estimated useful lives of related assets.

Use of Estimates in Preparing Financial Statements - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Actual results could differ from those estimates.

**MAGIC TOUCH CONSTRUCTION CO., INC.**  
**NOTES TO FINANCIAL STATEMENTS**

**Note 1 - Summary of significant accounting policies (continued)**

Deferred Income Taxes - For income tax reporting, the Company uses accounting methods that recognize depreciation sooner than for financial statement reporting. As a result, the basis of property and equipment for financial reporting exceeds its tax basis by the cumulative amount that accelerated depreciation exceeds straight-line depreciation. Deferred income taxes have been recorded for the excess, which will be taxable in future periods through reduced depreciation deductions for tax purposes.

**Note 2 - Property and Equipment**

Property, plant and equipment consist of the following:

		<u>Useful Lives</u>
Land, Building and Improvements	\$ 167,308	39 years
Equipment & Trucks	1,083,237	5-10 years
	<u>1,250,545</u>	
Less: Accumulated Depreciation	<u>1,231,819</u>	
	<u>\$ 18,726</u>	

**Note 4 - Income Taxes**

The Company's provision for income taxes differs from that calculated by applying the statutory U.S. federal income tax rate and New Jersey corporation income tax rate to income before income taxes. The primary reasons for the differences are:

- Certain expenses are deductible for financial statement purposes, but not for income tax purposes.
- Certain expenses, principally depreciation, are deducted in different periods for financial statement purposes than for income tax purposes.