

The Caucus of the Housing Authority of the City of Bayonne was held on Tuesday, July 12, 2022 at 4:30 PM via Zoom meeting.

The following correspondence was received from the Executive Director, John T. Mahon.

Honorable Vincent Lombardo

Honorable Irene Rose Pyke

Honorable John R. Cupo

Honorable Jubrial J. Nesheiwat

Honorable Robert Doria

Honorable Shanna McKennan

Raff, Masone & Weeks, Counsel

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, generally to be held one hour directly before the Regular Meetings.

Very truly yours,
Vincent Lombardo
Chairman

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, July 12, 2022 at 5:30 PM** via Zoom meeting.

Members of the Board:

Resolution authorizing the acceptance of the minutes of the Board of Commissioners regular meeting held on June 14, 2022.

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There is routine maintenance that is required for the elevators that the Authority operates on a monthly and as needed basis. Bids were received on Wednesday July 6, 2022 at 11:00 AM. Slade Industries, Inc. was the successful bidder at \$44,775.00. A resolution awarding a contract to Slade Industries, Inc. is being prepared for your consideration. A link to the submitted proposals is provided below.

BIDDER	BID AMOUNT
<u>Slade Industries, Inc.</u>	<u>\$44,775.00</u>
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A Resolution authorizing to advertise and solicit for proposals for General Legal Counsel is being prepared for your consideration.

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A Resolution authorizing to advertise and solicit for proposals for additional legal services is being prepared for your consideration.

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A Resolution authorizing the Executive Director to enter into an interlocal agreement with the City of Bayonne for the sale of an obsolete vehicle. Historically, in the spirit of cooperation and collaboration BHA has with the City, when the BHA determines that a vehicle is obsolete for our

purposes, we have contacted the City to establish if they have a need for such vehicle. The Director of Public works has indicated that the City would be interested in the vehicle for parts as their fleet is substantially larger than BHA's.

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A Resolution codifying clarifications to the Authority's Violence Against Women Act (VAWA) Policy is being prepared for your consideration.

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The BHA Summer Day Camp is up and running after being on hiatus due to Covid. The Family Field Day associated with the Day Camp will be Wednesday July 27 with a rain date for July 28th.

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Executive/Strategic Planning Committee

Discussed personnel matters regarding a new hire and replacement for staff retiring, as well as restructuring legal contracts/soliciting proposals for new contracts.

Finance Committee

Reported on the monthly financial reports and discussed earnings on interest income as well as rate fluctuations.

Grounds Committee

Discussed the bid for elevator maintenance.

Respectfully submitted,
John T. Mahon
Executive Director

Executive Director John Mahon:

In accordance with the Open Public Meetings Act NJSA 10:4-6, and in consideration of executive order number 103 issued by Governor Murphy on March 9, 2020 declaring a state of emergency and public health emergency in the state of New Jersey. In accordance with the Open Public Meetings Act and Emergency Remote Protocol for Local Public Bodies, adequate notice and electronic notice of this remote meeting were provided by sending sufficient notice to appropriate newspapers, filing advanced notice with the municipal entity and posting on the Authority's website. Public comment may be made as follows: All members of the public shall be muted during the meeting, except that members of the public shall be unmuted when called upon by the chairman during the public comment portion of the meeting. Any member engaged in disruptive behavior may be muted or removed from the meeting. Please be advised that this public meeting is being recorded.

Pledge of Allegiance

Executive Director John Mahon then called the roll and the following were present:

Chair Lombardo, Vice Chair Pyke, Commissioners Doria, Cupo, and McKennan were present. Commissioner Nesheiwat has an excused absence.

Executive Director John Mahon:

Do I hear a motion to approve the consent agenda?

Chair Lombardo:

I'd like to move that items [6835 & 6836] be taken off the consent agenda.

Executive Director John Mahon:

Do I hear a motion for the consent agenda minus those two?

Motion by Commissioner Doria and seconded by Vice Chair Pyke

John Mahon reads Consent Agenda resolution number 6832 listed below

(6832) WHEREAS, the Housing Authority of the City of Bayonne (the “Authority”) has determined that, given the nature and extent of the items discussed and voted upon at its regular meetings, it would be in the Authority’s best interests to adopt a consent agenda format for the purpose of conducting one vote on all routine and un-debated matters; **WHEREAS**, the Authority’s Commissioners have reviewed the items listed on the printed agenda, and determined that all, (except resolution numbered **6835 & 6836**), shall be voted on together with one vote, and **WHEREAS**, all Commissioners in attendance at this Regular Meeting of the Authority are in agreement with this determination, **NOW THEREFORE BE IT RESOLVED**, that the resolutions numbered **6832-6834 & 6837-6839** are hereby adopted, effective immediately, based upon the single vote of the Commissioners.

(6833) WHEREAS, the Board of Commissioners held the regular Board meeting on June 14, 2022 via Zoom meeting which was also attended in person by the Commissioners; and, **WHEREAS**, the minutes of the meeting must be and have been presented to the Board for review and approval; and, **NOW THEREFORE BE IT RESOLVED**, by the Housing Authority of the City of Bayonne Board of Commissioners that the attached minutes of the June 2022 Board of Commissioners regular meeting are approved.

(6834) WHEREAS, the Housing Authority of the City of Bayonne (the “Authority”) publicly advertised an Invitation for Bids (the “Invitation”) in THE JERSEY JOURNAL for **MAINTENANCE, SERVICING, AND TESTING OF ELEVATORS AT VARIOUS SITES** the (“Project”) and **WHEREAS**, the Invitation for Bids provided interested parties with information on how to acquire plans and specifications (the “Specifications”) for the Project and indicated that the bids would be received and opened at 11:00 AM on July 6, 2022 whereupon the bids were opened at the Authority’s office and read aloud as follows:

BIDDER

Slade Industries, Inc.

BID AMOUNT

\$44,775.00

WHEREAS, the Board of Commissioners have reviewed the bid placed by **Slade Industries, Inc.** and determined that bidder was a responsible contractor and recommended that the Authority award a contract for the referenced project to this Contractor, and **WHEREAS**, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract, and **BE IT FURTHER RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY** that its appropriate officers are hereby authorized and directed to enter into a contract with **Slade Industries, Inc.** to perform the Project in the amount of **\$44,775.00**.

(6835) *voted on individually below.*

(6836) *voted on individually below.*

(6837) **RESOLVED**, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to enter into an interlocal agreement with the City of Bayonne for the sale of a maintenance vehicle deemed obsolete, for the sum of \$1:

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(6838) **WHEREAS**, the Board is of the opinion that the clarifications to the Violence Against Women Act (VAWA) Policy reflect accurately the needs of the Housing Authority; **NOW THEREFORE BE IT RESOLVED** that the Board of Commissioners hereby codifies said clarifications to the VAWA Policy; and **BE IT FURTHER RESOLVED** that the Board of Commissioners hereby authorizes and directs the appropriate Housing Authority staff to continue to enforce the VAWA Policy accordingly.

(6839) **WHEREAS**, the Executive Director of the Housing Authority of the City of Bayonne (the "Authority") has prepared the attached list of claims and payments (the "List") for consideration by the Authority Board of Commissioners, and **WHEREAS**, the List has been reviewed by the Commissioners, **NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

Executive Director John Mahon:

Are there any questions from the commissioners on any of those Consent Agenda resolutions?
Are there any questions from anybody in the public? Hearing none, all in favor of the consent agenda?

AYES: *Chair Lombardo, Vice Chair Pyke, Commissioners Doria, Cupo, and McKennan.*

OPPOSED:

ABSTAIN:

Executive Director John Mahon:

Do I hear a motion for resolution number [6835]?

Motion by Commissioner Doria and seconded by Vice Chair Pyke

John Mahon reads resolution number 6835 listed below

(6835) RESOLVED, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise and solicit proposals for:

GENERAL COUNSEL SERVICES

Chair Lombardo:

I'd like to make a comment. Just for clarification, this is for a nine month appointment. From September to June 30th, that way we can finally get back to our fiscal year budgeting. I just wanted to make that known to everybody. So then we'll go from July 1st to June 30th.

Executive Director John Mahon:

We had switched because of the pandemic.

Chair Lombardo:

I just wanted to make sure everybody is fully aware of that.

Executive Director John Mahon:

Any questions from the Board? Any questions from the public? Hearing none, all in favor?

AYES: *Chair Lombardo, Vice Chair Pyke, Commissioners Doria, Cupo, and McKennan.*

OPPOSED:

ABSTAIN:

Executive Director John Mahon:

Do I hear a motion and a second for resolution number [6836]?

Motion by Commissioner Cupo and seconded by Commissioner McKennan

John Mahon reads resolution number 6836 listed below

(6836) RESOLVED, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise and solicit proposals for:

ADDITIONAL LEGAL SERVICES

Executive Director John Mahon:

Anybody on the Board have any questions or comments? Anybody from the public? Hearing none, all in favor of the resolution?

AYES: *Chair Lombardo, Vice Chair Pyke, Commissioners Doria, Cupo, and McKennan.*

OPPOSED:

ABSTAIN:

Executive Director John Mahon:

Mr. Chairman, done with the regular order of business, and I turned the meeting over to you for the public portion.

Chair Lombardo:

Thank you, Executive Director. I wanted to thank the staff for joining us again today. You guys are doing a great job, everyone. But I would be remiss if I didn't acknowledge that the Housing Authority experienced a loss today of the Assistant Director, Patricia Madison's father passed away. Please extend the condolences and sympathies of the commissioners to Patricia.

Executive Director John Mahon:

Absolutely.

Chair Lombardo:

Other than that, I think everything's looking bright. Are there any questions? Would anybody else like to share?

Executive Director John Mahon:

In that case, do I hear a motion to adjourn?

Motion by Commissioner Cupo and seconded by Vice Chair Pyke

AYES: *Chair Lombardo, Vice Chair Pyke, Commissioners Doria, Cupo, and McKennan.*

OPPOSED:

ABSTAIN:

The meeting was then adjourned at 5:37 PM.