

The Caucus of the Housing Authority of the City of Bayonne was held on Thursday, November 3, 2016 at Noon in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Absent: Commissioners Karczewski, Nardini, Moriarty, Sykes.

Honorable Ludovico Nolfo  
87 Trask Avenue  
Bayonne, New Jersey 07002

Honorable Timothy J. Moriarty  
88 West 31<sup>st</sup> Street  
Bayonne, New Jersey 07002

Honorable Rev. H. Sykes  
28 West 20<sup>th</sup> Street  
Bayonne, New Jersey 07002

Honorable Edward Kaczka  
10 Latourette Place  
Bayonne, New Jersey 07002

Honorable Maria Karczewski  
95 West 39<sup>th</sup> Street  
Bayonne, New Jersey 07002

Honorable Antonio Nardini  
109 Avenue A  
Bayonne, New Jersey 07002

Kathleen A. Walrod, Counsel  
700 Plaza Drive Suite 212  
Secaucus, N.J. 07096

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo  
Chairman

The Director went over the Secretary's Report and reviewed all the Resolutions that were on the agenda for the Regular Meeting to be held on Tuesday, November 8, 2016.

The meeting convened at 12:05 PM.

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, November 8, 2016 at 1:00 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Executive Director John Mahon called the roll and the following were present: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini. Also in attendance was Kathleen A. Walrod, Esq.

Assistant Executive Director moved to dispense with the reading of the minutes of the previous full Agenda Meeting of October 11, 2016 in view of the fact that each Commissioner received a copy of these minutes. Motion made by Vice Chairman Sykes and seconded by Commissioner Moriarty.

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

**Members of the Board:**

A Resolution authorizing the renewal with the Housing Authority of the City of Perth Amboy to provide services of a Computer Technician is being prepared for your consideration.

\* \* \* \* \*

On Tuesday, November 1, 2016 at 11:00 a.m. proposals were received and opened for The Evaluation of four (4) existing elevators and recommendations for repairs and upgrades for 24 and 50 East 21<sup>st</sup> Street, Constable Hook Village (12-7) from the following:

**PROPOSER**

DTM Inc. of College Point, New York  
LSEA Corporation of Montville, New Jersey

A Resolution awarding a contract to DTM Inc. for A/E Services is being prepared for your consideration.

\* \* \* \* \*

On Tuesday, November 1, 2016 at 11:15 a.m. proposals were received and opened for The repairs and refinishing to the exterior walls and balconies for 24 and 50 East 21<sup>st</sup> Street, Constable Hook Village (12-7) from the following:

**PROPOSER**

LSEA Corporation of Montville, New Jersey  
DAL Design Group of Bayonne, New Jersey  
Herbst Musciano of Boonton, New Jersey  
Habitech Architects of Medford, New Jersey

A Resolution awarding a contract to DAL Design Group for A/E Services is being prepared for your consideration.

\* \* \* \* \*

Resolution authorizing to advertise and solicit proposals for A/E Services for water heaters, tanks, and mixing valves at all properties.

\* \* \* \* \*

Resolution Approving the Employment Agreement between the Housing Authority of the City of Bayonne and Ava Mitchell, Assistant Executive Director

\* \* \* \* \*

Respectfully submitted,

John T. Mahon  
Executive Director

**The following Resolutions were introduced by Chairman Nolfo, read in full, and considered:**

**(6358) WHEREAS**, the Housing Authority of the City of Bayonne (the “Authority”) and the Housing Authority of the City of Perth Amboy (the “PAHA”) are both local units as defined in the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq. and, as such, have contracted for the joint provision within their several jurisdictions of any service which either one is empowered within its own jurisdiction to provide without the need for public bidding; and

**WHEREAS**, the Authority requires the continued services of a Computer Technician Service, and

**WHEREAS**, the PAHA has offered to continue to provide the Computer Technician in accordance with the terms set forth in the existing form of inter-municipal contract for said services (the “Contract”), as previously authorized by the Board of Commissioners of the Authority (the “Board”);

**NOW, THEREFORE BE IT RESOLVED** that the extension of the Contract is hereby approved, and that the Board’s Chairman and Executive Director are hereby authorized and directed to execute an extension of the contract, and

**BE IT FURTHER RESOLVED** that, the Executive Director is hereby authorized and directed to take such further action necessary or appropriate to implement the terms of the Contract.

**CARRIED.**

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

**(6359) WHEREAS**, in accordance with the United States Department of Housing and Urban Development (“HUD”) procurement of professional services, the Housing Authority of the City of Bayonne (the “Authority”) on Wednesday, October 12<sup>th</sup>, 2016 published in THE JERSEY JOURNAL, a Request for Proposals (the “RFP”) for Architectural/Engineering Services (the “A/E Services”) in connection with the following project:

**THE EVALUATION AND MODERNIZATION OF FOUR (4) EXISTING ELEVATORS AND RECOMENDATIONS FOR REPAIRS AND UPGRADES FOR 24 AND 50 E 21ST. STREET, CONSTABLE HOOK VILLAGE (12-7)**

**WHEREAS**, as of the 11:00 AM November 1, 2016 deadline for receipt of proposals in response to the RFP, the following Architectural/Engineering firms submitted proposals as follows:

**ARCHITECTURAL/ENGINEERING FIRMS**

**DTM Inc. of College Point, New York**

**LSEA Corporation of Montville, New Jersey**

**WHEREAS**, the Authority's Executive Director has evaluated the proposals received based on evaluation criteria included in the RFP and recommends that the Authority accept the proposal of DTM Inc. of College Point, New York to perform the A/E Services, and

**WHEREAS**, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract,

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY**, that the proposal of DTM Inc. of College Point, New York is hereby accepted, with the understanding that any condition or provision contained in the proposal, which is inconsistent with the Authority's Standard Agreement for Professional Architects/Engineers Services (the "Agreement") and the RFP, is not accepted, and

**BE IT FURTHER RESOLVED**, that the Authority's appropriate officers are hereby authorized and directed to enter into the Agreement with DTM Inc. of College Point, New York to perform said A/E Services, and

**BE IT FURTHER RESOLVED**, that in accordance with the New Jersey Local Publish Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of DTM Inc. of College Point, New York to provide the A/E Services, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection, shall be published as a legal notice once in a newspaper authorized by law to publish such notice.

**CARRIED.**

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

(6360) **WHEREAS**, in accordance with the United States Department of Housing and Urban Development ("HUD") procurement of professional services, the Housing Authority of the City of Bayonne (the "Authority") on Wednesday, October 12<sup>th</sup>, 2016 published in THE JERSEY JOURNAL, a Request for Proposals (the "RFP") for Architectural/Engineering Services (the "A/E Services") in connection with the following project:

**THE REPAIRS AND REFINISHING TO THE EXTERIOR WALLS AND BALCONIES FOR 24 AND 50 E 21ST. STREET. CONSTABLE HOOK VILLAGE (12-7)**

**WHEREAS**, as of the 11:15 AM November 1, 2016 deadline for receipt of proposals in response to the RFP, the following Architectural/Engineering firms submitted proposals as follows:

**ARCHITECTURAL/ENGINEERING FIRMS**

**LSEA Corporation of Montville, New Jersey**

**DAL Design Group of Bayonne, New Jersey**

**Herbst Musciano of Boonton, New Jersey**

**Habitech Architects of Medford, New jersey**

**WHEREAS**, the Authority's Executive Director has evaluated the proposals received based on evaluation criteria included in the RFP and recommends that the Authority accept the proposal of DAL Design Group of Bayonne, New Jersey to perform the A/E Services, and

**WHEREAS**, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract,

**NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY**, that the proposal of DAL Design Group of Bayonne, New Jersey is hereby accepted, with the understanding that any condition or provision contained in the proposal, which is inconsistent with the Authority's Standard Agreement for Professional Architects/Engineers Services (the "Agreement") and the RFP, is not accepted, and

**BE IT FURTHER RESOLVED**, that the Authority's appropriate officers are hereby authorized and directed to enter into the Agreement with DAL Design Group of Bayonne, New Jersey to perform said A/E Services, and

**BE IT FURTHER RESOLVED**, that in accordance with the New Jersey Local Publish Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of DAL Design Group of Bayonne, New Jersey to provide the A/E Services, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection, shall be published as a legal notice once in a newspaper authorized by law to publish such notice.

**CARRIED.**

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

**(6361) RESOLVED**, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise and solicit for proposals for:

**A/E SERVICES FOR WATER HEATERS, TANKS, AND MIXING VALVES AT ALL PROJECTS**

**CARRIED.**

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

**(6362) WHEREAS**, the Executive Director of the Housing Authority of the City of Bayonne (the "Authority") has prepared the attached list of claims and payments (the "List") for consideration by the Authority Board of Commissioners, and

**WHEREAS**, the List has been reviewed by the Commissioners,

**NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

**CARRIED.**

**AYES:** Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Karczewski, and Nardini.

**NAYS:** None.

The Chairman opened the floor to anyone in the audience.

Ava Mitchell, Assistant Executive Director spoke and thanked the Board for her renewed contract and their continued support.

Motion made by Vice Chairman Sykes and seconded by Commissioner Moriarty to adjourn. The meeting was then adjourned at 1:05 p.m.