

HOUSING AUTHORITY OF THE CITY OF BAYONNE

PARKING POLICY

I. INTRODUCTION

The Housing Authority of the City of Bayonne (“Authority”), by implementing a Parking Policy, understands that parking is limited in most municipalities and residential properties. Therefore, it is necessary to establish basic rules to ensure that parking on Authority property is provided in a sensible and consistent manner for our tenants. Designated parking is available for handicapped tenants but there is no assigned parking. Parking is available on a “first come, first served” basis and parking spaces are not to be used for long term storage of vehicles as defined in Section III. as occupying a space for ten (10) calendar days without moving.

Tenants who want to park their vehicle in the parking lot must obtain a parking permit from Management. The parking permit is only valid at the property where the tenant lives. The Authority will distribute only one (1) parking permit per tenant family and the vehicle must not occupy more than one (1) parking space.

No commercial vehicles, are permitted to park in the parking lot. Only passenger vehicles are permitted that are owned by the tenant, properly registered with the Authority, and is the tenant’s principle vehicle. A passenger vehicle is defined as a private motor carrier of passengers or property for non-business/commercial purposes.

II. RESIDENT REQUIREMENTS

Upon notification from the Authority, tenants are responsible for removing their vehicles for snow plowing, parking lot maintenance and any other incidents deemed necessary by the Authority. In order to be eligible to park in the lot tenants must meet the following requirements:

1. Must be a tenant of the site and listed on the current lease agreement;
2. Tenant must have a valid New Jersey driver’s license and proof of current insurance coverage. If the tenant’s insurance lapses the tenant must return the parking permit within five (5) days to the Authority and are prohibited from parking in the lot;
3. Tenant must own the vehicle being registered for parking and prove ownership by providing the Authority with the vehicle registration, in the tenant’s name and at the address listed on the lease. Tenants may not register a vehicle owned or insured in someone else’s name;

4. The vehicle must have a valid New Jersey license plate in accordance with the State of New Jersey laws and local ordinances;
5. Tenant must have a valid and current inspection sticker for the vehicle;
6. All documents (license, registration and insurance) must have Authority address listed on the lease. If the tenant transfers from one site to another, the address on the vehicle documents must be the current address where the tenant resides. The tenant must return the parking permit issued for the previous address and obtain a new parking permit for the address at which they now reside.
7. The vehicle must be in operable condition and be able to run at all times. Random checks of the parking lot may be conducted and any vehicle not in compliance with the Policy may be ticketed by the City and/or towed at the owner's expense without advance notification.

III. ABANDONED/STORED VEHICLES & RESTRICTION ON REPAIRS

Vehicles that are deemed abandoned and/or not roadworthy (i.e. missing tires, flat tires, broken windows, missing mechanical parts, etc.) will be identified. Authority staff will contact the tenant and require the vehicle to be repaired or moved within ten (10) calendar days of notification. Failure to comply may result in the vehicle being ticketed by the City and/or towed at the owner's expense.

Vehicles that occupy a parking space for a period of ten (10) calendar days without being moved may be considered abandoned and may also be ticketed by the City and/or towed at the owner's expense.

Tenants who are or will be away from their unit (i.e. on vacation, in the hospital, etc.) are still responsible for adhering to the Parking Policy and should authorize another person to be responsible for their vehicle. This person must be prepared to remove the vehicle in the event of snow plowing, hazards or parking lot repairs. Failure to designate a responsible person or failure of the designated person to tend to the tenant's vehicle does not exempt that vehicle from receiving a ticket and/or being towed at the owner's expense. In the event, that no one is able to care for the vehicle for the tenant, the tenant may request a waiver of this requirement in writing. Waivers will be evaluated on a case-by-case basis and must be approved by and at the discretion of the Executive Director, or designee, prior to the tenant's absence.

Residents may not make any repairs to their vehicles in Authority parking lots.

Residents who have the occasional overnight use of a company or courtesy car (i.e. from a mechanic or dealership) may not park in the Authority parking lots.

IV. PARKING PERMIT REQUIREMENT

Eligible tenants will be assigned a parking permit that is unique to the property where they live and the parking permit may only be used at that property. Parking permits are not transferrable from one Authority property to another as parking is intended for the tenants who live at the property. Vehicles with improper Authority parking permits are subject to the same penalties as those without a parking permit. (See “Section VI. Enforcement of Policy” below)

Tenants are responsible for notifying the Authority if they sell or change vehicles. If the vehicle is sold and not replaced, the tenant must return the parking permit issued for that vehicle. If the tenant changes vehicles then the tenant must obtain a new parking permit for the current vehicle being utilized. Only one (1) parking permit will be provided to each eligible household. Parking permits are only valid for the vehicle properly registered with the Authority and are not transferrable to another vehicle or tenant. Parking permits must be affixed to the passenger-side of the rear window.

V. VISITOR PARKING

There is no visitor parking. All tenants are responsible for communicating the Parking Policy rules to their guests and service providers. Anyone parking without a valid Authority parking permit is subject to being ticketed by the City and may be towed at the owner’s expense.

VI. ENFORCEMENT OF POLICY

Any violation or abuse of the Authority Parking Policy may result in the parking permit being revoked and the tenant may be denied future parking privileges. A vehicle may be ticketed and/or towed, at the owner’s expense, for violations of this Policy, as well as failure to comply with the City parking regulations.

For example, parking in restricted areas, such as blocking a dumpster or fire hydrant, parking on the sidewalk or in a space designated for handicap persons could be ticketed by the City and/or the vehicle being towed at the owner’s expense. A parking permit does not authorize or excuse illegal parking. If a vehicle is towed then the vehicle owner will be responsible to pay all towing charges. The Authority will not be responsible for any damage or theft to a vehicle that is parked in or towed from Authority property.