



**REPLACEMENT OF BALCONY WINDOWS
AND DOORS AT BACK BAY GARDENS
(12-8), SUPPLEMENTED TO INCLUDE
EXTERIOR PANELS AND KITCHEN/
STAIRWAY/GROUND FLOOR WINDOWS**

BAYONNE, NEW JERSEY

**SUBMITTED TO
HOUSING AUTHORITY OF THE
CITY OF BAYONNE
JUNE 6, 2024**

■
ARCHITECTURE

■
ENGINEERING

■
PLANNING

■
**11 WEST 8th STREET
BAYONNE, NJ 07002**



*design
group*

Eleven West Eighth Street
Bayonne, New Jersey 07002

Tel: (201) 823-0779
Fax: (201) 823-4680

June 6, 2024

Housing Authority of the City of Bayonne
549 Avenue A
Bayonne, New Jersey 07002

ATTN: Mr. John Mahon
Executive Director

**RE: Replacement of Balcony Windows and Doors at Back Bay Gardens (12-8),
supplemented to include Exterior Panels, Kitchen/Stairway/Ground Floor
Windows**

Dear Mr. Mahon,

Pursuant to the requirements stated in the RFP as further elaborated at the mandatory walkthrough and follow-up communication expanding the scope of work, we are pleased to submit our proposal for architectural/engineering services for the above referenced project. In addition to the qualifications materials submitted in response to the Authority's RFQ, we believe that the following information is specifically relevant to this RFP:

RELEVANT EXPERIENCE

- DAL Design Group has worked a number of similar building exterior and entrance improvements projects for the Authority over the past 30 years. Please see further discussion at Section 1.2 of this proposal.

COMPLETION OF WORK WITHIN 60 DAYS

- Our staffing and capabilities can accommodate providing services concurrently on multiple Bayonne Housing Authority projects, if awarded, within the required timetables. Our performance on recent Bayonne Housing Authority projects supports this statement.

We thank you for the opportunity to present our proposal.

Sincerely,

Avelino Sambade, AIA, PE, PP
President



**REPLACEMENT OF BALCONY WINDOWS AND DOORS AT BACK
BAY GARDENS (12-8), SUPPLEMENTED TO INCLUDE EXTERIOR
PANELS, KITCHEN/STAIRWAY/GROUND FLOOR WINDOWS
HOUSING AUTHORITY OF THE CITY OF BAYONNE**

CONTENTS

INTRODUCTORY LETTER

- 1.0 EVALUATION CRITERION # 1 – DEMONSTRATED EXPERIENCE**
- 2.0 EVALUATION CRITERION # 2 – FAMILIARITY WITH AUTHORITY’S PROGRAMS/ HUD
RULES AND REGULATIONS**
- 3.0 EVALUATION CRITERION # 3 – CAPABILITY/CAPACITY TO COMPLETE WORK WITHIN
REQUIRED TIME PERIOD**
- 4.0 EVALUATION CRITERION # 4 – FEE PROPOSAL**
- 5.0 ADDITIONAL DOCUMENTATION**
 - 5.1 Business Registration Certification**
 - 5.2 Debarment Statement**



1.0 EVALUATION CRITERION # 1 – DEMONSTRATED EXPERIENCE

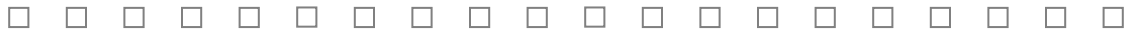
1.1 **Materials included in RFQ submittal**

The information provided in the previously submitted RFQ submittal demonstrates DAL Design Group’s experience, over a 30-year period, with Bayonne Housing Authority projects (total construction values in excess of \$ 35 million) as well as our experience in the *Roberson Homes, Peninsula Commons* and *Roberson West* first-time homeowner projects undertaken by the BHA, acting as Redevelopment Agency. Additionally, since July 2023, DAL Design Group has provided services on seven Bayonne Housing Authority projects. All deliverables for the projects were delivered in accordance with the Authority’s schedule, bids were solicited and accepted for five of the projects, and these five projects are currently under construction.

1.2 **Specific experience relevant to this RFP**

DAL Design Group has worked on a number of similar building improvement projects for the Authority over the past 30 years including the project titled “*Exterior Wall and Balcony Repairs at Back Bay Gardens*”. This project’s scope of work included building exterior and general building façade improvements that are consistent with the scope of this RFP.

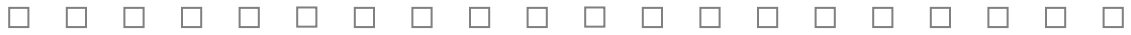
During construction of these projects, DAL Design Group principals were available on very short (15-30 minute) notice to address issues that arose during the workday resulting from conditions uncovered in the field and to provide immediate direction to the contractor.



2.0 EVALUATION CRITERION # 2 – FAMILIARITY WITH AUTHORITY’S PROGRAMS / HUD RULES AND REGULATIONS

2.1 Materials included in RFQ submittal

The information provided in the previously submitted RFQ submittal demonstrates DAL Design Group’s familiarity, based on its knowledge and experience over a 30-year period with relevant HUD rules and regulations, New Jersey Uniform Construction Code/referenced building codes, and the New Jersey Rehabilitation subcode.



3.0 EVALUATION CRITERION # 3 – CAPABILITY TO COMPLETE WORK WITHIN REQUIRED TIME PERIOD

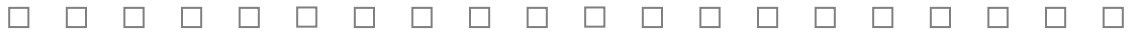
3.1 **Materials included in RFQ submittal**

The information provided in the previously submitted RFQ submittal demonstrates DAL Design Group’s strong record of compliance with design completion schedules over the last five years.

DAL Design Group provided A/E services to the Authority on projects funded through ARRA (American Recovery and Reinvestment Act) during 2009-2012. In order to qualify for funding, these projects needed to be “shovel ready” in a short time frame. DAL Design Group met all of the design time requirements necessary to bid and award contracts for 6 projects with total construction values of \$ 4,932,000.

3.2 **Specific facts relevant to this RFP**

DAL Design Group has provided services on seven distinct projects for the Authority since July 2023. We have complied with the Authority’s required design period and are committed to work on the project that is the subject of this RFP, if awarded, within the 60-day stated design period.



4.0 EVALUATION CRITERION # 4 – PRICE/FEE PROPOSAL

Based on our inspection of the work sites and understanding of the scope of services as described in the RFP, at the mandatory walkthrough, and subsequent communications expanding the scope of work, we propose to provide the full scope of architectural / engineering services necessary to successfully complete the Authority’s intended assignment. The proposed fee for the work outlined herein and intended by the Housing Authority of the City of Bayonne is as follows:

Total lump sum fee \$ 56,000.00

FEE BREAKDOWN (by phase)

<u>PHASE</u>	<u>FEE</u>
A. Architectural/Engineering Services	\$ 55,700.00
Reimbursable Expenses (estimate) *	\$ 300.00

* Reimbursable expenses are defined as the cost of printing of any large format printing of drawings. All other costs related to this proposed contract, e.g., office overhead, secretarial, regular mailings, photocopying, faxing, phones, travel time and expenses and other logistical support **are included** as part of the total lump sum fee.

Respectfully submitted,

A. Sambade, AIA, PE, PP
DAL Design Group, P.C.
June 6, 2024

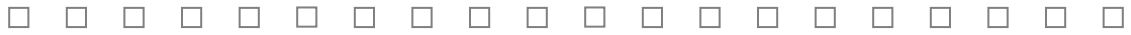


5.0 ADDITIONAL DOCUMENTATION

The below-listed documents are supplied on the following pages in accordance with the requirements of the RFP:

**5.1 BUSINESS REGISTRATION CERTIFICATION
DAL Design Group, PC**

5.2 DISBARMENT STATEMENT



5.1 BUSINESS REGISTRATION CERTIFICATION

DAL Design Group, PC Business Registration Certification



**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

Taxpayer Name: DAL DESIGN GROUP, P.C.
Trade Name:
Address: 11 WEST 8TH ST
BAYONNE, NJ 07002
Certificate Number: 0522008
Effective Date: April 30, 1987
Date of Issuance: February 28, 2009

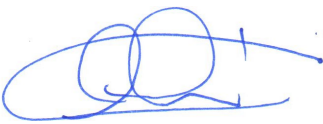
For Office Use Only:
20090228164821940



5.2 DISBARMENT STATEMENT

I, Avelino Sambade, duly appointed President of DAL Design Group, P.C. do hereby certify that neither I nor any of the principals of the firm or the firm itself or any sub-consultants or their members are suspended, debarred or otherwise restricted by the U.S. Department of Housing & Urban Development or any Department or Agency of the Federal Government or State Government from doing business with such Department or Agency and are furthermore not otherwise prohibited from professional practice.

Signed by: Avelino Sambade, President

Signature:  _____

Date: June 6, 2024