

The Caucus of the Housing Authority of the City of Bayonne was held on Thursday, July 7, 2016 at Noon in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Absent: Commissioners Karczewski and Kaczka.

Honorable Ludovico Nolfo
87 Trask Avenue
Bayonne, New Jersey 07002

Honorable Timothy J. Moriarty
88 West 31st Street
Bayonne, New Jersey 07002

Honorable Rev. H. Sykes
28 West 20th Street
Bayonne, New Jersey 07002

Honorable Edward Kaczka
10 Latourette Place
Bayonne, New Jersey 07002

Honorable Maria Karczewski
95 West 39th Street
Bayonne, New Jersey 07002

Honorable Edith Sinclair-Morris
3 Kennedy Blvd, 2nd Floor
Bayonne, New Jersey 07002

Antonio Nardini
109 Avenue A
Bayonne, New Jersey 07002

Kathleen A. Walrod, Counsel
700 Plaza Drive Suite 212
Secaucus, N.J. 07096

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo
Chairman

The Director went over the Secretary's Report and reviewed all the Resolutions that were on the agenda for the Regular Meeting to be held on Tuesday, July 12, 2016.

The meeting convened at 12:05 PM.

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, July 12, 2016 at 1:00 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Executive Director John Mahon called the roll and the following were present:

Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Sinclair-Morris, and Nardini. Also in attendance were Kathleen A. Walrod, Esq., and Ava Mitchell, Assistant Director.

Chairman moved to dispense with the reading of the minutes of the previous meeting. Full Agenda Meeting of June 14, 2016 in view of the fact that each Commissioner received a copy of these minutes. Motion made by Commissioner Moriarty and seconded by Vice Chairman Sykes.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

Members of the Board:

A Resolution authorizing to negotiate and execute for the renewal of the **Inter local Services Act** with the **Housing Authority of Jersey City for Inspection Services** is being prepared for your consideration.

* * * * *

A Resolution authorizing to negotiate and execute an inter-local agreement with the Perth Amboy Housing Authority for inspection services is being prepared for your consideration.

* * * * *

A Resolution approving the proposal with Rullo & Juillet Associates, Inc. of Cedar Grove, NJ to file the Authority's 2017 Right to Know Surveys with the State of New Jersey is being prepared for your consideration.

* * * * *

Resolution authorizing an extended Family Medical Leave for Geneva Fraiser (Keyboarding Clerk II) due to illness from August 1, 2016 to November 1, 2016 is being prepared for your consideration.

* * * * *

A Resolution authorizing various amendments to the Authority's campaigning policy.

* * * * *

Respectfully submitted,

John T. Mahon
Executive Director

The following Resolution was introduced by Chairman Nolfo read in full and considered:

(6326) WHEREAS, the Housing Authority of the City of Bayonne (the "Authority") and the Housing Authority of the City of Jersey City (the "JCHA") are both local units as defined in the Inter local Services Act, N.J.S.A. 40:8A-1 et seq. and, as such, may contract for the joint provision within their several jurisdictions of any service which either one is empowered within its own jurisdiction to provide without the need for public bidding; and

WHEREAS, the JCHA had required services for the inspection of units of the JCHA (the “Inspection Services”); and

WHEREAS, the Authority has currently provided Inspection Services in accordance with the terms set forth in the form of an inter municipal contract for said services (the “Contract”); and

WHEREAS, the current contract is up for renewal after a successful implementation of the contract, and

NOW THEREFORE BE IT RESOLVED, that the Executive Director is authorized to enter into negotiations with JCHA to renew the current contract, and be it further

RESOLVED that the Contract is hereby approved, subject to acceptance of the terms to be negotiated by the Authority, and that the Board’s Chairman and Executive Director are hereby authorized and directed to execute the contract in such form as shall be approved based upon the negotiations, and

BE IT FURTHER RESOLVED that, the Executive Director is hereby authorized and directed to take such further action necessary or appropriate to implement the terms of the Contract.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

(6327) WHEREAS, the Perth Amboy Housing Authority is in need of inspection services for properties owned in order to avoid a conflict of interest and

WHEREAS, the Bayonne Housing Authority currently has the means to provide such services to the Perth Amboy Housing Authority and

WHEREAS, the Bayonne Housing Authority has a history of providing such services to other PHA’s

Now therefore be it resolved that the Executive Director be authorized to negotiate and execute an inter local agreement with the Perth Amboy Housing Authority for inspection services and

Be it further resolved that once executed, the agreement is to be presented to the Board of Commissioners.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

(6328) WHEREAS, The BHA is required to submit certain information annually and, as required, to the State of New Jersey under the Right To Know Law, and

WHEREAS, Rullo & Juliet has performed such services for the BHA to satisfy all laws and requirements,

NOW THEREFORE BE IT RESOLVED, that the Executive Director enter into an agreement with Rullo & Julliet to perform such services for \$5,989 for 2017.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

- (6329) **WHEREAS**, the Housing Authority of the City of Bayonne has received a request from Geneva Fraiser (Keyboarding Clerk II) for a Family Medical Leave due to illness in accordance with the Authority's Family Medical Leave Act Policy and applicable N.J. & Federal Law, now therefore be it **RESOLVED**, that Geneva Fraiser be granted a Family Medical Leave from August 1, 2016 to November 1, 2016.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

- (6330) **WHEREAS**, the Bayonne Housing Authority has a large number of policies by which the Authority operates its' programs and conducts business, and **WHEREAS**, the Authority periodically reviews these policies to ensure compliance with all applicable regulations and laws and to ensure the highest quality of life and provision of services to the tenants and participants of programs run by the BHA, and **WHEREAS**, the Authority staff have reviewed the Campaign Policy be amended as indicated and **AND BE IT FURTHER RESOLVED** that the amendment become effective immediately.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

- (6331) **WHEREAS**, the Executive Director of the Housing Authority of the City of Bayonne (the "Authority") has prepared the attached list of claims and payments (the "List") for consideration by the Authority Board of Commissioners, and **WHEREAS**, the List has been reviewed by the Commissioners, **NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Sinclair-Morris, and Nardini.

NAYS: None.

The Chairman opened the floor to anyone in the audience.

Hearing and seeing nobody, the meeting was then adjourned at 1:05 p.m.