The Caucus of the Housing Authority of the City of Bayonne was held on Tuesday, March 16, 2021 at 5:00 PM via Zoom meeting.

The following correspondence was received from the Executive Director, John T. Mahon.

Honorable Vincent Lombardo Honorable Irene Rose Pyke

Honorable John R. Cupo Honorable Maria Karczewski

Honorable Robert Doria Honorable Pastor Gary Grindeland

Honorable Shanna McKennan Raff, Masone & Weeks, Counsel

# Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, generally to be held one half hour directly before the Regular Meetings.

Very truly yours, Vincent Lombardo Chairman

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday**, **March 16**, **2021 at 5:30 PM** via Zoom meeting.

#### **Members of the Board:**

Resolution authorizing the acceptance of the minutes of the Board of Commissioners regular meeting held on February 16, 2021.

In addition to the refinishing of existing wood flooring, there are other types of flooring that may need repair or replacement not only for apartment turnaround but also for existing residents. A Resolution authorizing to advertise for bids for Apartment Flooring Installation.

The BHA operates 15 elevators in our buildings that require routine and other maintenance to be in good working order and meet building codes. The current contract is set to expire and needs to be re-bid. This includes options for more than a one-year contract. A Resolution authorizing to advertise for bids for Elevator Maintenance Servicing.

Through normal wear and tear, including winter weather effects, Authority parking lots need to be periodically repaved to ensure safety and to be consistent with HUD standards. The Authority went out to bid for such services. JAG Paving Corp. was the successful bidder. Links to the submissions are below:

| BIDDER                              | BID AMOUNT   |
|-------------------------------------|--------------|
| 4 Clean Up, Inc                     | \$805,500.00 |
| Black Rock Enterprises              | \$595,000.00 |
| Crossroads Pavement Maintenance LLC | \$555,777.00 |
| JAG Paving Corp                     | \$514,000.00 |
| Picerno-Giordano Construction LLC   | \$577,219.00 |

A Resolution awarding a contract to JAG Paving Corp. is being prepared for your consideration

The fire escapes at Bridgeview Manor are in need of repair to ensure the safety of the residents and remain in compliance with appropriate codes. Being responsible for the management of Bridgeview Manor, the BHA will undertake the contract with full reimbursement by Bridgeview Manor. The Authority went out to bid for such services. The successful bidder was Spartan Construction. Links to the submissions are below:

BIDDER
Senco Metals LLC
Spartan Construction
Senco Metals LLC
Spartan Construction
S1,440,000.00
\$457,000.00

A Resolution awarding a contract to Spartan Construction is being prepared for your consideration.

Kathleen Walrod's contract for special counsel needs to be renewed as certain litigation matters still continue. A resolution extending her contract through June 30th, 2021 is being prepared for your consideration.

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The BHA is still under the usual allotment of maintenance employees. Candidates were interviewed and four were deemed candidates for employment. Resolutions offering the jobs to four individuals and then follow the legal process to effectuate hiring are being prepared for your consideration.

The Board previously approved an A/E contract for waterline replacements at Constable Hook Village and Kill Van Kull Gardens Annex. The initial survey appears to indicate that the project will extensively impact the existing kitchens and bathrooms. With the current kitchens and bathroom showing wear and tear and would probably need to be replaced in about 5 years, it would be fiscally prudent to possibly undertake the kitchen and bathroom replacement now while the waterline replacement is being done. I listed this as pending as we are currently opening up some walls at the site in vacant apartments to conform. Further evaluation is scheduled to take place Monday so I wanted to include the option of obtaining authorization to solicit the proposals. A resolution to that effect is being prepared for your consideration.

The Authority has completed its vaccine clinics for our senior/disabled buildings. 404 residents were vaccinated for a 70% rate. I cannot thank the staff enough for their hard work and dedication to help offer our senior/disabled residents the vaccine.

The Authority continues to distribute masks and sanitizer to all residents and will continue to do so until the supply runs out.

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Respectfully submitted, **John T. Mahon Executive Director** 

# **Executive Director John Mahon:**

In accordance with the Open Public Meetings Act, Chapter 231, Public Law 1975, the so-called Sunshine Law, a notice was forwarded to the Clerk of the City of Bayonne and to the Jersey Journal and was posted on a bulletin board in the lobby of 549 Avenue A, Bayonne, New Jersey. and in compliance with the state's executive order and regulations concerning the use of virtual meetings that was promulgated by the state of New Jersey during this COVID emergency, that allows for

virtual meetings to take place. I call this meeting to order and I ask the Vice-Chair to lead us in the pledge to the flag.

# Vice Chair Pyke:

Absolutely. I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

### **Executive Director John Mahon:**

Thank you. I'll take a roll call.

Executive Director John Mahon then called the roll and the following were present: Chair Lombardo, Vice Chair Pyke, Commissioners Cupo, Doria, McKennan, Karczewski. Commissioner Grindeland was not present.

#### **Executive Director John Mahon:**

I just wanted to ask, since we have the minute meetings as a resolution now. Are there any questions or corrections on the minutes?

# **Executive Director John Mahon:**

Okay, hearing none I'd like to do the Consent Agenda.

- (6704) WHEREAS, the Housing Authority of the City of Bayonne (the "Authority") has determined that, given the nature and extent of the items discussed and voted upon at its regular meetings, it would be in the Authority's best interests to adopt a consent agenda format for the purpose of conducting one vote on all routine and un-debated matters;
  - **WHEREAS**, the Authority's Commissioners have reviewed the items listed on the printed agenda, and determined that all, (except resolution numbered \_\_\_\_\_), shall be voted on together with one vote, and
  - **WHEREAS**, all Commissioners in attendance at this Regular Meeting of the Authority are in agreement with this determination,
  - **NOW THEREFORE BE IT RESOLVED,** that the resolutions numbered **6704-6717**, are hereby adopted, effective immediately, based upon the single vote of the Commissioners.
- (6705) WHEREAS, the Board of Commissioners held the regular February Board meeting on February 16, 2021 via Zoom and conference call; and,
  - **WHEREAS**, the minutes of the meeting must be and have been presented to the Board for review and approval; and,
  - **NOW THEREFORE BE IT RESOLVED**, by the Housing Authority of the City of Bayonne Board of Commissioners that the attached minutes of the February 16, 2021 Board of Commissioners meeting are approved.
- **(6706) RESOLVED**, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise for bids for: APARTMENT FLOORING INSTALLATION.
- **(6707) RESOLVED**, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise for bids for: ELEVATOR MAINTENANCE SERVICING.

(6708) WHEREAS, the Housing Authority of the City of Bayonne (the "Authority") publicly advertised an Invitation for Bids (the "Invitation") in THE JERSEY JOURNAL for PARKING LOT REPAIRS AT VARIOUS SITES the ("Project") and WHEREAS, the Invitation for Bids provided interested parties with information on how to acquire plans and specifications (the "Specifications") for the Project and indicated that the bids would be received and opened at 11:00 AM on January 22, 2021 whereupon the bids were opened at the Authority's office and read aloud as follows:

BIDDER BID

4 Clean Up, Inc

8805,500.00

Black Rock Enterprises

\$595,000.00

Crossroads Pavement Maintenance LLC

JAG Paving Corp

\$514,000.00

Picerno-Giordano Construction LLC

\$577,219.00

**WHEREAS**, the Board of Commissioners have reviewed the bid placed by JAG Paving Corp and determined that bidder was a responsible contractor and recommended that the Authority award a contract for the referenced project to this Contractor, and

**WHEREAS**, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract, and

**BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY** that its appropriate officers are hereby authorized and directed to enter into a contract with JAG Paving Corp to perform the Project in the amount of \$514,000.00.

(6709) WHEREAS, the Housing Authority of the City of Bayonne (the "Authority") publicly advertised an Invitation for Bids (the "Invitation") in THE JERSEY JOURNAL for FIRE ESCAPE REPAIRS AT BRIDGEVIEW MANOR the ("Project") and WHEREAS, the Invitation for Bids provided interested parties with information on how to acquire plans and specifications (the "Specifications") for the Project and indicated that the bids would be received and opened at 11:30 AM on January 22, 2021 whereupon the bids were opened at the Authority's office and read aloud as follows:

BIDDER BID AMOUNT
Senco Metals LLC \$1,440,000.00
Spartan Construction \$457,000.00

**WHEREAS**, the Board of Commissioners have reviewed the bid placed by Spartan Construction and determined that bidder was a responsible contractor and recommended that the Authority award a contract for the referenced project to this Contractor, and

**WHEREAS**, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently, the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract, and

**BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY** that its appropriate officers are hereby authorized and directed to enter into a contract with Spartan Construction to perform the Project in the amount of \$457,000.00.

(6710) WHEREAS, the Housing Authority of the City of Bayonne continues to be involved with litigation-mediation with the South Shore entities; and

**WHEREAS**, the Housing Authority of the City of Bayonne wishes present counsel, Law Office of Kathleen A. Walrod, to continue of counsel of record and to handle the mediation through June 30, 2021; and

**WHEREAS**, the Law Office of Kathleen A. Walrod has agreed to provide such services at the continued rate of \$160.00 per hour;

**NOW THEREFORE BE IT RESOLVED** the Housing Authority of the City of Bayonne agrees to employ the Law Office of Kathleen A. Walrod to continue representation of the Housing Authority of the City of Bayonne until the conclusion of litigation/mediation at the continued rate of \$160.00 per hour.

- (6711) NOW THEREFORE BE IT RESOLVED, that the following be appointed to the position of Laborer at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily. Thomas Francisco Rosa \$26,328
- (6712) NOW THEREFORE BE IT RESOLVED, that the following be appointed to the position of Laborer at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily. Jefry Arocho \$26,328
- (6713) NOW THEREFORE BE IT RESOLVED, that the following be appointed to the position of Laborer at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily. Antony F. Ceballos \$26,328
- (6714) NOW THEREFORE BE IT RESOLVED, that the following be appointed to the position of Laborer at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily. Liam Johnson \$26,328
- (6715) WHEREAS, the Executive Director of the Housing Authority of the City of Bayonne (the "Authority") has prepared the attached list of claims and payments (the "List") for consideration by the Authority Board of Commissioners, and

**WHEREAS**, the List has been reviewed by the Commissioners,

**NOW THEREFORE BE IT RESOLVED** that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

- (6716) RESOLVED, that the Executive Director of the Housing Authority of the City of Bayonne be authorized to advertise and solicit proposals for: A/E SERVICES FOR KITCHEN AND BATH REPLACEMENTS AT CONSTABLE HOOK VILLAGE (NJ 12-7) AND KILL VAN KULL GARDENS ANNEX (NJ 12-7A)
- (6717) WHEREAS, Three Trustees of the Bridgeview Manor Corporation shall be Commissioners of the Bayonne Housing Authority with the Chairman of the Authority automatically being a Trustee and

WHEREAS, the Board of the Authority shall designate two Commissioners as Trustees and

**WHEREAS**, two additional Trustees shall be selected by the Board of Commissioners of the Authority from members of the community,

# NOW THEREFORE BE IT RESOLVED THAT:

Vice Chair Pyke

Commissioner Karczewski

Be designated at Trustees to the Bridgeview Manor Corporation and

# BE IT FURTHER RESOLVED THAT:

Cornelius Carroll, Jr

Helena Lee, a resident of Bridgeview Manor

Be designated as Community Trustees to the Bridgeview Manor Corporation.

# **Executive Director, John Mahon:**

Are there any questions from the commissioners or anyone in attendance at the meeting on any of the resolutions? Seeing none, do I have a motion to accept the consent agenda?

Motion by Commissioner Doria and seconded by Commissioner Karczewski

**AYES:** Chair Lombardo, Vice Chair Pyke, Commissioners Cupo, Doria, Karczewski, McKennan.

**OPPOSED:** 

**ABSTAIN:** 

### **Executive Director John Mahon:**

Mr. Chairman, I'm done with the regular course of business for the meeting and turn it over to you for the public portion.

# Chair Lambardo:

Do we have anyone from the public signed on?

# **Evan Pacyna:**

Nobody.

### Chair Lambardo:

Okay. I just want to thank everybody again. Everybody's doing a great job. This is my third year on the Board with Commissioners Cupo, and Vice-Chair Pyke. I think we've really grown as a team and we have great people on it. Once again, John, I can't say enough about the staff and the way we've helped the seniors get the COVID vaccination and supplies. Regarding PRG, if anything transpires between now and the next meeting, I will inform the Commissioners.

# **Executive Director John Mahon:**

Mr. Chairman, if I could just say one thing I forgot to mention earlier, I just wanted to thank our maintenance department with that snow, that everyone got, which was not comfortable to deal with. They did a tremendous job with those few storms. They need to be congratulated on that and I'm sorry I forgot to mention it.

### **Commissioner McKennan:**

Yes, they did. Very good. I'll vouch for that. They did real good down here too. They were on point, salt down, they were good.

### **Executive Director John Mahon:**

Thank you. And we got the colored salt, so you can tell when we put it down now, too.

### **Commissioner McKennan:**

Yes. My shoes could tell too.

#### **Executive Director John Mahon:**

Are there any other questions or any new business that anybody wanted to bring up? I'm hearing none. Do I hear a motion to adjourn?

Motion by Commissioner Cupo and seconded by Vice Chair Pyke

# **Executive Director John Mahon:**

All in favor?

AYES: Chair Lombardo, Vice Chair Pyke, Commissioners Cupo, Doria, Karczewski,

McKennan. **OPPOSED:** 

ABSTAIN:

# **Executive Director John Mahon:**

Thank you very much for your time. Appreciate all your effort. Happy St. Patrick's Day and thank you again.

The meeting was then adjourned at 5:40 PM.