

The Caucus of the Housing Authority of the City of Bayonne was held on Thursday, September 8, 2016 at Noon in the Conference Room located at 549 Avenue A, Bayonne, NJ 07002.

The following letter was received from the Executive Director, John T. Mahon.

Absent: Commissioners Karczewski, Kaczka, and Sinclair-Morris.

Honorable Ludovico Nolfo
87 Trask Avenue
Bayonne, New Jersey 07002

Honorable Timothy J. Moriarty
88 West 31st Street
Bayonne, New Jersey 07002

Honorable Rev. H. Sykes
28 West 20th Street
Bayonne, New Jersey 07002

Honorable Edward Kaczka
10 Latourette Place
Bayonne, New Jersey 07002

Honorable Maria Karczewski
95 West 39th Street
Bayonne, New Jersey 07002

Honorable Edith Sinclair-Morris
3 Kennedy Blvd, 2nd Floor
Bayonne, New Jersey 07002

Honorable Antonio Nardini
109 Avenue A
Bayonne, New Jersey 07002

Kathleen A. Walrod, Counsel
700 Plaza Drive Suite 212
Secaucus, N.J. 07096

Members of the Board:

In accordance with the By-laws of the Housing Authority of the City of Bayonne, after consulting with the other Commissioners of the Authority, I have determined to call Caucus Meetings of the Authority, as additional special meetings of the Authority, generally to be held on the Thursday Noon prior to the second Tuesday of the month.

Very truly yours,

Ludovico Nolfo
Chairman

The Director went over the Secretary's Report and reviewed all the Resolutions that were on the agenda for the Regular Meeting to be held on Tuesday, September 13, 2016.

The meeting convened at 12:05 PM.

The Regular Meeting of the Housing Authority of the City of Bayonne was held on **Tuesday, September 13, 2016 at 1:00 P.M.** in the Thomas Wojslawowicz Room located at 549 Avenue A, Bayonne, N.J. 07002.

Assistant Executive Director Ava Mitchell called the roll and the following were present: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski. Also in attendance was Kathleen A. Walrod, Esq.

COMMISSIONER NOLFO: I move to dispense with the regular order of business to elect a Chairman and Vice Chairman

COMMISSIONER SYKES: SECONDS MOTION

AVA: TAKE VOTE ALL IN FAVOR/ OPPOSED/ ABSTENSIONS
MOTION CARRIED

COMMISSIONER NOLFO: I move that Commissioner Moriarty serve as temporary Chairman to conduct the election of officers for the year beginning September 13, 2016.

COMMISSIONER SYKES: Seconds motion

AVA CONDUCT VOTE All in FAVOR/OPPOSED / ABSTENTSIONS
MOTION CARRIED.

TEMPORARY CHAIRMAN MORIARTY: The Chair will now receive Nominations for the office of Chairman of the Housing Authority of the City of Bayonne for the year beginning September 13, 2016.

COMMISSIONER SYKES: I would like to nominate Commissioner Nolfo for the office of Chairman of the Housing Authority of the City of Bayonne.

COMMISSIONER NARDINI: I second the motion.

TEMPORARY CHAIRMAN MORIARTY: I move that the nominations be closed for the office of Chairman of the Housing Authority of the City of Bayonne.

COMMISSIONER NARDINI: Second the motion to close nominations for Chairman.

TEMPORARY CHAIRMAN MORIARTY: CONDUCT VOTE ALL IN FAVOR/ OPPOSED/ ABSTENTSIONS
MOTION CARRIED.

TEMPORARY CHAIRMAN MORIARTY:

The Chair will now receive nominations for the office of Vice Chairman of the Housing Authority of the City of Bayonne for the Year beginning September 13, 2016.

COMMISSIONER NOLFO:

I would like to nominate Commissioner Sykes for the office of Vice-Chairman of the Housing Authority of the City of Bayonne for the year beginning September 13, 2016.

COMMISSIONER KARCZEWSKI:

I second the motion.

TEMPORARY CHAIRMAN MORIARTY:

I move that the nomination be closed for the office of Vice Chairman of the Housing Authority of the City of Bayonne

COMMISSIONER KARCZEWSKI:

I second the motion to close Nominations for Vice Chairman.

TEMPORARY CHAIRMAN MORIARTY:

All in FAVOR/OPPOSE/
ABSTENTIONS
MOTION CARRIED

TEMPORARY CHAIRMAN MORIARTY:

We have nominated for the year beginning September 13, 2016 Commissioner Nolfo for Chairman and Commissioner Sykes for Vice-Chairman. On the election of these men to the offices for which nominated.

All in FAVOR/OPPOSED/
ABSTENTIONS
MOTION CARRIED.

Chairman Nolfo thanks the Board for the vote of confidence and congratulates Vice-Chairman Sykes.

Motion is made to return to the normal order of business.

Assistant Executive Director moved to dispense with the reading of the minutes of the previous full Agenda Meeting of August 9, 2016 in view of the fact that each Commissioner received a copy of these minutes. Motion made by Commissioner Moriarty and seconded by Commissioner Karczewski.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

Members of the Board:

A Resolution authorizing the Re-organization of the Housing Authority of the City of Bayonne for the year 2016/2017 is being prepared for your consideration.

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A Resolution authorizing to enter into an Inter local Agreement with Perth Amboy Housing Authority to perform inspections is being prepared for your consideration.

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A Resolution approving the contract between Bayonne Housing Authority and the City of Bayonne for Police Services is being prepared for your consideration.

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A resolution authorizing to hire Yosbelia Abreu as a Clerk 1 / Telephone Operator is being prepared for your consideration.

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A resolution authorizing to hire John Meys as an Account Clerk / Cashier is being prepared for your consideration.

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On Thursday, September 8, 2016 at 11:00 a.m. proposals were received and opened for Environmental Consulting, Testing, and Monitoring services for OAK Street Property Block 471 Lots 1-7, and Block 472 Lots 1-13 from the following:

PROPOSER

- Brilliant Environmental Services, Toms River, NJ
- LAN Associates, Midland Park, NJ
- Remington, Vernick & Arango Engineers, Secaucus, NJ
- Equity Environmental Engineering, Mount Olive, NJ

A Resolution awarding a contract to Brilliant Environmental for A/E Services to is being prepared for your consideration.

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Respectfully submitted,

John T. Mahon
Executive Director

The following Resolution was introduced by Chairman Nolfo read in full and considered:

(6341) WHEREAS, the Housing Authority of the City of Bayonne routinely performs inspections as part of their administration of the Housing Choice Voucher Program, and
WHEREAS, the Housing Authority of the City of Perth Amboy is in need of such services for buildings which it owns and operates and,
WHEREAS, the Housing Authority of the City of Perth Amboy has requested that the Authority perform said inspections for the Housing Authority of Perth Amboy, and
WHEREAS, the Authority desires to assist the Housing Authority of the City of Perth Amboy and can accommodate the additional workload into existing scheduling,
NOW THEREFORE BE IT RESOLVED that the Executive Director of the Authority is hereby authorized to negotiate and enter into an agreement with the Housing Authority of Perth Amboy to perform inspections for specific buildings.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

(6342) RESOLVED, that the Executive Director authorizes the Intergovernmental Agreement for Supplemental Police Services.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

(6343) RESOLVED, that the following be appointed to the position of **Clerk 1 / Telephone Operator** at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily.

YOSBELIA ABREU

\$23,601.00

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

(6344) RESOLVED, that the following be appointed to the position of **Account Clerk /Cashier** at the annual salary shown, in accordance with the rules and regulations of the New Jersey Department of Personnel and the personnel policy of the Housing Authority of the City of Bayonne (the "Authority"). Appointment and temporary employment shall be contingent upon satisfaction of all Authority requirements for medical examination, background check and other reviews and evaluations, as required depending upon the position. If already temporarily employed, such employment may be terminated if any such contingency is not resolved satisfactorily.

JOHN MEYS

\$25,345.00

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

(6345) WHEREAS, in accordance with the United States Department of Housing and Urban Development ("HUD") procurement of professional services, the Housing Authority of the City of Bayonne (the "Authority") on Thursday, August 25th, 2016 published in **THE JERSEY JOURNAL**, a Request for Proposals (the "RFP") for Architectural/Engineering Services (the "A/E Services") in connection with the following project:

ENVIRONMENTAL CONSULTING, TESTING, AND MONITORING SERVICES FOR OAK STREET PROPERTY BLOCK 471, LOTS 1-7 AND BLOCK 472, LOTS 1-13

WHEREAS, as of the **11:00 AM September 8, 2016** deadline for receipt of proposals in response to the RFP, the following Architectural/Engineering firms submitted proposals as follows:

ARCHITECTURAL/ENGINEERING FIRMS

Brilliant Environmental Services, Toms River, NJ

LAN Associates, Midland Park, NJ

Remington, Vernick & Arango Engineers, Secaucus, NJ

Equity Environmental Engineering, Mount Olive, NJ

WHEREAS, the Authority's Executive Director has evaluated the proposals received based on evaluation criteria included in the RFP and recommends that the Authority accept the proposal of Brilliant Environmental Services, NJ to perform the A/E Services, and

WHEREAS, the award of this contract has complied with the fair and open process, established and further defined by N.J.S.A. 19:44A-20.7. Consequently,

the provisions of N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26, as to campaign contributions, do not apply to the contract,

NOW THEREFORE BE IT RESOLVED BY THE COMMISSIONERS OF THE AUTHORITY, that the proposal of Brilliant Environmental Services, NJ is hereby accepted, with the understanding that any condition or provision contained in the proposal, which is inconsistent with the Authority's Standard Agreement for Professional Architects/Engineers Services (the "Agreement") and the RFP, is not accepted, and

BE IT FURTHER RESOLVED, that the Authority's appropriate officers are hereby authorized and directed to enter into the Agreement with Brilliant Environmental Services, NJ to perform said A/E Services, and

BE IT FURTHER RESOLVED, that in accordance with the New Jersey Local Publish Law Contracts Law, N.J.S.A. 40A:11 et seq., the hiring of Brilliant Environmental Services, NJ to provide the A/E Services, including the nature, service, duration and amount of the contract and a statement that the contract and the hiring resolution are available for public inspection, shall be published as a legal notice once in a newspaper authorized by law to publish such notice.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

(6346) WHEREAS, the Executive Director of the Housing Authority of the City of Bayonne (the "Authority") has prepared the attached list of claims and payments (the "List") for consideration by the Authority Board of Commissioners, and

WHEREAS, the List has been reviewed by the Commissioners,

NOW THEREFORE BE IT RESOLVED that the Chairman or Vice Chairman and the Executive Director be authorized and directed to execute checks for and make the payments hereby approved.

CARRIED.

AYES: Chairman Nolfo, Vice Chairman Sykes, Commissioners Moriarty, Nardini, and Karczewski.

NAYS: None.

The Chairman opened the floor to anyone in the audience.

Hearing and seeing nobody, the meeting was then adjourned at 1:10 p.m.